

**MINUTES OF THE 299th ORDINARY MEETING OF
PORTISHEAD TOWN COUNCIL
14th MARCH 2018 7.30pm**

PRESENT

Councillor: Cllr. L. Cottrell – in the Chair

Councillors: - Burden, Cameron, M. Cruse, R. Cruse, Koops, Mason, Mitchell, Oyns, and Pasley

Mrs. J. Duffy, Clerk, RFO & Proper Officer to the Council

There were approximately 22 members of the public, one member of the press.

2953 APOLOGIES (Agenda item 1.)

There were 4 apologies for absence, Councillors: Lord, Huffadine-Cooper, Terry and Clark

2954 DECLARATIONS OF INTEREST (Agenda item 2.)

There were 5 declarations of interest recorded in the Declaration of Interest Register.

Cllr. Pasley and R. Cruse declared personal and pecuniary interests with granted dispensation for matters relating to Portishead Youth Centre as they are Trustees.

Councillors Pasley and Oyns stated that any views they expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. They would be exercising their rights to reconsider the matter afresh when the matter went before North Somerset Council.

Cllr. Mason declared a personal interest in agenda item .12 as the applicant of planning application 18/P/2322/TPO is known to her.

2955 PUBLIC PARTICIPATION (Agenda item .3)

There were 11 members of the public and 3 councillors in attendance who addressed the meeting: -

- Ms Clare Johnson spoke about Bristol Road. She expressed her concern about the damage to the road surface, drains and houses, plus increased pollution levels due to the weight of traffic using the road and how future development could make matters worse. She asked if a pollution survey has been carried out on Bristol Road?

- Ms Fiona Yateman spoke about Bristol Road. She commented on the traffic and the difficulties in crossing the road, also on the dangerous condition of potholes around the town.
- Ms Lin Morrissey spoke about Bristol Road playing fields and asked, if a new facility is built, who would own it? Who would run it? And who would manage it, oversee the cleaning staff, bar staff, the maintenance, the insurance etc? Why have the Lenton Lane Group and Mr. Pyle been given exclusive first 'pot' over the proposals, what has happened to tendering? Neighbourhood plan, how come LLE and Mr. Pyle are the only ones dictating what happens in the town, why is it dependent on what they think?
- Mrs Williams spoke to represent her neighbours and about the filth and rubbish in the Waitrose car park. She asked if anything could be done to sort the issue out. She also commented on a pothole outside the dentist on Nore Road.
- Mr Ken Smith shared his dreams about employment, health and educational services in Portishead.
- Mrs Janet Davey spoke about the diversion of S106 money, the Precinct, the Nature Reserve and a number of other North Somerset Council projects. She spoke about the increase in Council Tax and also about a councillor whose house overlooks the Lake Grounds.
- Mr Geoff Hardman spoke about the breakdown of costs for the Avon Way project, the Precinct and s.106 monies. He spoke about Old Mill Road and the North Somerset Council Site Allocation Plan, about Council Tax bills going up and questioned whether a Sustainability Assessment has been carried out for the site off of Serbert Road.
- Mr Jonathan Mock spoke about the December meeting of the Town Council and an ongoing issue with the public use of his personal details within a Council meeting.

Clerks note: Cllr. Burden responded to Mr. Mock and Cllr. Cottrell offered to investigate the situation and Mr. Mock agreed to email his evidence.

- Mrs Annette Hennessy spoke about the skate park and Bristol Road playing fields. She also referred to the use of a resident's personal details within a council meeting and about the unadopted sections of pavement in the High Street.
- Mrs Lesley Cottrell spoke and gave her personal view regarding an article in the North Somerset Times headed 'Facelift for Portishead Precinct'.
- Mr. David Oyns addressed a point raised about the skate park on the Lake Grounds. He confirmed that he acted as a resident not a councillor.
- Cllr. Koops asked which pot of s.106 money is the Precinct funding is coming from?

These minutes summarise what was said during public participation and were views expressed by the speaker, not the Town Council.

2956 REPORTS TO COUNCIL (Agenda item .4)

Portishead Christmas Lights Committee

Mr. Jonathan Lewis – Treasurer for Portishead Christmas Lights showed a film taken by Christopher Fielden during the Christmas period illustrating all the Christmas lights around the town all shot from a motorbike.

