



Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078 www.portishead.gov.uk

Summons & Notice

for the Community Matters Committee Meeting Wednesday 27th November 2024 at 7.30pm

Thursday 21st November 2024

To: All Members of the Portishead Town Council Community Matters Committee

Emma Blackmore (Chairman), David Gunnell (Vice Chairman), Maryam Afzal, Robert Cartwright, Janet Davey, Martin Dowling and Jenie Eastman.

Dear Councillor

You are summoned to a meeting of the Portishead Town Council Community Matters Committee to be held in the **Eve Wigan Room** at The Folk Hall, 95 High Street, on Wednesday 27th November 2024 at 7.30pm. The meeting will consider the items set out below.

Yours sincerely

W. Coulter-Woodman

Wendy Coulter-Woodman
Town Clerk

- This meeting will be recorded and published with a link from the Council website, except for confidential or exempt items, which may need to be considered in the absence of the press and public
- To attend in person:
 - Residents are welcome to join the meeting in person at the Folk Hall, Portishead
 - If you have any questions you would like to send in advance please email enquiries@portishead.gov.uk
- To attend via Zoom:
Meeting ID: 953 0020 0301
Passcode: 160358
Link: <https://zoom.us/j/95300200301?pwd=Rkx2eEdicHFzbnNyVXYxdE9pZnk4Zz09>
Dial in from your phone: 0203 481 5240 (this will be charged at the normal national call rate).

Agenda:

1. Chairmans Welcome (Chairman)

Fire Safety and exiting the building.

2. Apologies for absence (Town Clerk)

To note and accept apologies for absence.

3. Declaration of Councillors' interests and requests for dispensations (Chairman)

Members declare any disclosable pecuniary (financial) and other interests re. items on the agenda as required by the council's Code of Conduct, Standing Orders, and Localism Act 2011.

4. To receive the Chairman's verbal update report:

4.1 Lake Grounds Changing Places Facility – Update

4.2 BSIP Transport Hub – Update.

4.3 Councillor Vacancy – West Ward – To confirm a by-election will take place on 5th December 2024.

5. Public Participation

To receive from members of the public any statements or questions relevant to Portishead to which an answer will be given, or if necessary, a written reply will follow, or the questioner will be informed of the appropriate contact details. If you would prefer to submit questions or statements in advance, please email

enquiries@portishead.gov.uk.

Each person will be limited to 5 minutes and the total amount of time set aside will be 30 minutes.

6. Minutes of the previous meeting (Chairman):

Members to consider and approve the Minutes of the committee meeting held on 23rd October 2024 as a correct record – attached.

Recommendation: for the Chairman to sign the Minutes as a correct record.

7. Grant Applications

£7680 Portishead Carnival

The Grants Working Party have recommended that the Town Council award the full grant requested to support the cost of first year Health & Safety documentation and Road Closures signage maps. With a caveat that, if for any reason, there are any problems with permissions from NSC meaning the Carnival cannot go ahead, that half the grant award is paid back to us. Also, that the Town Council's logo is added to their website/ socials and any other printed literature to show support from the Town Council. Grant application attached.

Recommendation: That the Town Council award £7, 680 Portishead Carnival to support the cost of Health & Safety documentation and road closures signage maps.

£550 Friends of North Weston Woods Community Group

The Grants Working Party have recommended that the Town Council award the full grant requested to cover only the cost of hiring the North Weston Village Hall for 12 community group meetings each lasting 2 hours plus consumables such as tea coffee and biscuits. Grant application attached.

Recommendation: That the Town Council award £550 to Friends of North Weston Woods Community Group to cover the cost of Hiring North Weston Village Hall for 12 community group meetings, plus consumables such as tea and coffee and biscuits.

£400 Portishead Junior Parkrun

To consider a grant application for the Portishead Junior Parkrun - information to be considered at the meeting.

Recommendation: That the Town Council award £400 for the Portishead Junior Parkrun.

8. CCTV Installation at Lake Grounds – Changing Places Area

To consider the cost of the installation and monitoring of an additional CCTV coverage in the Changing Places Area at the Lake Grounds at a cost of £1,740 per annum. It would be included in the Service Level Agreement with North Somerset Council.

Portishead Town Council currently pays £4,060 per quarter for the CCTV maintenance and monitoring.

9. Additional Equipment for Dias

At the previous Community Matters Committee meeting it was agreed that a new Dias would be purchased for the Remembrance Sunday event, that would also be used for other events organised by the Town Council.

It should be noted that the final cost for the Dias, purchased in time for the Remembrance Sunday event was £1633.24.

It was apparent at the Remembrance Event that additional equipment was needed for the Dias to ensure it was as adaptable as possible for any event/situation so that it was larger and safer.

It is recommended that the following be purchased at a cost of: Barrier at the rear of the Dias and larger, wider steps **£1624.94**

It should be noted that the steps purchased with the original kit were not suitable and will be returned with a refund of **£124.98** (VAT 25.00 £149.98).

Recommendation: That the Committee approves the purchase of additional equipment for the Dias – barriers for the rear of the staging and larger, wider steps at an additional cost of £1,624.94.

10. Mead Road Play Area – Cube Climber Safety Surface

To consider the replacement of existing worn tiled safety surface under the Cube Climber at Mead Road Play Area – report attached.

Recommendation: To approve the replacement of the worn safety surface under the Cube Climber at Mead Road Play Area.

11. Planting Tree Whips at Gertie Gales Allotments

To consider granting permission to plot holders at Gertie Gales Allotment to plant whips to create a 'natural' hedge at the site off Clevedon Road – report attached.

Recommendation: To approve the planting of whips at the Gertie Gales Allotment site to create a natural hedge at the site, off Clevedon Road.

12. North Somerset Council – Cultural Audit & Action Plan

The Town Council has received the following communication from North Somerset Council:

During the early part of 2024 North Somerset Council commissioned a Cultural Audit and Action Plan for North Somerset. This work involved consultation across the North Somerset. The final version is attached.

In response to some of the findings in collaboration with a number of organisations NSC are planning to submit a funding application to the Arts Council for around £750,000 to their Creative People and Places programme. We have formed a consortium of the following organisations:

- Alliance Housing (lead organisation)
- Super Culture (National Portfolio Organisation based in Weston)
- Race Equality North Somerset
- Trigger (National Portfolio Organisation based in Blagdon)

Associates: North Somerset Council, Weston Town Council

Information about the programme can be found here:

<https://www.artscouncil.org.uk/creative-people-and-places-0/national-portfolio-creative-people-and-places-funding-2026-29>

This programme will be a significant avenue to develop the cultural eco-system in North Somerset. It will require cultural stakeholders to work together to submit a bid as well as collaborating during the three-year delivery period. If we are successful, the funding that we could get from the Arts Council would make a significant impact on grassroots culture by empowering communities and developing partnerships.

We are required to provide 15% match funding, so we estimate this to be £112,500 for the three year period although we believe we only need to show match for the first year at this time; i.e. around £37,500.

Would the town council consider contributing any match funding towards our application, any amount welcome?

Recommendation: To consider whether the Town Council would be able to contribute to the Creative People and Places Programme.

13. Quarterly Report from Citizens Advice North Somerset

To receive and note the quarterly report from Citizens Advice North Somerset (CANS) – report attached.

Recommendation: To note the quarterly report from CANS.

14. Bristol Wind Terminal

To note the development of the Bristol Wind Terminal and to note information can be found at www.bristolport.co.uk/energytransitionhub

Recommendation: To note the development of the Bristol Wind Terminal and information location.

15. Sign Up for North Somerset Citizens Panel

To note that North Somerset have a citizens panel. They are inviting people who live, work or study in North Somerset to join the panel. More information can be found at [Sign up for the North Somerset Citizens' Panel - North Somerset Council Consultations](#)

Recommendation: To note the North Somerset Citizens Panel.

16. North Somerset Council's Consultation on Council Tax Support

To note that North Somerset Council are running a consultation on Council Tax Support – link to the consultation [Proposed changes to North Somerset Council's Council Tax Support Scheme](#)
The consultation runs from 15th November 2024 until 3rd January 2025.

17. Cycle Forum

To note that the next Cycle Forum will be held on **Tuesday 10th December 18:00 - 20:00**. The meeting will be hosted in the **Rickford Room, Town Hall, Weston-super-Mare**.

Recommendation: To note the date and time of the next Cycle Forum.

18. Signposting and Referral Service Officer Update

To note an update report from the Signposting and Referral Service Officer – report attached.

19. Thank You

To note that the Town Council, Officers and Members received a 'thank you' from the organisers of the Royal British Legion Remembrance Parade for the funding, assistance with organising and attendance at the event.

20. Committee Communications

To agree which items from the agenda are to be publicised.

21. Date of next meeting:

Wednesday 22nd January 2025 at 7.30pm.

