

**MINUTES OF THE 304th ORDINARY MEETING OF
PORTISHEAD TOWN COUNCIL
11th JULY 2018 7.30pm**

PRESENT

Councillor: Cllr. Mitchell – in the Chair

Councillors: - *Burden, Cameron, Clark, Cottrell, Huffadine-Cooper, Koops, Lord, Mason, and Terry

Mrs. J. Duffy, Clerk, RFO & Proper Officer to the Council

There were 8 members of the public present.

3029 APOLOGIES (Agenda item 1.)

There were 4 apologies for absence; Councillors M. Cruse, R. Cruse, Oyns and Pasley.

3030 DECLARATIONS OF INTEREST (Agenda item 2.)

There was one declaration of interest recorded in the Declaration of Interest Register.

Councillor Lord declared a personal and pecuniary interest with granted dispensation for agenda item .12 as a trustee of Portishead Youth Centre.

The Council welcomed Councillor Terry back and hope he is now fully fit following his recent operation.

The Chairman formally apologised for allowing himself to become embroiled in a discussion at the previous months Town Council Meeting. He stated that it will not happen again.

3031 PUBLIC PARTICIPATION (Agenda item .3)

There were 5 members of the public in attendance who addressed the meeting:

- Mr. Charles Murphy spoke about North Somerset Council's (NSC) plans for the Pill Park launch area. He felt that the consultation was flawed and believes that the design discriminates against children and the disabled. He asked why NSC had excluded Clevedon Canoe Club from the consultation.
- Mr. Chris Holman spoke about the lack of action with regard to traffic calming for the accident blackspot on Avon Way. He suggested 20mph signs are placed by the children's play area, speed cushions are installed and that the council seek advice from a police traffic officer. He also

requested an apology from Cllrs. Cottrell and Burden for their behaviour towards him.

Cllr. Cottrell responded to Mr. Holman's, correcting his statement.

Cllr. Cameron asked if Mr. Holman was aware that Highways issues are outside the powers of the Town Council and lie with North Somerset Council. He asked Mr. Holman if he has approached his North Somerset Councillor?

Mr. Holman confirmed that he worked with Dist. Cllr. Jolley for two years and was disappointed with the outcome.

- Ms Barbara Bennett spoke about Bristol Road playing fields, also about designating it as an Asset of Community Value. She asked that the North Somerset Councillors update the meeting on the status of discussions with Persimmon, which she understood was being held at Leader/Chief Executive level and also about NSC's purchase of land at Serberts Way and their plans for the site. She asked if the Town Council or NSC has been in contact with Standard Life about Old Mill Road. What is the result of its consultation. Finally, she spoke about a planning application for flats at Martingale Way
- Mrs Annette Hennessy spoke about Cllr. Mitchells earlier apology and also about the comments made to Mr. Holman about the traffic issues at Avon Way. Mrs Hennessy asked a number of questions relating to the Portishead Annual Residents Meeting.
 1. Was Mrs Cottrell acting in her capacity as a political representative, chair of Portishead Town Council or personally as an elector at that meeting? She is still waiting for answers from questions she had posed to Cllr. Mitchell and Cottrell.
 2. Can you please confirm to the public what evidence you have got that your right to chair the meeting had been challenged? She stated the government legislation is clear. There was nothing in there stating that the subject of the chairman, could not be an agenda item. There was nothing in there that said the meeting would be invalid if it wasn't held by an independent chair. There was nothing in there that said that a vote could not be held on the chairmanship, at that meeting. We now know that we can add items to the agenda.
 3. Why did councillor Cottrell close the Portishead Residents Annual Meeting?
 4. Where does it say in the Government legislation that a Parish Council Chairman can enforce her own vote at a residents meeting. Where does it say in legislation that electors cannot ask their own questions at a residents annual meeting so that they can make an informed choice on the chairman's enforced vote?
 5. Have the vicious attacks allegations made by Cllr Mitchell at the Portishead Residents Annual Meeting on the 30th May been reported to the police and if not why not?

