

**MINUTES OF THE 300<sup>th</sup> ORDINARY MEETING OF  
PORTISHEAD TOWN COUNCIL  
11<sup>th</sup> APRIL 2018 7.30pm**

**PRESENT**

Councillor: Cllr. L. Cottrell – in the Chair

Councillors: - \*Burden, Cameron, M. Cruse, R. Cruse, Koops, Lord, Mitchell and \*\*Pasley

Mrs. J. Duffy, Clerk, RFO & Proper Officer to the Council

There were approximately 43 members of the public and one member of the press present.

**2966 APOLOGIES** (Agenda item 1.)

There were 5 apologies for absence, Councillors: Clark, Huffadine-Cooper, Mason, Oyns and Terry.

**2967 DECLARATIONS OF INTEREST** (Agenda item 2.)

There were 5 declarations of interest recorded in the Declaration of Interest Register.

Councillor Pasley stated that any views they expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. They would be exercising their rights to reconsider the matter afresh when the matter went before North Somerset Council.

Cllr. R. Cruse, Lord and Pasley declared a personal and pecuniary interest with granted dispensation for agenda item .11 as trustees of Portishead Youth Centre.

Cllr. Cottrell declared a personal interest in agenda item .11 as her husband is a plot holder at Gertie Gale's allotments.

**2968 PUBLIC PARTICIPATION** (Agenda item .3)

There were 12 members of the public in attendance who addressed the meeting: -

- Mrs. Williams spoke about low flying aircraft over the town, also public transport including a bus hub, which she did not support.

- Ms. Slater raised her concerns about Bristol Road and spoke about the March Town Council meeting.
- Mr. Charles spoke about his concerns that the Town Council may introduce a Public Spaces Protection Order (PSPO). He also made some suggestions for managing the Folk Hall bookings.
- Mrs. Bennett spoke about the last council meeting also Bristol Road playing fields. She raised a number of questions:
  1. Why are we looking at just one company as a potential 'partner' for want of a better word, on a project it has been agreed should only be investigated, which has not been approved?
  2. Why is there not a series of John Pyle lookalikes (god forbid) lining up to tender – JP has said he wants 50-70% of the uplift in value; others might want considerably less?
  3. It was said at the last meeting 'we are doing something very innovative here'. Precisely what?
  4. If Pyle or the football club are looking at leasing the S.106 land, who will be the landlord? PTC? NSC?
  5. Why are we potentially depriving the local school and sports trust of something that they quite reasonably expected to come into their possession and need?
  6. Exactly what legislation will apply to the sale or lease of the land?
  7. What further discussion has PTC had with NSC and Gordano on this issue?
  8. If this project is to go ahead, there will need to be a change of use on the green belt. Are moves already being made to achieve this behind the scenes and we haven't been told?
  9. Why is the Council even considering this when it has recently voted against inappropriate development?
- Mr. Ken Smith compared PSPOs to ASBOs and expressed his concern over their possible introduction at the Folk Hall, also about Portishead S.106 contributions and seeking legal advice on their use.
- Mrs. Janet Davey spoke about lies, also about her concern over the possible introduction of PSPOs. She went on to speak about various developments planned for the town and the lack of a Neighbourhood Plan.

*Clerk's note: \*Cllr. Burden joined the meeting at 19.57*

- Ms. Lin Morrissey asked if the Town Council has met with John Pyle of the Lenton Lane Estates this evening?

*Cllr. Cottrell responded that the Council has had a meeting with him.*

- Ms Morrissey spoke about Bristol Road Playing fields and asked a number of questions:

1. Where are the proper surveys of sports needs in advance of any proposals?
  2. We calculated that there are over 20 different sports enjoyed in and around Portishead. Where are all the supporters of these groups? Why aren't they here?
  3. How would the money to pay for all the free professional involvement with this new facility be raised?
  4. Is Mr. Pyle and his associates now to be the authorized representatives of our Town Council as well as the football club on all things relating to the use of Bristol Road fields?
  5. Has NSC already been approached to see if they would have a favourable view about re-designation from green belt to development opportunity?
  6. Why had the idea of a neighbourhood plan been put after the discussion with the developer, surely the neighbourhood plan should come first.
  7. Why has only Lenton Lane Estate been considered as a facilitator, what has happened to open discussion about that, is it mates rates?
- Mr. Morahan spoke about the Weston Big Wood SSSI noting that an EIA is not required by North Somerset Council for the neighbouring development site, against the advice of Avon Wildlife Trust and Natural England. He asked:
    1. Can this be appealed?
    2. What is Portishead Town Council doing to support the community?
    3. Collectively, what's your view is on the decision?
  - Mr. Gardener spoke about the EIA at Weston Big Wood, Bristol Road and the Lenton Lane Group, S.106 funds, the vote on the Skate Park, development at Cheviot Meadows, Neighbourhood Plans and also about PSPOs.
  - Ms. Welsh spoke about her concerns over the possible development at Bristol Road Playing Fields and asked a number of questions:
    1. Has any impact assessment been carried out at all with regards to the volume of traffic and its impact on residents and schools?
    2. The police headquarters has 1,000 operational staff many of which use Bristol Road, in an emergency the Police race down Bristol Road to access the M5 and Bristol frequently. Has this been discussed?
    3. How safe is it for the traffic, the public and students trying to cross the road?
    4. Who is going to pay for it?

*Clerk's note: \*\*Cllr. Pasley joined the meeting at 20.11*

- Ms Patricia Gardener spoke about Portishead's War Memorial and suggested that one could be located at Albert Road near Pegasus Court.

These minutes summarise what was said during public participation and were views expressed by the speaker, not the Town Council.

**2969 REPORTS TO COUNCIL** (Agenda item .4)

There were no reports given.

**2970 CONFIRMATION OF MINUTES** (Agenda item .5)

The following recommendation was made:

Minute number 2958 was amended to read 'Portishead Town Council without prejudice meets with representatives of the Lenton Lane Group.' Following the amendment, the Minutes of the 299<sup>th</sup> Ordinary Meeting of Portishead Town Council held on 14<sup>th</sup> March 2018 were confirmed as a correct record. The Minutes were duly signed by the Chairman of the meeting.

A vote was taken with a majority in favour.

*Clerk's note: Cllr. Lord abstained as she was not present at the meeting. Cllr Cottrell asked the meeting if they would allow her to bring forward agenda item .8. The meeting agreed to the change.*

**2971 TO RECEIVE A VERBAL UPDATE FROM THE CENTENARY MEMORIAL WORKING PARTY– Cllr Cameron** (Agenda item .8)

Cllr. Cameron addressed the meeting on behalf of the Centenary Memorial Working Party. He invited Mrs Patricia Gardener to attend the next Centenary Memorial Working Party and briefed the meeting on the following projects:

- The group consider that a smaller memorial is more appropriate. North Somerset Council were approached regarding land at Horatio House and the Precinct but it was felt unlikely that consent would be given for either.
- The project for a "Virtual Book of Remembrance" is progressing. Sandy Tebbutt has offered to provide the content material for the website, along with one of St. Peter's Church's archivists. The content is almost complete. The meeting discussed approaching the Council's current website designers Net Digital and asking them to create a Virtual Book of Remembrance, while also seeking volunteers who would be willing to input data onto the virtual book.

The following recommendation was made:

The Staffing and Finance Committee is to review costs for the setting up of a Virtual Book of Remembrance within the Town Councils own website.

A vote was taken with all in favour.

**2972 TO DISCUSS THE PROVISION OF A DATA PROTECTION OFFICER (Agenda item .6)**

Cllr. Lord spoke to the recommendation and commented that a Data Protection Officer needs to have a certain level of independence from the Council and an expert knowledge of the new legislation.

The following recommendation was made:

The Clerk continues to seek alternative quotes and reports back to the Staffing and Finance Committee.

A vote was taken with all in favour.

**2973 CLERK'S REPORT (Agenda item .7)**

The Clerk's report had been previously circulated to members.

- **JD11/2018: SCHEDULE OF PAYMENTS AND BANK RECONCILIATION / CASH STATEMENT FOR THE MONTH OF MARCH 2018**

The Schedule of Payments for the month of March 2018 and bank reconciliation were noted.

- **JD12/2018: ACTIVITIES/PROJECTS PROGRESS UPDATE**

It was agreed that a working party should be set up to consider responding to the Education Provision in North Somerset – A Commissioning Strategy 2018-2021. Cllr. Cottrell and Lord offered to join the working party. The working party is to formulate a response to the consultation on behalf of the Council.