22. Exclusion of the Public and Press

Under the Public Bodies (Admissions to Meetings) Act 1960 Members of the public and press are required to leave the meeting at item 22 due to the items being confidential matters – confidential contractual obligations.

Recommendation: That Councillors agree to exclude the public and press.

CONFIDENTIAL ITEMS

23. Folk Hall Car Park

To consider a report on the management of the Folk Hall Car Park – report sent under separate cover for Members of the Town Council only.

The Chairman will close the meeting.



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Minutes of Community Matters Committee Meeting Wednesday 23rd October 2024 at 7.30 pm

This was a Hybrid meeting to enable community participation.

Committee Members Present:

Councillors Emma Blackmore (Chairman), David Gunnell (Vice Chairman), Janet Davey and Jenie Eastman.

Councillors in attendance:

Councillor Paul Gardner (spoke as a resident of Portishead).

Councillor Mike Johnston (spoke as a resident of Portishead).

District Councillors in attendance:

None

Officers Present:

W Coulter-Woodman (Town Clerk (IT & Taking the Minutes)

N Mills (Community Engagement Manager) (Online – Grants Support).

Members of the Public Present:

Mrs A Hennessey

Mr P Maltby

Mr B Aldridge

Members of the Public Present online:

Mr R Sheilds

'Lisa'

Mr Berkley Harris (Royal British Legion)

CM240/10/24 Chairmans Welcome:

The Chairman of the meeting welcomed everyone. There were no fire drills planned but evacuation route and assembly point were explained.

CM241/10/24 Apologies for absence

Apologies for absence were received from Councillors Bob Cartwright, Martin Dowling and Maryam Afzal.

CM242/10/24 Declaration of Councillors' interests and requests for dispensations (Chairman)

Members must declare any disclosable pecuniary (financial) and other interests re. items on the agenda as required by the council's Code of Conduct, Standing Orders, and Localism Act 2011.

Councillor Emma Blackmore declared a Pecuniary Interest in Item 11 – Bristol Airport Resident Engagement – her employer has a commercial interest in operations at Bristol Airport.

CM243/10/24 The Chairman's verbal update report

4.1 Lake Grounds Changing Places Facility

There were no further updates on the Changing Places Facility.

4.2 BSIP Transport Hub – Update

The Town Council hosted a consultation meeting on Tuesday 15th October 2024, there are another 2 sessions that will be hosted by North Somerset Council which will go out on Social Media very soon. The dates are 6th November 2024 at the Youth and Community Centre, specifically for Businesses and then Saturday 9th November 2024, they will be at the Farmers Market in the Piazza.

There is a small update on the Bus Stop rebranding. Some of the refurbishment will take place on Portishead Town Council bus shelters. The Town Council will investigate whether more can be made of the bus shelters it owns that are not on bus routes any longer, North Somerset Council will look to relocate electronic signage from unused shelters to used bus shelters.

4.3 Councillor Vacancy – West Ward

The Notice of the Election would be published on Thursday 31st October. Nominations for elections would be open from Friday 1st November until Friday 8th November. The Election would take place on 5th December 2024.

4.4 Additional Residents Meeting – 29th October 2024

A reminder that an additional Residents Meeting would be held on 29th October 2024 at 7.30pm in the main Folk Hall.

4.5 Marina Safety

Councillor Gunnell reported that a reply had been received from North Somerset Council declining to pay for the installation of barriers at the Marina. Other options would be considered by the Town Council including obtaining quotes for railings in the areas of concern.

4.6 Slade Road Field

It was reported that vandalism including lighting of fires and stones being thrown at neighbouring properties had continued to be reported to the police. The police had suggested that CCTV be installed in the area to assist with identifying the individuals involved and monitoring. It was noted that a report would be submitted to full Council with costs for the installation of permanent CCTV in the Slade Road area.

4.7 Update on questions asked by the public at the Residents Meeting on 15th May 2024:

It was noted that no further updates were made on the following:

Future of Slade Road Field

Future Plans for the old Golf Course

Lack of a Post Office

Community Halls Action

The following updates were received for:

Lack of Pharmacies – A meeting had taken place with the Town Council and Portishead Medical Group to get an understanding of how the Town Council might be able to support the local pharmacy provision.

Portishead Carnival – The Town Council had received a grant application which would be considered at a future Community Matters Committee meeting.

It was further noted that this item would now be removed from the list of updates from the Residents Meeting.

CM244/10/24 Public Participation

The notes below are a precis of statements/questions. They are not minuted word for word.

Paul Maltby – Asked about the process for 'Calling In' a decision of the Executive at North Somerset Council.

Councillor P Gardner confirmed that 2 Councillors Scrutiny Committee had to 'Call In' the decision before the 29th of October 2024 and the Chairman of the Scrutiny Committee had to agree to it being called in.

Annette Hennessey – Mentioned Liese Stanley and asked if the Town Council would recognise her achievement.

The Chairman confirmed that the Town Council had a plan and would be in touch with Mrs Stanley imminently. She also asked whether an apology would be received from the other Councillor relating to the Council meeting on 19th June 2024.

Mrs Hennessy asked if a resident had been recruited in an informal capacity to liaise between the residents and the Council.

Mrs Hennessy asked Councillor Gunnell if he was aware that the Portishead Independent Party supported the Car Parking Charges for Portishead.

Councillor Gunnell confirmed that he was not aware of any support for the Car Parking Charges.

Mrs Hennessy asked whose decision it was to create a survey regarding the Bus Service Improvement Plan (BSIP) and what was happening to ensure the residents of Portishead were able to engage regarding the Bus Service Improvement Plan.

The Chairman confirmed that she would answer Mrs Hennessy's questions regarding the BSIP meeting and survey.

Mrs Hennessy asked Councillor Gunnell if he knew that NSC had undertaken a risk assessment at the Marina which had ruled out safety barriers prior to undertaking the recent footfall survey and why the Town Council was getting further quotes for safety barriers, and would the Town Council be helping fund the safety barriers or any other alternative safety measures?

Councillor Gunnell confirmed that the Town Council was aware of the Health and Safety report which contained the Risk Assessment. However, the Town Councillor felt it was important to see for themselves the footfall in the area. Councillor Gunnell further confirmed that no Town Council Officers had been involved in the survey. The survey was carried out by Councillors and volunteers.

Mr Ben Aldridge – highlighted his concerns about the car parking charges that North Somerset were proposing to impose at the Lake Grounds. He was concerned about the use of the Wheels and Skatepark, the potential congestion of surrounding roads and the conditions of the National Lottery Funding which specified that the Skate Park facility had to be a 'free to use' facility.

Councillor Gunnell confirmed that all the community groups based down at the Lake Grounds had lodged their objections to the car parking charges and agreed it was a bad decision from North Somerset Council.

Mr Aldridge also asked whether additional barriers at the marina had been discussed with emergency services as they may make rescues more challenging. Councillor Gunnell said this would be investigated. Mr Aldridge made a further comment regard in the possibility of utilising other methods of protection such as fall detection technology which should be investigated.

The full video of all the speeches and questions from members of the public can be viewed at:

<https://www.youtube.com/watch?v=8vSejEzD0R0>

CM245/10/24 Minutes of the previous meeting

Members considered the Minutes of the committee meeting held on 25th September 2024.

It was proposed by Councillor E Blackmore and seconded by Councillor D Gunnell that the Minutes of the meeting held on 25th September 2024 be agreed by councillors and signed by the Chairman as a true record.

A vote was taken which was unanimous in favour.

RESOLVED: That the Minutes of the meeting held on 25th September 2024 be agreed and signed by the Chairman as a true record.

CM246/10/24 Grant Applications

Paul's Place £624.23

Members received a grant application from Paul's Place for £624.23 and noted that the Grant Working Party recommended that the Town Council award the full grant requested to support Activities and Day Trips.

It was noted that there are 78 members in total, 3 in Portishead and that the project would benefit the **three disabled adult members of Paul's Place who live in Portishead** and provide respite for their family/carers.

Paul's Place are open to new members, who can access the service through self-referral or referral by the local authority.

It was proposed by Councillor J Davey and seconded by Councillor D Gunnell that Paul's Place be awarded the £624.23 to support activities and day trips for three disabled adult members of Paul's Place who live in Portishead.

A vote was taken which was unanimous in favour.

RESOLVED: That the Town Council award £624.23 to Paul's Place to support activities and day trips for three disabled adult members of Paul's Place who live in Portishead.

Willow Gardens £1000

Members received a grant application from the Willow Gardens and it was noted that the Grant Working Party have recommended that the Town Council grant fund £1000 of the requested £4296 amount.

It was further noted that GWP would be willing to match fund an additional £1000 if PMG were willing to make a £1000 contribution as Willow Gardens is on PMG land).

It was proposed by Councillor E Blackmore and seconded by Councillor J Eastman that the Willow Gardens be awarded £1,000 and that a further £1,000 be awarded if PMG are willing to make a £1,000 contribution as the Willow Gardens are on PMG Land.