2957 CONFIRMATION OF MINUTES (Agenda item .6)

The following recommendation was made:

The Minutes of the 298th Ordinary Meeting of Portishead Town Council held on 14th February 2018 are confirmed as a correct record. The Minutes were duly signed by the Chairman of the meeting.

A vote was taken with all in favour.

2958 AN UPDATE MAY BE OFFERED ON BRISTOL ROAD PLAYING FIELD – CLLR. MITCHELL (Agenda item .6)

Cllrs. Mitchell and Cottrell addressed the meeting about the Bristol Road playing fields.

The meeting discussed this item at length. Comments made included:

- The support of an increase in sporting facilities in the Town.
- Concern about supporting any use of greenbelt land for development.
- The site needing to be developed to be more inclusive for greater sport and leisure opportunities.
- Engaging with Portishead residents to establish what is wanted now and in the future.
- Concern that the Town Council takes on any financial commitment relating to the project.
- Concern that the Town Council could be tied up to an agreement.

The following recommendation was made:

Portishead Town Council without prejudice meets with representatives of the Lenton Lane Group.

A vote was taken with the majority in favour.

2959 TO RECEIVE A VERBAL UPDATE FROM THE CENTENARY MEMORIAL WORKING PARTY– Cllr Cameron (Agenda item .7)

Cllr. Cameron addressed the meeting on behalf of the Centenary Memorial Working Party. He briefed the meeting on the following projects:

- The idea of a large-scale stone memorial being dropped following the views of the Royal British Legion and the Town Council.
- A beacon at Battery Head is being progressed by Tony Tween of the Scouts.
- A Book of Remembrance is still an active project.
- Mrs Sandy Tebbutt will be giving an historical lecture in the Somerset Hall.
- The idea of a bandstand is being progressed with views sought from interested parties and stakeholders, with the idea that a meeting is hosted at the Folk Hall. It was acknowledged that this would not be in time for the centenary.

The meeting discussed the idea of a new memorial at length. It was suggested that a plaque or something similar could be placed in the Precinct as part of the renovation work scheduled to be carried out by North Somerset Council in the summer of 2018.

The following recommendation was made:

The Memorial Working Party hosts a meeting at a convenient date with a number of organisations to establish whether there is any interest in the idea of progressing a memorial bandstand.

A vote was taken with all in favour.

2960 CLERK'S REPORT (Agenda item .8)

The Clerk's report had been previously circulated to members.

- **JD08/2018: SCHEDULE OF PAYMENTS AND BANK RECONCILIATION / CASH STATEMENT FOR THE MONTH OF FEBRUARY 2018**

The Schedule of Payments for the month of February 2018 and bank reconciliation were noted.

- **JD09/2018: ACTIVITIES/PROJECTS PROGRESS UPDATE**

The Clerk was tasked with contacting the company that installed the sound system in order that the problems with the system are ironed out. It was suggested that if the sound system is not right within two months of the Council Meeting then it should be returned for a refund. The Activities/Projects progress report for February/March was noted.

- **JD10/2018: RESPONSES TO PUBLIC PARTICIPATION JANUARY/FEBRUARY 2018**

The responses to public participation were noted.

2961 RECREATION AND WORKS COMMITTEE (Agenda item .11)

The minutes of the Recreation and Works Committee Meeting held on 28th February 2018 had been previously circulated to members.

Cllr. D. Oyns ran through the minutes of the Recreation and Works Committee.

RW1803 TO CONSIDER GRANTING LANDLORD'S PERMISSION FOR SOLAR PANELS TO BE INSTALLED ON THE FLAT ROOF OF THE YOUTH CENTRE (Agenda item .6)

The following recommendation was made:

Portishead Town Council grants landlord's permission for Portishead Youth Centre to place solar panels on the new section of the roof.

A vote was taken with abstentions from Cllrs. R. Cruse, M. Cruse and Pasley, and Cllr. Koops voted against with the remaining councillors in favour.

RW1804 TO REVIEW QUOTES ON THE TREES AND HEDGES AT GERTIE GALES AND NORTH WESTON ALLOTMENTS SITES (Agenda item .7)

The following recommendation was made:

The Recreation and Works Committee reviews all three quotes once the Clerk has received them, with a view to the work being done out outside of the bird nesting season.