It was agreed that the Town Council would book a stand at Business Outlook 2018 at a cost of £99. Cllr. Pasley agreed to attend and one other delegate space is booked. The Activities/Projects progress report for March/April was noted.

*Clerk's note: Following the meeting councillor Mason also joined the working party.*

- **JD13/2018: RESPONSES TO PUBLIC PARTICIPATION MARCH 2018**

The responses to public participation were noted.

**2974 PLANNING AND REGULATORY COMMITTEE (Agenda item .9)**

The minutes of the Planning and Regulatory Committee Meeting held on 4<sup>th</sup> April 2018 had been previously circulated to members.

Cllr. Burden ran through the minutes of the Planning and Regulatory Committee.

Cllr. Cottrell spoke about the parking to the rear of Lidl and the other businesses on that site.

**PL612      SECTION 2 – PLANNING MATTERS (RECOMMENDATIONS TO TOWN COUNCIL)**

**OTHER PLANNING MATTERS**

**5.2      BUS SERVICE IN THE TOWN**

The following recommendation was made:

To invite James Freeman and Chris Hanson to a meeting in the future to provide an update.

A vote was taken with all in favour.

Cllr. Cottrell briefed the meeting on the current parking arrangements in the vicinity of Lidl, Travel Lodge, Wetherspoons, etc.

**PL614      5.1      LATE PLANNING APPLICATIONS & CONSULTATIONS**

**18/P/2735/TPO      48 THE DEANS, PORTISHEAD, BS20 6DZ**

Oak Tree - Remove Dead Wood, Crown Raise over lawn and next door by 3m, Thin Crown by 15% and reduce over extended lateral branches from next door by 2.5m

The meeting discussed that it had received comments from one of Portishead Town Council's Tree Wardens and that it was happy to submit his comments.

The following recommendation was made:

Objects and supports - this application relates to a large mature oak tree that appears in good health, which is one of several and looks as though they form part of an old field boundary separating The Deans from The Downs. All these trees have in the past had their crowns reduced. The last time this tree was reduced was in 2010 so a similar reduction now would likely be seen as repeat management. The tree affects at least 4 gardens so the rest of the application is not specific enough and should probably be declined as "next door" is not explained in the application. We would expect North Somerset Council's Tree Officer to be assured of exactly which branches would be removed as part of a crown raise, the whole aesthetic of the tree could be ruined as much of its spread comes from quite low down.

A vote was taken with all in favour.

**18/P/2756/FUH      214 DOWN ROAD, PORTISHEAD, BS20 8DG**

Removal of existing rear conservatory and its replacement by a new rear extension.

The following recommendation was made:

No objection subject to no valid objection from neighbours.

A vote was taken with all in favour.

**17/P/5334/FUH 42 PHOENIX WAY, PORTISHEAD, BS20 7JX**

Retrospective application for a steel flue on the external side wall, one metre above roof level.

The following recommendation was made:

No objection subject to no valid objection from neighbours.

A vote was taken with all in favour.

**18/P/2553/FUL LAND OFF SERBERT WAY, PORTISHEAD**

Erection of an extra care development, comprising 96no. one and two-bedroom units and 1no. guest suite; associated access, parking and landscaping (use Class C2)

The following recommendation was made:

1. Portishead Town Council submits to North Somerset Council the comments it previously made to Anchor in respect to its consultation: "Portishead Town Council supports North Somerset Council in its Local Plan that this land should be maintained for employment use. Portishead Town Council believes that further significant residential development in the Town will be damaging to the community unless there is significant improvement to our infrastructure. Such improvements should include the re-opening of the passenger railway service and the resilience of the road network to junction 19 M5, as well as education and medical facilities.

2. Portishead Town Council writes to the Case Officer (David Tate) to request a time extension to enable the Planning Committee to discuss the application on 2<sup>nd</sup> May 2018 so that it can add further detailed information to the above comment (1 above).

A vote was taken with all in favour.

**18/P/2586/FUH 31 MEAD ROAD, PORTISHEAD, BS20 6RZ**

Demolition of side conservatory & erection of 2 storey side extension with single storey section to the side of the porch

The following recommendation was made:

No objection subject to no valid objection from neighbours.

A vote was taken with all in favour.