A vote was taken which was unanimous in favour.

RESOLVED: That the Town Council award £1,000 to the Willow Gardens and award a further £1,000 if PMG are willing to make a £1,000 contribution as Willow Gardens is on PMG Land.

CM247/10/24 Lake Grounds Play Area – Replacement Perimeter Fencing

Members received and considered a report on perimeter fencing for the Lake Grounds Play area and were asked to consider replacement fencing.

It was noted that the perimeter fencing consists of 114 panels of a bow type (Tango) railing that are interlinked.

There are 17 panels that require immediate replacement but there are a further 19 panels that can be reconditioned. It was noted that Officers had approached three companies for quotes. Two to replace panels and one company that specialise in ironmongery, who could recondition some panels that can be salvaged using sections of panels that are not entirely corroded and permit phased work and spending.

Members noted that due to the site's proximity to the sea, it was imperative for longevity of the fence that the product is anti-corrosion zinc coated and then powder coated in play park blue. It is understood that existing fencing has not been treated in this way. The contractors suggested a two-phase approach: phase 1 replace 17 panels; phase 2 recondition 19 other panels. The contractors would store 19 panels until such time as PTC instigate phase 2. It was proposed by Councillor E Blackmore and seconded by Councillor J Davey that the Council accepts quote A and proceeds with phase 1 @ £7700 (seven thousand seven hundred pounds) in 2024/2025 and earmark £5400 (five thousand four hundred pounds) in 2025/2026 to complete the works.

RESOLVED: That the Council accepts quote A and proceeds with phase 1 @ £7700 (seven thousand seven hundred pounds) in 2024/2025 and earmark £5400 (five thousand four hundred pounds) in 2025/2026 to complete the works.

CM248/10/24 Royal British Legion Parade

Members considered future funding for the RBL Parade and received an update report.

Members noted that the RBL were asking PTC to secure a budget allowing for contingency including traffic management costs (£3000) to ensure the parade would be able to go ahead safely if the current traffic management arrangements – led by Christmas Lights volunteers - were unable to continue in the future. There was concern that the Town Council could be faced with a bill of approx. £3,000 if the current providers were no longer able to offer their services at the current highly subsidised contribution rate.

Members also noted that Portishead Town Council own an old dais which is heavy and cumbersome and at the end of its life. It was estimated that each of the 3 blocks weighs around 40kg. It was suggested that that lighter options of a raised dais be considered.

Members considered 3 interlocking 'stages' at a cost of £349 each.

It was further noted that a D-Day War Veteran would be attending the parade and standing on the dais to mark the 80th Anniversary of the D-Day Landings. It was requested by resident Ben Alridge, that for this special anniversary, the Chairman of the Town Council consider the D-Day Veteran to take the salute for the parade and step down from the dais.

It was proposed by Councillor E Blackmore and seconded by Councillor J Eastman that £1,100 be allocated in each year's budget (£970 in 2024 allowing for inflation) to cover the cost of the RBL Parade and to £3000 be placed in

Earmarked Reserves as safety budget if Christmas Lights unable to support RA, Maps and Traffic Management in future years.

They further proposed that an additional £1,100 be released to pay for replacement staging to provide a dais for the RBL Parade.

A vote was taken which was unanimous in favour.

RESOLVED: That £1,100 be allocated in each year's budget (£970 in 2024 allowing for inflation) to cover the cost of the RBL Parade and to £3000 be placed in Earmarked Reserves as safety budget if Christmas Lights unable to support RA, Maps and Traffic Management in future years.

They further proposed that an additional £1,100 be released to pay for replacement staging to provide a dais for the RBL Parade.

CM249/10/24 Lake Grounds – Bird Feeding Station

Members noted that Portishead Town Council had been contacted by an Officer from North Somerset Council (NSC) who had been approached by a company to introduce a sustainable duck feeder on NSC's Land and NSC are considering the Lake Grounds. This is a link to the proposed unit: <https://www.feedducks.com/explore-the-feed-ducks-initiative>

The company would install and manage the station, it is designed to help move away from feeding birds bread and other food that is not particularly healthy and negatively impacts the condition of the water.

Members were asked to consider the proposal.

It was unanimously agreed that the Bird Feeding Station should be installed at the Lake Grounds.

CM250/10/24 Bristol Airport Resident Engagement

Members noted that Resident Engagement Officers are at the Hampton by Hilton at Bristol Airport on the first Wednesday of every month in the business area, next to reception. However, it was noted that, there was an exception as the next meeting would be on Wednesday November 13th, thereafter it would return to the first Wednesday of the month.

It was noted that residents could drop in anytime between 9am-midday.

Visitors were asked to park in the hotel car park and after the meeting the Resident Engagement Officers would ensure complimentary parking.

CM251/10/24 Office Recycling

Members were asked to confirm that Office Recycling Collection would start with immediate effect following a report received at the previous meeting of the Community Matters Committee.

It was confirmed that the Office Recycling Collection would start with immediate effect.

CM252/10/24 Signposting and Referral Service Officer (SRS Officer) Update

Members noted an update report from the Signposting and Referral Service Officer.

It was noted that the Signposting and Referral Service Officer had moved to the Library on Friday mornings and the numbers were increasing rapidly. However, CANS had reported that they were struggling to cope with the numbers still attending the Beacon Hub on Friday mornings.

CM253/10/24 Lake Grounds Hip Hop

Members were asked to consider a report on the Lake Grounds Hip Hop and alternative uses.

Members noted that an idea was to repurpose the Hip Hop pole and erect a sign saying Portishead Town Council Play Park.

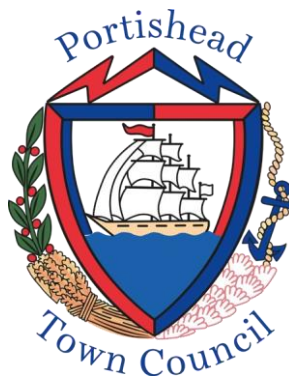
Members were concerned about the cost of the alternative proposal, and it was agreed that the less expensive option of decommissioning the Hip Hop and removing the pole safely would be the most cost-effective solution.

CM254/10/24 Date of next meeting

It was noted that the next meeting of the Community Matters meeting would be held on 27th November 2024 at 7.30pm.

The Chairman closed the meeting at 8.52pm.

Signed..... Chairman



Portishead Town Council Grant Application Form

Please read through the **Portishead Town Council (PTC) Grant Award Guidance Notes** BEFORE completing this application form. All grant forms can be found on the Town Council website: www.portishead.gov.uk/Community-Grants

Please download this form to your computer and either:

- Complete it **electronically**, save a copy and email it back as an attachment; OR - Clearly **write** in the text boxes, scan or photograph your completed copy and:
- **Email** it back as an attachment; OR
- **Post** it or drop it into the Folk Hall: FAO - Grants

Help and Information

If you require any assistance in completing this form or if you have any queries, please contact us at:

Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR

Telephone: 01275 847078 **E-mail:** grants@portishead.gov.uk

Key dates

To ensure that Portishead Town Council Grant Awards can be reviewed, decided, and awarded by Friday 20 December 2024, all 2024 grant applications **MUST** be submitted by **Monday 16 December 2024**.

Correspondence

All applicants will be notified of the Town Council's Grant Award decision *NB*
- this may be a deferment decision if further information is required.

Summary of Portishead Town Council 2024 Grant Awards funding bands

- Micro Grants** - Requests for **up to £1000** funding
Small Grants - Requests for **£1,001 to £5,000** funding
Medium Grants - Requests for **£5,001 to £10,000** funding
Large Grants - Requests for **more than £10,000** funding: One-off grant award application

All grants awarded in 2024 MUST be spent within 1 year of the grant award date

Strategic Grants* - Requests for **more than £10,000** funding: Ongoing grant support covering multiple years

**Please contact the office before completing an application form*

APPLICATION FORM FOR PORTISHEAD TOWN COUNCIL GRANT AWARD 2024

Please refer to the Grant Award Guidance Notes for details about each of the following sections

1. CONTACT AND ADMINISTRATIVE DETAILS *For Office use only*

Items noted * MUST be completed

Ref:

Name of group / organisation*	Portishead Carnival Committee		
Contact Name*	Saz Casey		
Contact (postal) address	[REDACTED]		
Position/ role in group/ organisation*	Chairman / Director		
Contact telephone number*	[REDACTED]	Contact e-mail address*	admin@possetevents.com
Group/ organisation social media account/ website details (if applicable)	www.possetevents.com – links to facebook and instagram are on our website		
Is your group/ organisation newly formed? (less than 1 year)	Yes <input checked="" type="checkbox"/>	How long has your group been operating?	6 Months
Briefly details the general aims, objectives and/ or activities of your organisation (up to 150 words or attach your mission statement etc.)	Portishead Carnival is a beloved historic community event that has been missed for the last 7 years, a new committee has been formed who have been working tirelessly on bringing the event back for 2025		

Grant funds must be paid into a group/organisation/charity bank account that must be open before submitting your grant application. If successful, your grant will be paid by BACS payment directly into your group / organisations bank account. Confirmation of bank details (or appropriate payment method) will be confirmed at a later point.