Cllr. Cameron stated that the primary source of discussion about traffic works should be NSC.

Cllr. Mitchell said that his apology at the start of the meeting, was meant for the meeting as a whole, and if it needs to be said he apologised generally.

- Ms Lin Morrissey spoke about the speed review and asked if she could be involved in the discussions as she is a Speedwatch co-ordinator. She expressed her concerns that traffic will speed up and suggested the 20mph zone should go as far as Heron Gardens. She also commented on Mr. Inman of Gordano Schools response with regard to the football club.

Cllr. Mitchell stated that he was not asking for support for the developer.

**Clerk's note: Cllr. Burden arrived at 7.50pm.*

These minutes summarise what was said during public participation and were views expressed by the speaker, not the Town Council.

REPORTS TO COUNCIL (Agenda item .4)

There were no reports to Council.

3032 CONFIRMATION OF MINUTES (Agenda item .5)

The following recommendation was made:

The Minutes of the 303rd Ordinary Meeting of Portishead Town Council held on 13th June 2018 were confirmed as a correct record. The Minutes were duly signed by the Chairman of the meeting.

A vote was taken with all in favour.

3033 CLERK'S REPORT (Agenda item .6)

The Clerk's report had been previously circulated to members.

- **JD20/2018: SCHEDULE OF PAYMENTS AND BANK RECONCILIATION / CASH STATEMENT FOR THE MONTH OF JUNE 2018**

The Schedule of Payments for the month of June 2018 and bank reconciliation were noted.

- **JD21/2018: ACTIVITIES/PROJECTS PROGRESS UPDATE**

The activities and project progress report was noted.

- **JD22/2018: RESPONSES TO PUBLIC PARTICIPATION MAY 2018**

The responses to public participation were noted.

3034 TO RECEIVE A REPORT ON THE OLD MILL PUBLIC HOUSE (Agenda item .7)

Cllr. Cottrell confirmed that a number of councillors visited the Old Mill Public House to see behind the scenes. There has been no further progress.

3035 TO RECEIVE A REPORT FROM THE BREAKING THE MOULD WORKING PARTY (Agenda item .8)

Cllr. Burden explained that the Frome Town Council model would require Portishead Town Council to make dramatic changes, if the council were to consider it. Cllr. Burden acknowledged that the council is about to review the NALC Model Standing Orders and suggested that all interested parties respond in writing to the suggested NALC Model Standing Orders within the next month, with the view to setting up a working party to go through the suggestions.

The following recommendation was made:

Portishead Town Council invites comments on the NALC Model Standing Orders within the next month, with the view to setting up a working party to go through the suggestions.

3036 REPORT FROM THE TOWN VISION WORKING PARTY (Agenda item .9)

Cllr. Koops gave a brief overview of the Town Vision Working Party meeting.

The following recommendation was made:

Portishead Town Council procures the services of Corixa to independently produce phase one of the Town Vision. The process is to include one to ones with identified interested parties, the identification of key issues, publicity of key issues, with requests for experts in each area. Interview and selection of experts, where several have volunteered. The announcement of working parties' membership, followed by meetings to discuss and agree next actions and questionnaire contents. This process will be completed by the end September 2018 at the latest, at a cost of £3,600.

A vote was taken with a majority in favour. Cllr. Terry abstained from the vote.

3037 TO RECEIVE A VERBAL UPDATE FROM THE CENTENARY MEMORIAL WORKING PARTY – CLLR. CAMERON (Agenda item .10)

Cllr. Cameron briefly updated the meeting on the activities of the Memorial Working Party.

Cllr. Cottrell spoke about the concert on the 4th November in Somerset Hall at 7.30pm. A program is being put together by Sandy Tebbutt and Cllr. Cottrell relating to the 1st World War. Any money raised from the ticket sales could be donated towards a memorial stone.

The meeting thanked Mr. Gill for all his research and hard work obtaining quotes for the memorial.

