

**MINUTES OF AN EXTRAORDINARY MEETING OF
PORTISHEAD TOWN COUNCIL
23rd MAY 2018 7.30pm**

PRESENT Councillor: Cllr. Mitchell – in the Chair

Councillors: - Burden, Cameron, Cottrell, Huffadine-Cooper,
Koops, Lord, Mason, Oyns and Pasley

Mrs. J. Duffy, Clerk, RFO & Proper Officer to the Council

There were approximately 9 members of the public present.

3008 APOLOGIES (Agenda item 1.)

There were four apologies for absence; Councillors Clark, M. Cruse, R. Cruse and Terry.

3009 DECLARATIONS OF INTEREST (Agenda item 2.)

There were 2 declarations of interest recorded in the Declaration of Interest Register.

Councillors Oyns and Pasley stated that any views they expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. They would be exercising their rights to reconsider the matter afresh when the matter went before North Somerset Council.

3010 PORTISHEAD CARNIVAL FINANCIAL ASSISTANCE (Agenda item .3)

The meeting discussed the Carnivals grant application and which budget head any funding should come from. The application is to cover the costs of running the Portishead carnival following the loss of their main sponsor. It was proposed that a grant of £5,000 is given towards the Carnival and that the funds are to be allocated from the General Grants budget. It was agreed that the letter accompanying the grant should state that this is for set-up costs only and any unused funding should be returned to the Town Council along with a completed Grant Evaluation form.

The following recommendation was made:

Portishead Town Council gives a grant of £5,000 towards the set-up costs of Portishead Carnival. The grant is to be provided from the General Grants budget.
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A vote was taken with all in favour.

3011 BREAKING THE MOULD CONFERENCE – POSITIVE OUTCOMES (Agenda item .4)

The meeting discussed setting up a working party to discuss the Breaking the Mould Conference. Councillors Cottrell, Koops, Burden, Cameron and Mason offered to sit on the working party and report back to the next Town Council meeting.

The following recommendation was made:

Portishead Town Council forms the Working Party to discuss the Breaking the Mould Conference made up of councillors Cottrell, Koops, Burden, Cameron and Mason, who will report back to the next Town Council meeting.

A vote was taken with a majority in favour.

Clerk's note: The following agenda item has been minuted in a non-confidential way.

EXEMPT ITEMS

Prior to consideration of the below items members will be invited to pass the following resolution –

Pursuant to the provisions of Public Bodies (Admissions to Meetings) Act 1960 (as extended by s100 of the Local Government Act 1972) the press and public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information as defined in Part 1.

A vote was taken with the majority in favour of excluding the public.

3012 MEDIA & COMMUNICATIONS (Agenda item .5)

It was proposed that Portishead Town Council continues to engage the services of Mrs Tracey Fowler, under contract, as required in the role of Press Liaison, for a further year, under the direction of the Clerk. It was also suggested that more articles could feature councillors and that any event attended in a Council capacity should be photographed and a small piece included on the Town Council's website.

The following recommendation was made:

Portishead Town Council continues to engage the services of Mrs Tracey Fowler, under contract, as required in the role of Press Liaison, for a further year, under the direction of the Clerk.

A vote was taken with a majority in favour.

It was agreed that the Council should engage the services of an independent specialist consultant to aid the Council in developing a Town Vision, which is fully inclusive, and will feed into a Neighbourhood Plan eventually. The meeting discussed the brief already provided to consultants and the costings received to date. The Clerk is to go back to each consultancy and ask them for their view on how best to organise the process, cost each stage further and give an outline proposal on one side of A4.

The meeting resolved that:

The Clerk is to go back to each consultancy and ask them for their view on how best to organise the process, cost each stage and give an outline proposal on one side of A4.
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It was agreed that live streaming Council meetings should be looked at by the next Recreation and Works Committee.

There being no other business the Chairman closed the meeting at 8.36pm.

..... Chairman

13th June 2018