2. PROJECT/ ACTIVITY/ EVENT INFORMATION

What is the amount of grant requested from Portishead Town Council?	<i>(If applicable to grant funding amount being requested, see also TOTAL cost of project/activity/ event in Section 3 below)</i> £ up to £7,680
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What is the name/ title of the project/ activity/ event?	Portishead Carnival 2025
Why are you applying for this funding? (up to 300 words or attach your outline project brief etc.)	<p>A new CIC was formed to bring the carnival back, a much loved community event that has been missed by the towns community members of all ages and abilities. Having started with no funding two unexpected areas have come to light that would take us over our predicted budgets. These areas are Health & Safety and road closures related. Even if historic records were available from 2018 they would be deemed void and irrelevant due to the new legislations and regulations that have come about since the pandemic we are therefore forced to complete two major one off activities</p> <p>1, Health & Safety documentation, a complete manual covering all aspects of the carnival and its associated activities is written from scratch to fully comply with all elements of legislation and the purple guide. This activity increases for the first year only by £5,000.</p> <p>2, Road Closures.</p> <p>Working with North Somerset Highways as per the health and safety we are starting from scratch with no appropriate early warning signage, documented road closure maps and details routes etc this again has forced us into a first year only additional fee of £2,700</p>
Sources of other funding including details of other grants or awards applied for or gained in relation to stated project/activity/event.	Go Fund Me, Sponsorships, Collection Tins, Stall Bookings, Parade Entries
How would a PTC Grant Award make a difference to your group/ organisation and its members?	As we are already funding the event from scratch these amounts were not initially in our predicted costs to try and raise these additional year one funds required the project would become undeliverable
How will the people and communities of Portishead benefit from this project/ activity/ event?	<i>Portishead Carnival has been going for over a hundred years, we are currently tracing back as far as we can to find out exactly how old it is, however Portishead Carnival is a huge benefit to the community as it brings the whole town together, Our Towns Schools, Businesses, Clubs, Organisations have all played a vital part of the carnivals success in the past and we intend for this to continue to be the case moving forward</i>
Approximately how many people usually attend your sessions and approximately how many of these are Portishead residents?	It has been reported that at the last carnival parade in 2018 there were over 10,000 spectators and participants, the majority being Portishead Residents

Future sustainable plans – provide details on your plans to financially support future years.	The CIC post event will set aside monies raised from the event day for the 2026 event along with our normal programme sells, sponsorships, stall bookings and fundraising activities, Portishead Carnival 2026 should be self funded and without the additional year one costs		
Does your group have a safeguarding policy in place?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If yes, what was the date this was last reviewed? If No, please explain why not	Written recently Will attach
Are all staff/volunteers working with children and vulnerable adults DBS checked?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What is the timing of this project/ activity/ event?	<i>Please provide details of when it is planned to start and finish (NB - all grants awarded in 2024 must be SPENT within 1 year of the grant award date) 14th June 2025</i>		

If you are applying for a MICRO GRANT of UP TO £1,000 please now skip to Section 6 – Declaration

If you are applying for a Small Grant Award of MORE than £1,000, please complete the next section.

3. FINANCIAL AND ORGANISATIONAL INFORMATION (Part 1)

Does your group/ organisation have a voluntary management committee / steering group?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If Yes, how many people are on it? _____	9
Have you received a grant from this Council previously?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If Yes, for how much and what was it for?	
What is the TOTAL cost of the project/ activity/ event you are requesting funding for?	£ £36,830.00		
What will happen if you get less funding than you asked for? Will all/ part of the project/ activity/ event go ahead?	Please tell us what could be achieved if you only receive part funding: The event could go ahead however the family entertainment at the showfield will be severally effected.		

If you are applying for a SMALL GRANT of £1,001 to £5,000 please now skip to Section 6 – Declaration

If you are applying for a Medium Grant Award of MORE than £5,000 please complete the next section.

4. FINANCIAL AND ORGANISATIONAL INFORMATION (Part 2)

Does your group/ organisation have written rules e.g. a formal constitution?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If Yes , please attach a copy to your application. _____ If No , please contact the Council staff
What is your charity number or other community group registration?	(Please insert N/A if not applicable): Portishead Carnival Committee – Posset Events CIC 15806192	
Please provide a FULL breakdown of the project/ activity/ events costs and how they will be funded, including match funding or other financial/ in-kind contribution (Continue on a separate page if required)		
Item/ Activity	Description of financial and/ or in-kind contribution	Source of funding / contribution
	See attached	
TOTAL COST	£	

If you are applying for a MEDIUM GRANT of £5001 TO £10,000, please now skip to Section 6 – Declaration

If you are applying for a Large Grant Award of MORE THAN £10,000, please complete the next section.

*NB - If you wish to apply for a **Strategic Grant of more than £10,000**, please contact the Council staff before submitting your application*

5. FINANCIAL AND ORGANISATIONAL INFORMATION (Part 3)

Does your group/ organisation record Committee or Board Minutes?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes , please provide the last 12 months of Minutes (Attach copies to your application) _____ If No , please contact the Council staff
Does your group/ organisation have an annual record of accounts or financial reports?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes , please provide the last 2 years of annual accounts/ financial reports (Attach copies to your application) _____ If No , please contact the Council staff
Please provide your cash flow forecast for next year with an explanation of the sources of funding/ income (Attach copies to your application)		

6. DECLARATION

- I confirm that I have read the Portishead Town Council Grant Award Guidance Notes and that I am aware of the Terms and Conditions attached to applying for and receiving a Portishead Town Council Grant Award.

I confirm: **Tick here**

- That the information provided in this application is a fair and accurate description of our group/ organisation and our proposed project/ activity/ event, and that the details I have provided are true and correct to the best of my knowledge.
- I am authorised to apply for funding on behalf of the group. I confirm that our group/ organisation agrees to abide by the Terms and Conditions of the Portishead Town Council Grants Award process and any other conditions which Portishead Town Council imposes at the time of awarding the grant. • That our group/ organisation agrees to acknowledge the funding provided by Portishead Town Council on our website (an electronic logo will be provided should you be successful), on any letter headed paper and other relevant paperwork.
- If your grant is approved, once payment has been made, we will be in touch with a short feedback form for you to complete, this helps us assess the impact of your Community Grant and how it has benefitted your Group/Organisation.

I confirm: **Yes**

Date: **15/10/2024**

Signature: **Saz Casey**

Print name: **Saz Casey**

Position in Organisation: **Chairman Director**

APPLICATION CHECKLIST

- ✓ Have you provided ALL the required contact details?
- ✓ Does your application clearly explain how Portishead residents and communities would benefit from any grant awarded to your group/ organisation?
- ✓ Does your project/ activity/ event fit within the grant award spend timeline?
- ✓ Have you attached the financial information required for the grant type your group/ organisation is applying for?
 - **Section 4**
 - Written rules
 - **Section 5**

- Committee or Board Minutes
- Annual record of accounts or financial reports
- Other grants or contributions
- Cash flow forecast

✓ Have you signed **Section 6 - Declaration?**

Please submit your completed Grant Application form and any supporting documentation to:
grants@portishead.gov.uk

OR

Post or drop off your Grant Application form and any supporting documentation to:
Portishead Town Council
The Folk Hall,
95 High Street,
Portishead
BS20 6PR

Further information about Portishead Town Council and its grant making is available from:
www.portishead.gov.uk/Community-Grants

Portishead Town Council looks forward to receiving your application!