**18/P/2688/FUH 22 SEAVIEW ROAD, PORTISHEAD, BS20 8HL**

First floor enlarged loft addition over existing bungalow and attached garage, single storey rear extension with raised terrace and new front porch

The following recommendation was made:

No objection subject to no valid objection from neighbours.

A vote was taken with all in favour.

**18/P/2702/FUH 49 THE FINCHES, PORTISHEAD, BS20 7NE**

Single storey side extension and two storey rear extension

The following recommendation was made:

No objection subject to no valid objection from neighbours.

A vote was taken with all in favour.

**18/P/2717/FUH 59 BROCK END, PORTISHEAD, BS20 8LS**

Proposed single storey rear extension.

The following recommendation was made:

No objection subject to no valid objection from neighbours.

A vote was taken with all in favour.

**18/P/2734/FUH 10 SOUTH VIEW, PORTISHEAD, BS20 7DP**

Demolition of existing ground floor bathroom & first floor rear roof. Construction of new ground floor kitchen & dining extension. Construction of new gable roof to rear.

The following recommendation was made:

No objection subject to no valid objection from neighbours.

A vote was taken with all in favour.

**NHS ENGLAND – PHARMACEUTICAL CONSULTATION**

The following recommendation was made:

Portishead Town Council takes no further action.

A vote was taken with all in favour.

### 5.3.2 ROAD SPEED REVIEW

Cllr. Pasley asked that it be noted that he has been contacted by residents regarding speeding on Quays Avenue and that this issue be included within the Speed Review.

The following recommendation was made:

That a map and proposal forms be made available in the entrance hall to the Folk Hall until Friday 4<sup>th</sup> May 2018 and details of the consultation made available on the Town Council's website.

A vote was taken with all in favour.

### 5.4 NEIGHBOURHOOD PLANNING

Cllr. Burden explained that the Working Party had met and expressed concerns about the principle of Neighbourhood Planning with many dissatisfied Parish Councils having their Neighbourhood plans overturned. The Working Party has suggested that a scoping exercise should be carried out first, which will provide a 'vision statement' following full consultation with the community. This would enable the vision statement to slot within North Somerset Council's Local Plan.

The production of a Vision Statement should be community led with the Working Party finding ways of consulting the community. The existing members of the working party wish to continue with their roles and work alongside new consultees. It was suggested that there should be professional input from both medical and education services in Portishead. Other themes included employment, housing and consultation with Portishead Chamber of Commerce and Alliance Homes.

Anyone wishing to be involved with the Vision Statement can leave their name and contact details with the Town Council Office. Cllr. Pasley wished to be included in the existing working party of Cllrs. Cottrell, Mitchell, Burden, Koops and Mason.

The following recommendation was made:

For a Working Party to be formed to look into creating a Vision to guide expenditure and future plans within the town to achieve the desired infrastructure for the benefit and wellbeing of the community. The concept being community led infrastructure with employment, housing, multi-sports and leisure facilities at its heart. The expectation is to enable a high quality environment to secure the wellbeing of our community.

A vote was taken with a majority in favour.

## 5.5 STREET TRADING LICENCE – EAT PORTISHEAD

The following recommendation was made:

Portishead Town Council writes to North Somerset Council expressing our concerns. The wording of the Town Council's response be agreed between the Clerk, Cllr. Cottrell and Cllr. Lord.

A vote was taken with all in favour.

*Clerk's note: The following response was sent to North Somerset Council:*

*Portishead Town Council is extremely concerned about this application. The group does not appear to have taken note of the advice offered when it visited this Council.*

*1. Parking: The area proposed has insufficient parking for the residents, and there is no large area available for visitors.*

*Suggestions about the use of the field belonging to Portishead Horticultural Society (with shuttle buses) as was used for the Running Festival in 2017, have not been followed up. The application reports no contact with Gordano School about an alternative.*

*2. The day chosen, 11-08-18, coincides with the Bristol Balloon Fiesta and the height of the holiday season. Thus, the M5 in both directions and the A369 to Bristol are at peak load and congestion, even assuming there are no accidents to complicate matters. Access from Portishead to/from Bristol is heavily compromised that day.*

*3. There has been no agreement to co-operate with the existing monthly Farmers' Market, which operates on the same day, and itself is planning a summer event earlier in the year.*

*The news that 30 000 people visited the Eat Festival in Weston-super-Mare recently is good news for Weston, but Portishead is a very different town and could not cope with even a fraction of that number, unless there is a well-researched and detailed travel plan, of which this Council has seen no evidence.*

The minutes of the Planning and Regulatory Committee held on 4<sup>th</sup> April 2018 are confirmed as a true record of the meeting and form part of these minutes.

