

# Portishead Town Council Notice and Summons to Extraordinary Town Council Meeting on Wednesday 16<sup>th</sup> December 2020 at 7:30pm

THE FOLK HALL, 95 HIGH STREET, PORTISHEAD, BS20 6PR  
TEL: 01275 847078 [www.portishead.gov.uk](http://www.portishead.gov.uk)  
Chairman: Cllr. Paul Gardner Meeting Clerk: Martin Salisbury

All Members of Portishead Town Council are summoned to attend an Extraordinary Meeting of the Council on **Wednesday 16<sup>th</sup> December 2020 at 7:30pm**. The meeting will consider the item set out in the Agenda below.

This extraordinary meeting has been called to deal with the setting of the Council Budget and Precept charge for the year ended 31 March 2022. It will be held remotely by internet and telephone link and the public are welcome to attend.

To join the meeting a link is available in the electronic copy of this Agenda, that can be downloaded from the [News & Events](#) page of the Portishead Town Council website at [www.portishead.gov.uk](http://www.portishead.gov.uk).

## Joining Instructions:

### Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

**Or call in (audio only)** [+44 117 313 3552,,296753828#](tel:+441173133552296753828) Phone Conference ID: 296 753 828#

There will be a Public Participation session where comments can be made. We ask that any questions are emailed to [clerk@portishead.gov.uk](mailto:clerk@portishead.gov.uk) in advance of the meeting so they can be efficiently addressed in the meeting. After Public Participation, microphones may be muted to enable the efficient running of the meeting.

Please join at least 5 minutes before the meeting start time to deal with technical issues.

The meeting will be recorded (audio and video) and the recording made available on the Town Council website. All participants should mute microphones when not talking.

By order of:

*Paul Gardner*

Paul Gardner, Chairman

11 December 2020

# Agenda

## 1. Apologies for Absence

To receive and accept apologies for absence.

## 2. Declarations of interest and requests for dispensations (exemptions)

Members are invited to declare any disclosable pecuniary (financial) and other interests in respect of items on the agenda as required by Portishead Town Council's Code of Conduct, Standing Orders, and the Localism Act 2011.

## 3. Budget and Precept Presentation

To receive a presentation on the proposed income and expenditure Budget and the Town Council Precept charge for the financial year ending 31 March 2022.

## 4. Public Participation

In accordance with Standing Orders, members of the public may make representations, ask questions, and give evidence in respect of the matters under consideration. Each person will be limited to four minutes. This section of the meeting will not exceed thirty minutes. To ensure the orderly running of the remote meeting, public participation to speak after this point may be muted.

## 5. Council Consideration of the Budget and Precept Proposal

For councillors to discuss, consider and approve the proposed Budget and Precept charge.

**It is proposed that:**

**The net expenditure budget and level of Precept is approved at £775,290 for the financial year ended 31 March 2022.**