APPLICATION FORM FOR PORTISHEAD TOWN COUNCIL GRANT AWARD 2024

Please refer to the Grant Award Guidance Notes for details about each of the following sections

1. CONTACT AND ADMINISTRATIVE DETAILS

For Office use only

Ref:

Items noted * MUST be completed

Name of group / organisation*	Friends of North Weston Woods Community Group		
Contact Name*	Kerri Ritchings		
Contact (postal) address	[REDACTED]		
Position/ role in group/ organisation*	Treasurer		
Contact telephone number*	[REDACTED]	Contact e-mail address*	[REDACTED]
Group/ organisation social media account/ website details (if applicable)	Facebook Page – Friends of North Weston Woods		
Is your group/ organisation newly formed? (less than 1 year)	Yes <input type="checkbox"/>	How long has your group been operating?	Created 4th March 2018
	No <input checked="" type="checkbox"/>		
Briefly details the general aims, objectives and/ or activities of your organisation (up to 150 words or attach your mission statement etc.)	<p>Initial objectives were to inform the residents and supporters on potential building development around Weston Big Woods with specific focus on the fields in North Weston.</p> <p>The scope of the group quickly grew to include a community group, we continue to keep the supporters informed on developers plans but the main focus now is on supporting our neighbourhood in regards to wellbeing.</p> <p>Starting Jan 2022 a regular monthly resident support meeting in the village hall to bring the lonely and vulnerable residents together in a local and supportive environment.</p> <p>Introduce crafts and activities such as painting, knitting and genealogy on a quarterly basis.</p> <p>Offer support and guidance by signposting residents into the correct teams.</p>		
<p>If successful, your grant will be paid by BACS payment and confirmation of bank details (or appropriate payment method) will be confirmed at a later point.</p>			

2. PROJECT/ ACTIVITY/ EVENT INFORMATION

<p>What is the amount of grant requested from Portishead Town Council?</p>	<p><i>(If applicable to grant funding amount being requested, see also TOTAL cost of project/activity/ event in Section 3 below)</i></p> <p>£550.00</p>
<p>What is the name/ title of the project/ activity/ event?</p>	<p>North Weston Know and Support Your Neighbour Community Project</p>
<p>Why are you applying for this funding? (up to 300 words or attach your outline project brief etc.)</p>	<p>The grant is to cover only the cost of hiring the village hall for 12 community group meetings each lasting 2 hours plus consumables such as tea coffee and biscuits.</p> <p>As a community group who aim to improve the community wellbeing in a local supportive way, we have already sourced and agreed the key people for those activities identified for the initial meetings who will provide their time and materials FOC.</p> <p>In Jan 2022 and as part of the community group meetings we will also launch RED Triangle, this consists of 17 volunteers selected based on their location, they will monitor their own street and help to identify those residents who may be vulnerable. Extra local support from those local people they know and trust, any of these residents can place a red triangle in their window and the community group member for that street who checks daily will stop by to see what they need, it could be just a light bulb change or a prescription collected, a quick few items of shopping etc.</p>
<p>How would a PTC Grant Award make a difference to your group/ organisation and its members? (up to 150 words)</p>	<p>The grant will provide the community group with the means to hire the hall and as such provide a central and local community hub for activities and group sessions, by providing this local setting our belief is that vulnerable/lonely locals will be more likely to attend and from there we can support them into the wider support groups.</p>
<p>How will the people and communities of Portishead benefit from this project/ activity/ event? (up to 300 words)</p>	<p>The main beneficiaries will be the elderly, lonely and vulnerable, by bringing them together in a local place they know we believe they are more likely to attend, from there we can help them to build social networks with their neighbours, try new activities and support them if needed with contacting health or housing etc.</p>

What is the timing of this project/ activity/ event?

The start of this activity is Jan 2025 and will run for 1 year, our plan is to grow the support and include other community events such as summer picnics and barbecues, kids disco and Christmas party....for these we will be looking for donations, and we believe those events will bring in enough in donations to cover the community group hall costs in 2026

*If you are applying for a **MICRO GRANT** of **UP TO £1,000** please now skip to Section 6 – Declaration*

If you are applying for a Small Grant Award of **MORE than £1,000**, please complete the next section.

3. FINANCIAL AND ORGANISATIONAL INFORMATION (Part 1)

Does your group/ organisation have a voluntary management committee / steering group?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If Yes, how many people are on it? 7 If No, please contact the Council staff
Have you received a grant from this Council previously?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If Yes, for how much and what was it for? NA

What is the TOTAL cost of the project/ activity/ event you are requesting funding for? **£550.00**

Have any other organisations been approached for grant funding in relation to this project/ activity/ event?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	If Yes, please provide details:
What will happen if you get less funding than you asked for? Will all/ part of the project/ activity/ event go ahead?	That would depend on the value of the part funding, if funding only covered 3 months then we would cancel the community group monthly hall meetings and focus on RED Triangle and other community events	

*If you are applying for a **SMALL GRANT** of **£1,001 to £5,000** please now skip to Section 6 – Declaration*

If you are applying for a Medium Grant Award of **MORE than £5,000** please complete the next section.

4. FINANCIAL AND ORGANISATIONAL INFORMATION (Part 2)

Does your group/ organisation have written rules e.g. a formal	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, please attach a copy to your application. If No, please contact the Council staff
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constitution?		
What is your charity number or other community group registration?	(Please insert N/A if not applicable):	

Please provide a FULL breakdown of the project/ activity/ events costs and how they will be funded, including match funding or other financial/ in-kind contribution (Continue on a separate page if required)		
Item/ Activity	Description of financial and/ or in-kind contribution	Source of funding / contribution
TOTAL COST	£	

*If you are applying for a **MEDIUM GRANT** of **£5001 TO £10,000**, please now skip to Section 6 – Declaration*

If you are applying for a Large Grant Award of **MORE THAN £10,000**, please complete the next section.

*NB - If you wish to apply for a **Strategic Grant of more than £10,000**, please contact the Council staff before submitting your application*

5. FINANCIAL AND ORGANISATIONAL INFORMATION (Part 3)

Does your group/ organisation record Committee or Board Minutes?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes , please provide the last 12 months of Minutes (Attach copies to your application) If No , please contact the Council staff
Does your group/ organisation have an annual record of accounts or financial reports?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes , please provide the last 2 years of annual accounts/ financial reports (Attach copies to your application) If No , please contact the Council staff
Please attach a summary of any other grants, match funding or financials contributions received by your group/ organisation for any purpose over the last 2 years (Attach copies to your application)		
Please provide your cash flow forecast for next year with an explanation of the sources of funding/ income (Attach copies to your application)		

6. DECLARATION

- I confirm that I have read the Portishead Town Council Grant Award Guidance Notes and that I am aware of the Terms and Conditions attached to applying for and receiving a Portishead Town Council Grant Award.

I confirm: *Tick here*

- That the information provided in this application is a fair and accurate description of our group/ organisation and our proposed project/ activity/ event, and that the details I have provided are true and correct to the best of my knowledge.
- I am authorised to apply for funding on behalf of the group. I confirm that our group/ organisation agrees to abide by the Terms and Conditions of the Portishead Town Council Grants Award process and any other conditions which Portishead Town Council imposes at the time of awarding the grant.
- That our group/ organisation agrees to acknowledge the funding provided by Portishead Town Council on our website (an electronic logo will be provided should you be successful), on any letter headed paper and other relevant paperwork.

I confirm: *Tick here*

Signature:



Print name:

Kerri Ritchings

Position in Organisation:

Treasurer of the Noth Weston Community Action Group

APPLICATION CHECKLIST

- ✓ Have you provided ALL of the required contact details?
- ✓ Does your application clearly explain how Portishead residents and communities would benefit from any grant awarded to your group/ organisation?
- ✓ Does your project/ activity/ event fit within the grant award spend timeline?
- ✓ Have you attached the financial information required for the grant type your group/ organisation is applying for?
 - **Section 4**
 - Written rules
 - **Section 5**
 - Committee or Board Minutes
 - Annual record of accounts or financial reports
 - Other grants or contributions
 - Cash flow forecast
- ✓ Have you signed **Section 6 - Declaration**?



PORTISHEAD TOWN COUNCIL

Mead Road Play Area – Cube Climber Safety Surface

Produced For: Community Matters 27/11/24

Date of Report: 21/11/24

Summary of Key Issues: To replace worn safety surface.

Purpose of the Report: To consider replacing existing tiled safety surface under the Cube Climber.

Background: It is believed that the safety surface underneath the Cube Climber was installed in 2003. The Cube Climber should be programmed for replacement in 2033 providing it is maintained and used correctly. The existing surface is tiled and despite adding materials, size in gaps vary depending on weather conditions, allowing for moss and vegetation to grow that in turn present slip and trip hazards.



Quotations

Three quotes have been requested to remove and dispose of existing wet pour tiles, supply and installation 34sqm black wet pour raised @ 70mm (inc. base rubber repairs and chase):

Quote A: £4138.49 + VAT

Quote B: £6000.00 + VAT TBC

Quote C: £ TBC

Financial Implications: Not exceeding £

Legal & Policy Implications: The Town Council has the power to provide and manage recreation grounds pleasure grounds under various acts including: Public Health Act Amendment Act 1890, s.44, Local Government Act 1972, s.14 para 27.

Note: The safety surface has been raised as a concern by our play area inspector.

Recommendation: To select quotation A for a new the safety surface.

Appendix: Not applicable.

Report Produced by: S.Sherborne – Deputy Clerk & Operations Manager



PORTISHEAD TOWN COUNCIL

GERTIE GALE ALLOTMENTS

Produced For: Community Matters 27/11/24

Date of Report: 21/11/24

Summary of Key Issues: request to plant wild hedge

Purpose of the Report: To consider granting permission to plot holders at Gertie Gales to plant whips to create a natural hedge at the site off Clevedon Road.

