

**MINUTES OF THE FULL COUNCIL MEETING OF
PORTISHEAD TOWN COUNCIL
12th DECEMBER 2018 7.30pm**

PRESENT: Councillors: P Mitchell (Chair), P Burden, D Cameron, J Clark, L Cottrell, M. Cruse, R. Cruse, M Koops, J Lord, S Mason, A Huffadine-Cooper, D Pasley, D Oyns and A Terry

IN ATTENDANCE: A Durn (Clerk), 2 members of the press, 22 members of the public

3102. To receive and accept apologies for absence

None received.

3103. To receive any declarations of interest and any requests for dispensations

Cllr Cameron – pension investment in land at Portbury 100

Cllrs Oyns and Pasley stated that any views they expressed on matters to also be considered at North Somerset Council (NSC) would be provisional and based on the facts currently known. They would be exercising their rights to reconsider the matter afresh when the matter went before North Somerset Council.

3104. To make a presentation to the Christmas Card winner from Gordano School

A presentation was made to the winning pupil of Gordano School of a certificate and cheque for £25. Her design has been printed in a Christmas card and used by the Town Council. Photos were taken by the Press.

3105. To make a presentation to Matt and Rosemary Westley for their service to the community

A presentation was made to Mr and Mrs Westley for their long and greatly appreciated service and support to the community in Portishead. Photos were taken by the Press.

3106. To receive any questions, statements, or submissions from members of the public in attendance

Members of the public raised the following items:

- Planning application 18P4854 Avon Way: felt that it would be large development compared to the size of the property; light restriction; over-development; a problem with drainage; that there are errors with the site plan; errors on numbering and measurement; and that the development needs to be sunk as it is on a hill. He has made a formal objection to North Somerset Council.
- Additional Needs Disco: thanked people for their offers of support and for the generous contribution from the Chair of the Town Council. He stated that the group had officially formed and is known as the Portishead Additional Needs Disco and Activities (PANDA). Thanks to the support, the Christmas disco would be able to go ahead and be free to enter with free refreshments.

- Concert in aid of the Food Bank: asked for support for the Christmas Concert at St Peter's Church.
- S106 report: asked where the report on the developers' money was.
The Clerk explained that she has just started in the role of Town Clerk and was keen to clarify the situation on S106 contributions. She will present a report to the next Town Council meeting.
- Christmas lights: thanked the volunteers and organisations for the Christmas lights and promoted the Victorian Fayre evening.
- Precinct: raised concerns about the trip hazards in the precinct and suggested that people prosecute North Somerset Council
- Standing Orders: expressed disagreement about a councillor's statements particularly in regard to the current Standing Orders on subjects a member of the public can or can not raise in a council meeting. She hoped that this would be discussed at the next full council meeting.
- Christmas: handed out Christmas cards to those councillors she felt had responded positively to queries and have put Portishead first.
A councillor who had not received a card expressed his dismay but wished the resident a happy Christmas and said he looked forward to her contributions to future meetings.
- Extra Ordinary Planning and Regulatory Committee Meeting Minutes: explained that at the Committee meeting there had been a discussion on local pupil numbers. She had since worked with a councillor on some research on the figures and it was found that the numbers of pupils are forecast to rise, which combined with further planning development, would add to the problem. She also raised her concern over the numbers of one-bedroom properties being planned and she felt that was restrictive for natural expansion of families and development of sole trading businesses.
- Names in Minutes: asked why some councillors were named and others not.
The Clerk explained that names should not be included in the Minutes unless a councillor expressly asked for his/her name to be Minuted.
- Portishead community: gave an analogy of the film 'It's a Wonderful Life' and the community of Portishead and thanked people for their resources, compassion, generosity, and time to enable the disco for people with additional needs to continue and develop, especially as there is a lack of those facilities in the town.
- Precept: highlighted that the precept is spent in and on the community
- Public speaking: expressed concern that the council meeting timetable can be too late to act quickly in an emergency, for example with saving the disco, and that people need to speak out
- Residents' meeting: thanked those councillors who attended. He reported that it was a positive, successful meeting with a full capacity attendance and also watched on livestream. The meeting concentrated on improving engagement between the community and the Council and finding solutions. He gave thanks for the opportunity to put contributions forward over the last year.
- Motions from the Residents' Meeting: did not understand why these were not discussed at the December meeting.
As this item was on the agenda, the Clerk responded during the discussions on that agenda item