A vote was taken with all in favour.

RW1806 TO REPORT ON A SURVEY OF THE TOWNS LITTER AND DOG BINS. (Agenda item .9)

The meeting discussed the item with views expressed on the expense of emptying a dog bin, whether a litter bin would be more appropriate than a dog bin. It was agreed that the Council should establish the locations of litter and dog bins in the town and that a litter bin is installed where there is an evidenced need. The Clerk is to work with the press to produce an article on picking up and disposing properly of dog waste. The meeting discussed the Town Council carrying out a comprehensive review of bins in the Town with a view to installing additional bins where there is no provision. In addition, the Town Council investigates who is covering the cost of emptying the various dog and litter bins.

The following recommendation was made:

The subject matter of dog and litter bins in Portishead is to be discussed at a future Recreation & Works Committee meeting.

A vote was taken with the majority in favour.

RW1807 PUBLIC SPACES PROTECTION ORDERS (Agenda .10)

It was proposed that the item was deferred until after the next North Somerset Council DMT meeting where further information can be sourced from NSC officers.

The following recommendation was made:

Portishead Town Council defers a decision on the Public Spaces Protection Orders until after the North Somerset Council DMT meeting.

A vote was taken with all in favour.

The minutes of the Recreation and Works Committee held on 28th February 2018 are confirmed as a true record of the meeting and form part of these minutes.

2962 PLANNING AND REGULATORY COMMITTEE (Agenda item .12)

The minutes of the Planning and Regulatory Committee Meeting held on 7th March 2018 had been previously circulated to members.

Cllr. Burden ran through the minutes of the Planning and Regulatory Committee.

**PL603 8. OTHER PLANNING MATTERS
M. ENVIRONMENTAL IMPACT ASSESSMENT
18/P/2475/EA1 CLEVEDON ROAD NURSERIES, CLEVEDON ROAD,
PORTISHEAD, BS20 8PL**

Request for a formal screening opinion as to whether an Environmental Impact Assessment is required to be submitted with an outline application for the erection of 125 dwellings; two new priority junctions from the B3124; a cycle cafe; new cycle/pedestrian interconnections; public open space including community orchards, improved public access to Weston Big Wood and a package of landscape and ecological enhancement

The following recommendation was made:

Portishead Town Council writes to North Somerset Council expressing concern about any development at Clevedon Road Nurseries, in particular the environmental concerns. The Town Council supports the need for full environmental assessment before any full planning application is made.

A vote was taken with all in favour.

PL605 SECTION 2 – PLANNING MATTERS (RECOMMENDATIONS TO TOWN COUNCIL)

OTHER PLANNING MATTERS

LATE PLANNING APPLICATIONS & CONSULTATIONS

18/P/2311/FUL 19 BLACKDOWN ROAD, PORTISHEAD, BS20 6DN

Application for the removal or variation of condition NO. 2 on application 17/P/1181/F to allow minor elevation changes

The following recommendation was made:

No objection subject to no valid objections from neighbours

A vote was taken with all in favour.

18/P/2322/TPO 80 BRAMPTON WAY, PORTISHEAD, BS20 6YT

Ash T(1) - reduce limb going towards No 76 Brampton Way over driveway to first growing point beyond split. Branch substantially weakened by split and could possibly cause injury or damage to property if it was to fail. In addition remove major deadwood

Clerks note: Cllr. Mason declared a personal interest as the applicant is known to her.

The following recommendation was made:

No objection - this application is measured and limited to work which should be done. It is a large Ash tree largely filling the space between 80, 78, and 76 Brampton Way. The branch they are referring to does present a risk to people and cars passing or parked under it. The works outlined in the letter from the tree surgeon are supported.

A vote was taken with all in favour.

18/P/2400/TPO 50 CHARLCOMBE RISE, PORTISHEAD, BS20 8ND

Sycamore - Reduce crown to same point as reduced in 2015 due to rapid growing nature of this tree species and overhang to 50 Charcombe Rise.

The following recommendation was made:

Objects – this tree has been pollarded previously (2015 according to the application). It was previously suggested that the work should be redone every 4-5 years not 2-3. The application is sketchy and not supported by a tree surgeon's statement. The tree is high profile and on the wide verge of Charcombe Park, which runs down to the tanks so is not growing on land

owned by the applicant. The photographs with the application show the tree in full leaf which obviously it is not for 6 months of the year.