Background: A couple of years ago previous allotment committee members planted hedging whips on the site to help fill in areas of existing hedgerow along the bottom of the site and to create a new hedge on the cemetery side. These whips increased the wildlife corridor around the site. There is still a gap at the front of the site on the cemetery side that the Chairman of the allotments would like to plant more whips (dog rose, hawthorn, hazel, crab apple, dogwood. Photo of intended location:



A successful application for free whips was made to the Woodland Trust [Free Trees for Schools and Communities - Woodland Trust](#)

Quotations: NA - the whips have been allocated to Gertie Gales allotments from the Woodland Trust. These will be delivered to site March 2025.

Financial Implications: None

Legal & Policy Implications: None

Note: The Gertie Gales allotment committee will need to manage the whips effectively to retain the width of the path to allow access for vehicular hedge cutting equipment to the hedge on the cemetery side of the site. It is expected that the committee will manage the planting of the whips using plot holders/volunteers and that they have the tools and materials required to plant the whips for effective growth. No objection has been received by Councillor Jenie Eastman who is the council allotment representative.

Recommendation: The Town Council gives permission for the hedge whips to be planted at this location.

Appendix: Not applicable.

Report Produced by: S.Sherborne – Deputy Clerk & Operations Manager



Portishead Town Council Report

2024/25 August - October Report

Key Statistics

Portishead August - October 2024/25

01/08/2024 31/10/2024



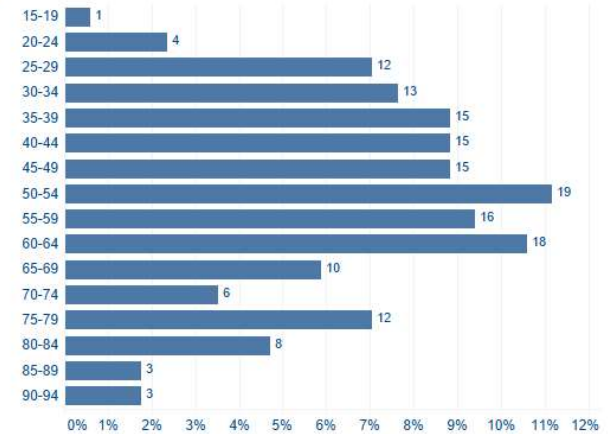
Summary

Clients	
Clients	171
Quick client contacts	
Issues	701
Activities	849
Cases	133
Outcomes	
Income gain	£40,421
Re-imbursments, services, loans	£1,025
Debts written off	£375
Repayments rescheduled	£315
Other	£400

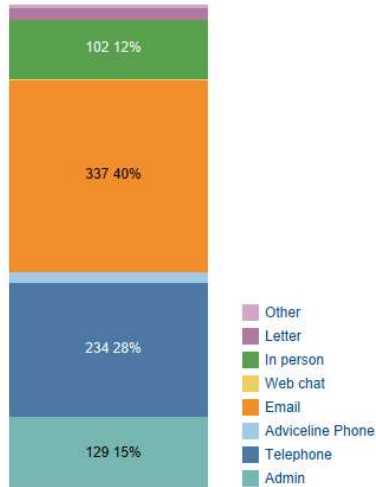
Issues

Issues	Clients
Benefits & tax credits	73
Housing	33
Debt	28
Benefits Universal Credit	26
Utilities & communications	19
Financial services & capability	18
Legal	17
Charitable Support & Food Ban...	15
Relationships & family	12
Travel & transport	10
Employment	8
Other	6
Tax	4
Immigration & asylum	4
Health & community care	4
GVA & Hate Crime	3
Consumer goods & services	3
Education	1
Grand Total	701

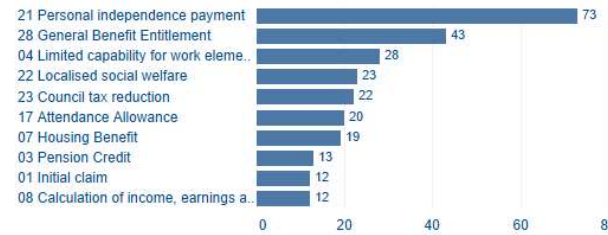
Age



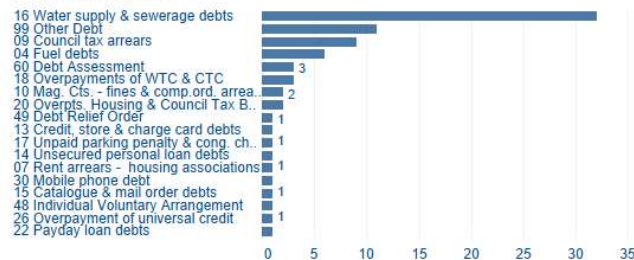
Channel



Top benefit issues



Top debt issues



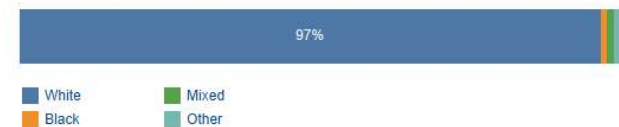
Gender



Disability / Long-term health



Ethnicity



Key Statistics

Portishead August - October 2023/24

1/08/2023 31/10/2023



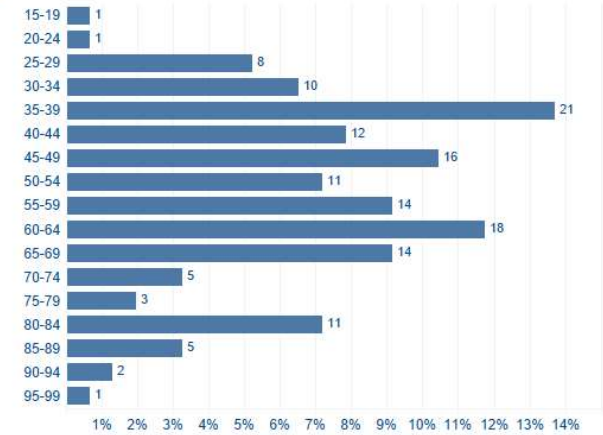
Summary

Clients	154
Quick client contacts	
Issues	633
Activities	856
Cases	130
Outcomes	
Income gain	£76,213
Re-imbursments, services, loans	£342
Debts written off	£14,638
Repayments rescheduled	£315
Other	£650

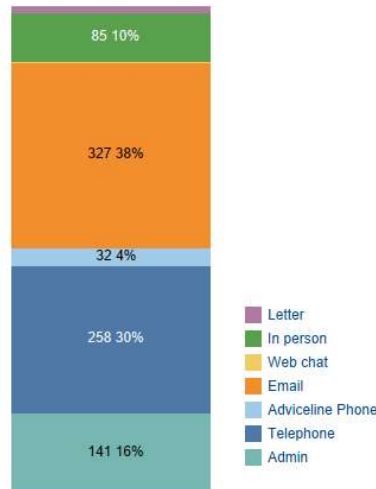
Issues

	Issues	Clients
Benefits & tax credits	233	72
Housing	66	30
Debt	94	28
Benefits Universal Credit	55	28
Financial services & capability	28	16
Relationships & family	26	14
Employment	19	14
Utilities & communications	25	12
Charitable Support & Food Ban...	15	9
Legal	17	8
Travel & transport	8	7
Immigration & asylum	22	6
Tax	6	5
Health & community care	6	4
GVA & Hate Crime	6	4
Education	3	2
Consumer goods & services	3	2
Other	1	1
Grand Total	633	

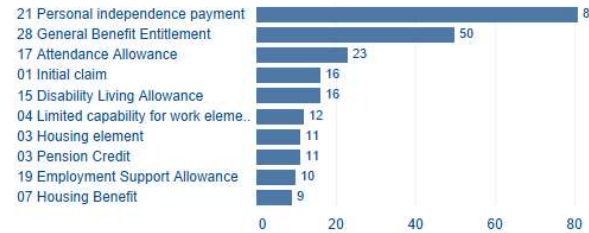
Age



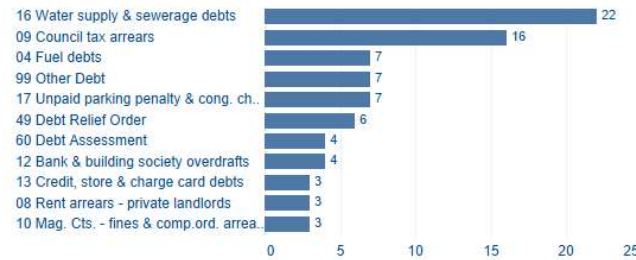
Channel



Top benefit issues



Top debt issues



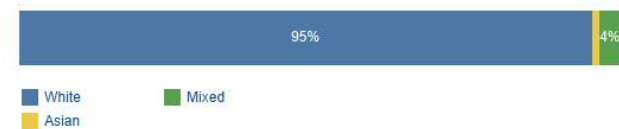
Gender



Disability / Long-term health



Ethnicity



Clients by Ward

01/08/2024 31/10/2024

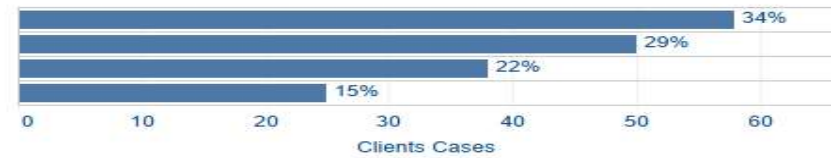


Clients (set minimum number to display)
From 10

You can click on the data picker to set the minimum number of clients seen (this will filter out wards with lower numbers of clients and allow you to focus on the areas with the highest volumes)