The meeting discussed the following points:

- A smaller stone memorial
- Providing an interactive book, perhaps in the library.
- The siting of a memorial plaque at the Precinct by Somerset Hall.
- The WW1 Beacon of Light on Battery Point 11th November 2018.
- A wooden wall panel marking WW1 within the Folk Hall.

The meeting agreed to move on to the next business.

3038 To Review Standing Orders (Agenda item .11)

The following recommendation was made:

Portishead Town Council invites comments on the NALC Model Standing Orders within the next month, with the view to setting up a working party to go through the suggestions.

A vote was taken with all in favour.

3039 Recreation and Works Committee (Agenda item .12)

The minutes of the Recreation and Works Committee Meeting held on 27th June 2018 had been previously circulated to members.

Cllr. Koops ran through the minutes of the Recreation and Works Committee.

RW1830 TO APPROVE EXPENDITURE FROM THE YOUTH CENTRE EARMARKED RESERVE FOR WORKS TO PORTISHEAD YOUTH CENTRE EMERGENCY LIGHT FITTINGS

The following recommendation was made:

Portishead Town Council replaces the existing bulk head light in the boiler room, plus 4 light fittings and the emergency lighting battery packs in the Nautical Room at Portishead Youth Centre. The cost of these works is to be covered from the Youth Centre Building Contingency Restricted Earmarked Reserve. The cost of the works is £1,097.

A vote was taken with a majority in favour. Cllr. Lord abstained from the vote.

RW1831 TO DISCUSS LITTER AND DOG BINS IN PORTISHEAD

The meeting discussed the subject at length.

The following recommendation was made:

Portishead Town Council installs four litter bins at a cost of £75 per bin with emptying costs of £4.07 per bin, per week. A bin is to be installed at Spring Rise/Capenor Close under the direction of Cllr. Burden, a bin at Mendip Road under the direction of Cllr. Jolley (which will be emptied by North Somerset Council), one to be installed at Parish Wharf in the vicinity of Portishead Primary School and the dog bin at the top of Newlands Hill is to be replaced by a litter bin.

A vote was taken with a majority in favour.

RW1833 TO RECEIVE AN UPDATE ON THE PILL PARK/PARISH WHARF PROJECT (Agenda item .8)

The meeting raised concerns regarding the design of the project being in compliance with current disability legislation.

The following recommendation was made:

Portishead Town Council would like assurance that this scheme complies with all current disability legislation and notes the design provided by North Somerset Council with regard to a launch/recovery area in Pill Park/Parish Wharf.

A vote was taken with all in favour.

RW1835 TO DISCUSS THE CONVERSION OF THE NORTH WESTON TELEPHONE BOX TO HOUSE A DEFIBRILLATOR (Agenda item .10)

The Clerk is to establish whether the bus shelter on Clevedon Road, at North Weston is in the ownership of Portishead Town Council, prior to any work commencing.

The following recommendation was made:

Portishead Town Council refurbishes its bus shelter and phone box on Clevedon Road, Portishead and purchases a defibrillator with storage cabinet, for installation in the redundant phone box, at a cost of £2,500. The costs are

to include installation and the running costs for the first year. Funding is to come from the Major Community Projects Earmarked Reserve.

A vote was taken with a majority in favour.

RW1836 TO DISCUSS THE TERMINATION OF ARTS TRAIL WEBSITE

The following recommendation was made:

Portishead Town Council requests that Net-Digital clones/copies the visible content pages/text/images of the Arts Trail website at a cost of £140 for the copying and £199 per annum for the hosting.

A vote was taken with a majority in favour.

RW1837 TOWN COUNCIL COMMUNICATIONS – CLLR. MASON

The following recommendation was made:

Portishead Town Council agrees to instigate its own Twitter account and ensure that both the Facebook and Twitter accounts are secure.

A vote was taken with all in favour.

RW1839 ITEMS FOR NEXT MEETING (Agenda item .14)

1. Public green spaces in Portishead.
2. Proposals for the Pill Park play area
3. The Old Mill public house (Town Council)

The minutes of the Recreation and Works Committee held on 27th June 2018 are confirmed as a true record of the meeting and form part of these minutes.