### **2975 TO RECEIVE AN UPDATE ON BRISTOL ROAD PLAYING FIELDS (Agenda item .10)**

Cllr. Mitchell gave a brief update on the meeting with John Pyle of the Lenton Lane Group. Mr. Pyle briefed the members on the legal position between him and Portishead Town Football Club.

The meeting briefly discussed planning framework and the treatment of greenbelt land.

**2976 TO REVIEW PUBLIC PARTICIPATION AND THE CLERK'S REPORT ON PUBLIC PARTICIPATION (MINUTE 2931) (Agenda item .11)**

The meeting discussed various aspects of public participation at length. The following recommendation was made:

Portishead Town Council continues with the current format of public participation e.g. the speakers name and a summary of their comments/questions.

A vote was taken with a majority in favour.

**2977 RECREATION AND WORKS COMMITTEE (Agenda item .11)**

The minutes of the Recreation and Works Committee Meeting held on 28<sup>th</sup> March 2018 had been previously circulated to members.

Cllr. Cameron ran through the minutes of the Recreation and Works Committee.

**RW1814 TO REVIEW QUOTES ON THE TREES AND HEDGES AT GERTIE GALES AND NORTH WESTON ALLOTMENTS SITES**

*\*Clerk's note: Cllr. Cottrell declared a personal interest as her husband is a plot holder at Gertie Gale's allotments.*

The following recommendation was made:

Portishead Town Council places an order with the tree surgeon who submitted quote B. to carry out works to trees and hedges at Gertie Gale's and North Weston Allotments at a cost of £1,211 + VAT.

A vote was taken with a majority in favour.

**RW1815 TO CONSIDER QUOTES FOR THE REPAIRS TO THE FENCING PANELS AT THE PORTISHEAD YOUTH CENTRE MUGA**

The Clerk confirmed that under the terms of the lease the Town Council pays for the repair or maintenance of the outside areas. Funding for the repairs is to come from the Amenity Maintenance budget.

The following recommendation was made:

Portishead Town Council accepts quote B for the value of £587 to replace 1 x MUGA fencing panel at Portishead Youth Centre, to be funded from the Community Maintenance budget.

A vote was taken with a majority in favour. Cllrs. R. Cruse, Lord, Pasley abstained from the vote.

**RW1816 PUBLIC SPACES PROTECTION ORDERS & COMMUNITY PROTECTION POWERS**

The following recommendation was made:

Portishead Town Council does not intend to apply for any new Public Spaces Protection Order for any of its buildings or land.

A vote was taken with all in favour.

**RW1818 TO DISCUSS THE SAFETY BARRIERS AROUND THE MARINA**

The following recommendation was made:

Portishead Town Council takes the matter no further.

A vote was taken with a majority in favour.

The minutes of the Recreation and Works Committee held on 28<sup>th</sup> March 2018 are confirmed as a true record of the meeting and form part of these minutes.

Chairman asked the members if they would be prepared to reverse the final two agenda items. The meeting was in agreement.

**2978 ITEMS FOR THE NEXT MEETING** (Agenda item .12)

There were no other items submitted for the agenda.

**2979 EXEMPT ITEM**

The following agenda item was considered exempt. The subsequent resolution was made:

Pursuant to the provisions of Public Bodies (Admissions to Meetings) Act 1960 (as extended by s100 of the Local Government Act 1972) the press and public be excluded from the meeting for the following item of business on the grounds that its consideration would involve the disclosure of exempt information as defined in Part 1.

A vote was taken with all in favour.

*Clerks note: Cllrs. Pasley and Burden left the meeting 9.27pm. The following items contain confidential information.*

**2980 TO RECEIVE A REPORT ON THE NORTH SOMERSET COUNCIL DMT MEETING – CLLR. COTTRELL** (Agenda item .13)

There being no other business the Chairman closed the meeting at 9.57pm.

..... Chairman

16<sup>th</sup> May 2018