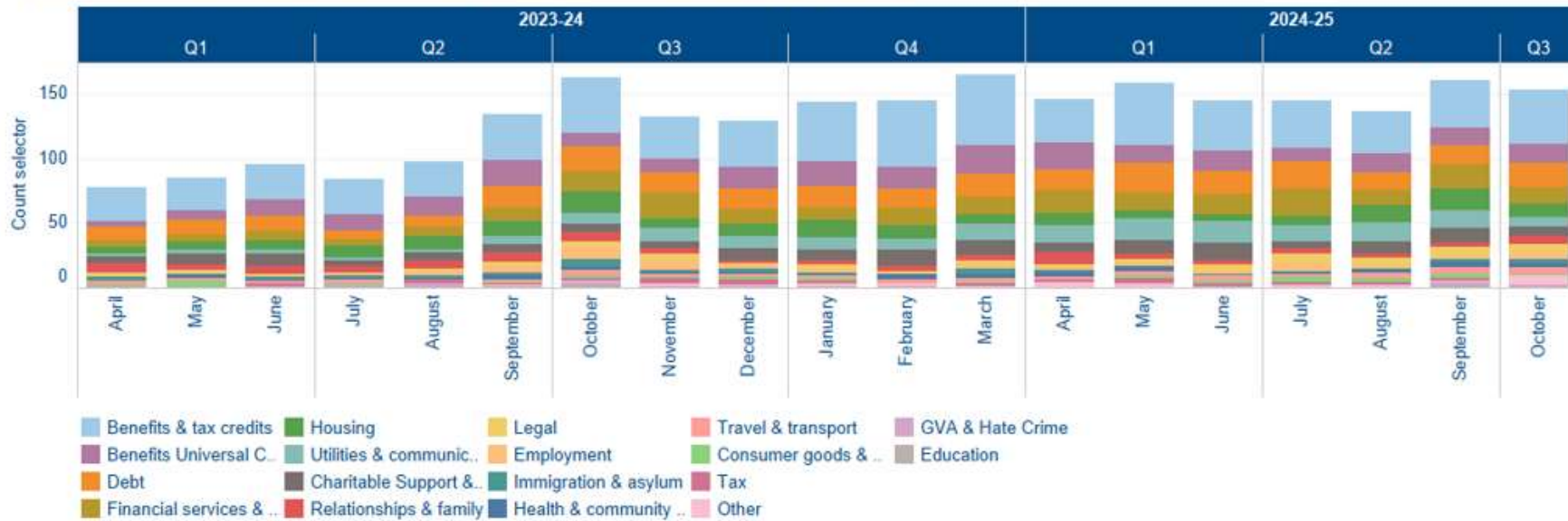
Ward

Local Authority Ward	Local Authority	
Portishead West	North Somerset	58
Portishead East	North Somerset	50
Portishead South	North Somerset	38
Portishead North	North Somerset	25



Graph of issues or clients with an issue

If showing clients the charts are stacked showing all client with each issue (not the total number of unique clients)



Advice Trends Portishead

	2023-24												2024-25					Grand Total		
	Q1			Q2			Q3			Q4			Q1			Q2			Q3	
	April	May	June	July	August	Sept..	Octo..	Nove..	Dece..	Janu..	Febru..	March	April	May	June	July	August	Sept..	Octo..	
Benefits & tax credits	27	25	27	27	28	35	42	32	36	46	52	55	34	48	39	37	32	36	42	347
Benefits Universal Credit	4	8	12	13	14	20	11	11	17	19	16	22	21	14	16	10	15	14	15	180
Debt	10	11	12	6	9	17	19	16	15	17	15	18	16	23	18	22	14	15	18	146
Financial services & capability	6	5	7	5	7	11	16	20	12	10	14	13	17	13	15	20	11	19	13	141
Housing	5	7	8	10	11	11	16	7	9	13	10	8	10	7	6	8	14	16	11	131
Charitable Support & Food Ban..	5	8	9	4	6	7	6	6	9	8	12	12	8	11	14	6	10	11	7	90
Utilities & communications	2	3	3	2	2	6	9	10	10	10	9	12	13	16	16	12	14	14	7	82
Relationships & family	7	4	6	5	6	7	7	4	2	3	4	4	9	4	3	4	3	4	6	68
Legal	3	2	2	1	2	3	5	5	1	4	3	3	2	3	5	7	6	7	7	56
Employment	1	1	1	1	4	5	9	7	3	2		3	2	2	2	6	2	2	5	43
Travel & transport	3	2	2	3		2	5	2	2	2	3	3	2	4	4	2	5	6	5	36
Health & community care		2	1	1	1	3	2	2	2	2	4	4	4	3		2	2	4	3	29
Consumer goods & services	1	5		1		1	2	1	2	2		1		2	2	4	3	3	1	26
Other						1	1	2	1	2	2	1	4	3		2	2	1	8	25
Tax			2		3	1	2	4	4	2		2	2	4	2	2	2	2	2	22
Immigration & asylum	3	2	2	3	2	3	6	2	3	1		4	2	1	2	1	1	2	3	20
GVA & Hate Crime			1	1	3	1	2	1	1	1	1				1				2	14
Education	1			1			2											2		6
Grand Total	59	57	63	59	55	75	93	72	70	77	88	90	79	89	80	86	75	83	97	703

Cost of Living Dashboard

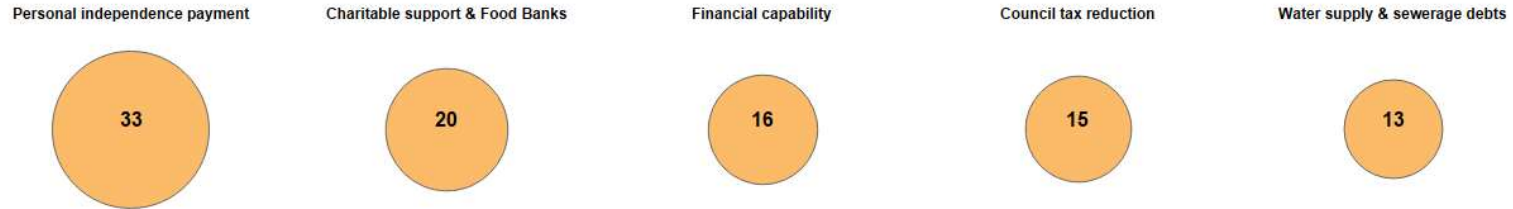
Topline figures

North Somerset

Next >

Top 5 cost of living issues

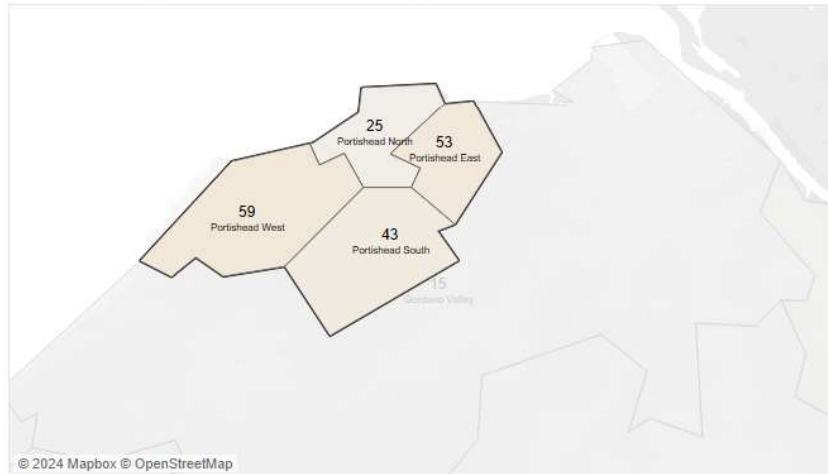
In the last three months the top 5 cost of living issues that clients saw us about in this Local Authority were:



All cost of living issues by ward

Click icons above to see the selected issue by ward, click wards to see issues or click the name the top 5 table to filter the report. Click the same item again to reset the view.