A vote was taken with all in favour.

5.2 PORTISHEAD TREE WARDEN

The following recommendation was made:

Portishead Town Council write to thank Nick Hall for his comprehensive reports in respect to work to trees applications.

A vote was taken with all in favour.

5.3.2 ROAD SPEED REVIEW

The following recommendation was made:

To gather proposals for roads that require 20mph speed limits in the town and for Portishead Town Council to present the list when it meets with North Somerset Council in May 2018.

A vote was taken with all in favour.

5.4 NEIGHBOURHOOD PLANNING

It was agreed that the Working Party would reconvene, along with the Clerk, in order to consider the process and how the Town Council engage with the public.

5.5 NHS ENGLAND - PHARMACEUTICAL OUTLETS

The following recommendation was made:

Portishead Town Council responds that its preference is for option C – a pharmacy within the Marina Health Centre.

A vote was taken with all in favour.

5.6 PRE-APPLICATION CONSULTATION – LAND OFF SERBERT WAY, PORTISHEAD

The following recommendation was made:

Portishead Town Council supports North Somerset Council in its Local Plan that this land should be maintained for employment use. *The Resolution to be included that was previously agreed at Town Council was: Portishead Town Council believes that further significant residential development in the Town will be damaging to the community unless there a significant improvement to our infrastructure. Such improvements should include the re-opening of the*

passenger railway service and the resilience of the road network to junction 19 M5, as well as education and medical facilities. The Town Council will continue to support appropriate development, but inappropriate conversions of retail and employment land to residential purposes and changes of use of empty office blocks to housing will be strongly opposed. We call upon the planning authority to use all its powers to protect such planning designations, including making Article 4 Directives.

A vote was taken with all in favour.

5.7 S106 MONEY

The following recommendation was made:

Portishead Town Council write to North Somerset Council to give its concern that £45,000 (forty-five thousand pounds) of S106 money set aside for affordable housing arising from a development in Portishead has been used in Weston-super-Mare. Further enquiries have revealed that in the protocol to which officer's work there is no requirement for such usage to be balanced by a similar investment in Portishead using money raised elsewhere in North Somerset. It should also be raised at the next joint DMT meeting in March.

A vote was taken with all in favour.

18/P/2505/DCM - HINKLEY POINT DISCHARGE OF CONDITION 27

Cllr. Burden referred to application 18/P/2505/DCM and their travel plan document, which covers the Nature Reserve. He stated that the members should review this document as it will affect Portishead and suggested that any comments should be circulated amongst members, prior to the Chairman making a delegated decision on behalf of the Council.

The minutes of the Planning and Regulatory Committee held on 7th March 2018 are confirmed as a true record of the meeting and form part of these minutes.

2963 MATTERS THE CHAIRMAN WISHES TO PUT BEFORE THE COUNCIL

(Agenda item .11)

Cllr. Cottrell read a letter from Richard Penska regarding a Data Protection Officer.

Clerk's note: Cllr. D. Pasley left the meeting at 9.40pm.

The meeting discussed the letter at length.

The following recommendation was made:

Portishead Town Council writes a letter of complaint to North Somerset Council about the letter received from Richard Penska regarding the provision of a Data Protection Officer.

A vote was taken with a majority in favour.

2964 ITEMS FOR THE NEXT MEETING (Agenda item .12)

1. To discuss the provision of a Data Protection Officer
2. To review Public Participation

There were no other items submitted for the agenda.

2965 TO RECEIVE AN UPDATE FROM THE CARETAKER WORKING PARTY (Agenda item .13)

The Clerk informed the meeting that Cllr. Lord and herself have interviewed a number of potential caretaker candidates and offered the posts to two of the candidates. It was agreed that the new posts should be for 20 hours each instead of 30 and 10 hours. Both candidates accepted the job offer and agreed to start work straight away. Sadly, having worked for a couple of days one of the candidates has decided that the job is not for him, and has stepped down. The Clerk will start the recruitment process again to fill the vacant post.

There being no other business the Chairman closed the meeting at 9.54pm.

..... Chairman

11th April 2018