3040 PLANNING AND REGULATORY COMMITTEE (Agenda item .13)

The minutes of the Planning and Regulatory Committee Meeting held on 4th July 2018 had been previously circulated to members.

Cllr. Burden ran through the minutes of the Planning and Regulatory Committee.

PL637 SECTION 2 – PLANNING MATTERS (RECOMMENDATIONS TO TOWN COUNCIL)

5. OTHER PLANNING MATTERS

5.1 LATE PLANNING APPLICATIONS & CONSULTATIONS

18/P/3489/LDE SITE V2, HARBOUR ROAD, PORTISHEAD QUAYS, PORTISHEAD

Certificate of lawfulness for the confirmation that planning permission refs. 00/P/1846/O & 07/P/1146/RM have been lawfully implemented and remain extant.

The following recommendation was made:

No comment

A vote was taken with all in favour.

18/P/3490/FUH 29 NEWFOUNDLAND WAY, PORTISHEAD, BRISTOL, BS20 7FP

Single storey side and rear extension

The meeting noted that it is a large extension and viewed the online proposed plans. It further noted the online comment in support of the application.

The following recommendation was made:

No objection, subject to no valid objection from neighbours.

A vote was taken with all in favour.

NORTH SOMERSET COUNCIL CONSULTS TOWN POLICE CLAUSES ACT 1847 – SECTION 21

The following recommendation was made:

No objection

A vote was taken with all in favour.

5.2 HIGHWAYS UPDATE & PARKING

The following recommendation was made:

Portishead Town Council writes to North Somerset Council asking them to urgently bring forward the capital expenditure to repair Bristol Road.

A vote was taken with all in favour.

5.2.1 AVON WAY

Councillor Burden informed the meeting that a Town Council officer wrote to a resident asking for recommendations for the area but as yet no response has been received.

The following recommendation was made:

Portishead Town Council writes to request a further on-site meeting between North Somerset Council and Town Councillors, together with an officer from Portishead Town Council to minute the meeting.

A vote was taken with all in favour.

5.3. ROAD SPEED REVIEW

The meeting discussed the road speed review at length.

The following recommendation was made:

Portishead Town Council writes to Colin Medus of North Somerset Council asking:

- for a 20mph speed limit to be placed outside of all schools in Portishead
- that the High Street 20mph limit is extended beyond Brampton Way so that the crossing for children going to St Peters school is included
- for a strategic investigation to be undertaken of the gyratory and its surrounding roads

A vote was taken with a majority in favour.

5.4 PLANNING POLICY (ISSUES & OPTIONS)

The meeting briefly discussed membership of the working party. Councillors Burden, Cottrell, Terry and Mitchell offered to join the working party. The Clerk was asked if she could provide hard copies of the documentation.

The following recommendation was made:

For a working party made up of councillors Burden, Cottrell, Terry and Mitchell to respond to the Local Plan 2036 Issues and Options paper.

A vote was taken with a majority in favour.

5.7 APPLICATION FOR DISABLED PARKING BAY – NSC 366451

The following recommendation was made:

No objection to the proposal and submits a copy of the completed consultation paper dated 19/06/18 to North Somerset Council.

A vote was taken with all in favour.

5.8 NORTH SOMERSET COUNCIL - LANDSCAPE CHARACTER ASSESSMENT SUPPLEMENTARY PLANNING DOCUMENT UPDATE 2018 – CONSULTATION

The following recommendation was made:

Portishead Town Council registers to and the Local Plan Working Party has delegated powers to respond to the consultation on behalf of the Town Council.

A vote was taken with all in favour.

The minutes of the Planning and Regulatory Committee held on 4th July 2018 are confirmed as a true record of the meeting and form part of these minutes.

3041 ITEMS FOR THE NEXT MEETING (Agenda item .14)

There were no items suggested for the next meeting and there being no other business the Chairman closed the meeting at 9.31pm.

..... Chairman 8th August 2018