Clients
11 281



Click the home icon on the map to recentre the view
As clients can be helped on more than one issue, manually summing numbers will be greater than the unique counts shown on the map. Click the home icon on the map to recentre the view

Top issues - latest 3 months to previous year

Top 5	Cost of Living Issues	Latest 3 Months	3 Months Last year	Change	% Change
1	Personal independence payment	33	40	-7	-18%
2	Charitable support & Food Banks	20	17	3	18%
3	Financial capability	16	10	6	60%
4	Council tax reduction	15	8	7	88%
5	Water supply & sewerage debts	13	9	4	44%
Total of all Clients with a COL issue		96	96	0	0%

The total is for all clients with any cost of living issue, not just the Top 5

Cost of Living Dashboard

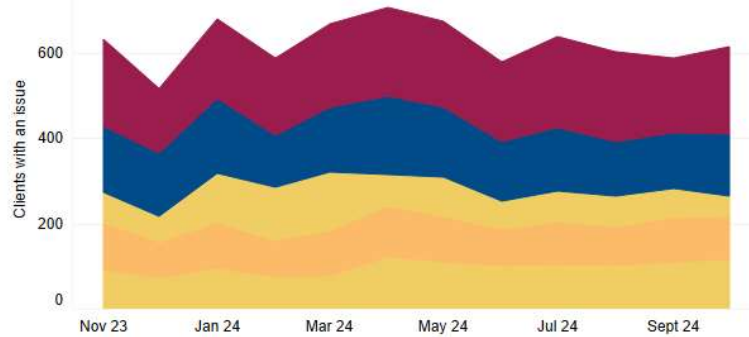
Top 5 CoL Issues over time

North Somerset

Dates
01/11/2023 00:00:00 to 31/1/..

Next >

Top 5 cost of living issues for this Local Authority/Authorities

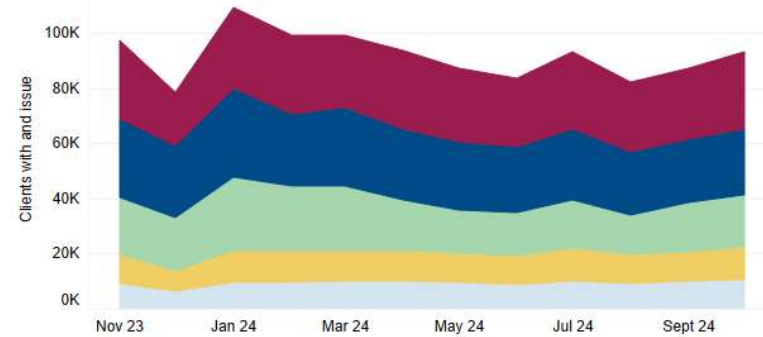


Nov 23 Jan 24 Mar 24 May 24 Jul 24 Sept 24

The graph will not sum due to some clients facing multiple issues

- Personal independence payment
- Charitable support & Food Banks
- Localised social welfare
- Council tax arrears
- Financial capability

Top 5 Cost of Living issues for England and Wales

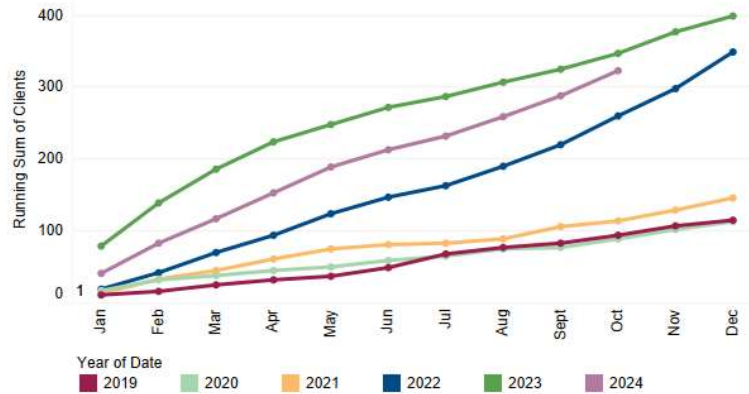


Nov 23 Jan 24 Mar 24 May 24 Jul 24 Sept 24

The graph will not sum due to some clients facing multiple issues

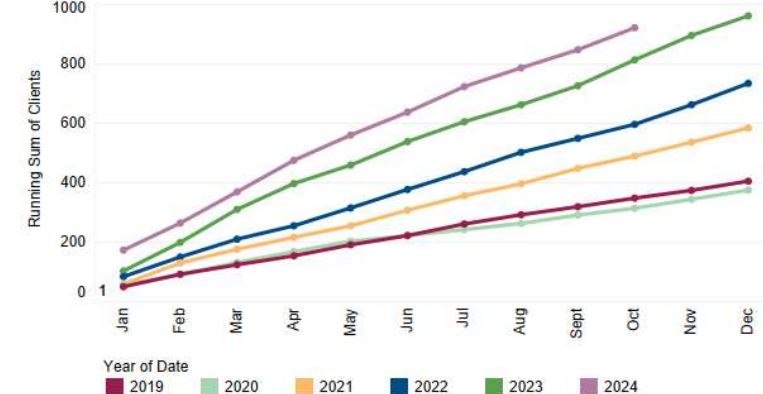
- Personal independence payment
- Charitable support & Food Banks
- Energy
- Financial capability
- Council tax reduction

Energy cumulative

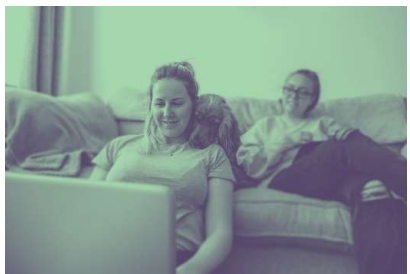
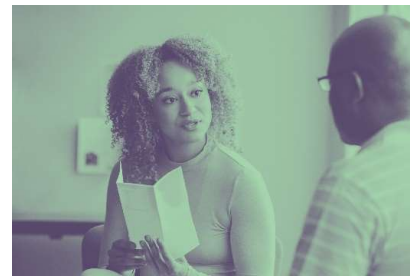


Year of Date
2019 2020 2021 2022 2023 2024

Charitable support and food banks cumulative



Year of Date
2019 2020 2021 2022 2023 2024



Some Qtr 2 feedback from our clients ...

Very helpful at time of need

All was done very well and if I need any more help they said I can call them and make an appointment to sort out what I need

I am extremely grateful for the advice and help so far and very grateful that support is to remain until my issue is resolved.

All were friendly and reassuring.

The lady who helped me with my forms was thorough, polite, knowledgeable, welcoming and she went out of her way to take phone calls and lots more things that needed to be done at ease. I wouldn't have been able to cope with it all.

It is very assuring to know that a whole team of experts are on hand to help with a diverse amount of issues.

Getting advice and help from Citizens Advice it almost took away the stress and anxiety I developed when I had to solve my problem. The kindness, calmness and patience of the persons I spoke with and helped me with my issue, it really made a huge difference to my mental health. much better and more help than I expected

Helping people today; stopping problems tomorrow. Whoever you are, whatever your problem

Community Matters Monthly Report November 2024 (reporting period of 4 weeks; 1.10.24 – 25.10.24)

Compiled by the Signposting and Referral Service Officer.

A roundup of the month. All seen have been provided with empathy and a listening ear, and signposted where required. I spend up to about an hour with some of the people that I see and signpost, to ensure I have a good understanding of the needs of the person, and so that I can understand the best place(s) to signpost. As usual I conduct research to keep up to date for signposting purposes. As always, I record all of the information and daily figures of individuals seen on the Enquiries Log.

Issues; Divorce, financial hardship. Employment, housing and housing jigsaw. Benefits, PIP. Home ownership query, long term sickness. Mental health. Winter fuel payment. Pest control. Cost of living fund. Child access. Bereavement. Consumer complaint.

Places Signposted to; CANS, Restored Lives, own GP, ACAS, NSC and own Housing Officer. Talk Club. 999, NHS 111 option 2, GP, Samaritans, Support worker, Pension Credit checking. Solicitors, Child Maintenance. CRUSE.

Figures this month;

Amount of individuals seen/informed of PTC Signposting and Referrals service;

PYC – 9

Beacon Hub – 12

Library – 8

Total = 29 (NB figures are for 2.5 weeks not 4 due to Signposting and Referrals Officer being on annual leave for 1 week, and a day swop to facilitate PWP work. Figures are significantly affected due to PWP facilitation work on normal Signposting and Referrals Service days of work, however usual Signposting and Referrals Service now resumed)

Gender this month;

Male - 12

Female – 17

Age (approx) range this month;

Group 1 (20 – 40) = 7

Group 2 (40 – 60) = 14

Group 3 (60 +) = 8

Time spent this month, other;

Conducting research

Informal catch up's with service providers

Team meetings Folk Hall

Meetings – other, Folk Hall

Clinical Supervision

Councillors Meetings

Leaflet distribution

Remote SoVision work

'Handling Suicidal Conversations' course.

PWP facilitation work.

Facilitated PWP Meeting.