- Independent Chair for Parish Meetings: felt that an independent chair was essential
- Public participation at Council meetings: glad that there is to be a motion at the January 2019 on widening the subjects the public can raise
- Christmas lights switch-on event: the event was a big success and very popular especially due to Mr and Mrs Westley being the celebrities chosen by a local social media campaign. There were a large number of children involved with their letters to Father Christmas, and 2 popular choirs.
- Portishead Disco: holding an open evening with refreshments so people can see the effect of the music. The Chair of the Council was thanked for the support to enable the continuation of the disco.

3107. To approve and sign the Minutes of the Full Council meeting held on 14th November 2018

It was RESOLVED to approve the Minutes as a true and correct record and they were signed by the Chair.

3108. To receive the draft Minutes of Committee meetings held in November and December 2018

a. Planning and Regulatory Committee: Extra Ordinary meeting on 21st November 2018; and 5th December 2018

The 13 members of the public present made very sound contributions, disappointment was expressed that not more were present. The Chair thanked them for their contributions.

The Minutes were received and noted. There was a discussion on the late planning applications and the recommendations , the following resolutions were agreed:

- **18/P/4498/FUH: 8 SOUTH VIEW, PORTISHEAD, BS20 7DP**

Additional bedroom and en-suite extension over an existing building and alterations to one existing bedroom in the existing main house
The meeting noted that there were no online objections and no adverse comments had been received from PTC's Tree Warden.
Planning and Regulatory Committee Recommendation: No objection subject to no valid objection from neighbours

It was RESOLVED to accept the recommendation.

- **18/P/4854/FUH: 65 AVON WAY, PORTISHEAD, BS20 6JP**

Single storey wrap around extension and new dormer to allow for loft conversion
A discussion took place regarding on-site parking.
Planning and Regulatory Committee Recommendation: No objection subject to compliance with North Somerset Council's parking standards

It was RESOLVED to not accept the Planning Committee recommendation but to object to the application as the proposed build is excessive for the site especially for the gradient, and should be considered for call-in.

- **18/P/4904/FUH: THE ANNEXE AT 34 HOLLIS AVENUE,**
Demolish existing veranda and erect new sun room at front
Planning and Regulatory Committee Recommendation: No objection
subject to no valid objection from the neighbours

It was RESOLVED to accept the recommendation.

- **18/P/4905/FUH: 14 DENNY VIEW, PORTISHEAD, BS20 8BS**
Single storey rear extension and enlarge existing dormer to rear
and sides
Planning and Regulatory Committee Recommendation: No objection
subject to no valid objection from the neighbours

It was RESOLVED to accept the recommendation.

- **18/P/4946/FUH: 102 HILLSIDE ROAD, PORTISHEAD,**
Proposed flat roof dormer loft conversion to property. Flat roof to left
hand side of property (viewed from outside front) To include dual colour
upvc windows (anthracite grey externally and white internally, matching
material of existing windows), tiled finish to dormer to match existing
colour of tiles as close as possible.
A discussion took place regarding on-site parking.
Planning and Regulatory Committee Recommendation: No objection
subject to North Somerset Council's parking standards

It was RESOLVED to accept the recommendation.

- **18/P/4787/TRCA: THE COTTAGE, CHURCH ROAD SOUTH
PORTISHEAD, BS20 6PU**

T1 beech - reduce height by 2m and shorten two side limbs by 2m; T2
cypress - fell; T3 box - reduce height by 1.5m; T4 eucalyptus - fell; T5
ash - reduce height by 3m

The meeting noted the comments received from PTC's Tree Warden
and were happy to submit his comments.

Planning and Regulatory Committee Recommendation: No objection to
works described to T1, T2, T3, and T4. Proposes pollarding of T5.

There are two lime trees which have been crown reduced in the past
and appear overdue for reducing but they are not included in this
application. The application refers also to some trees at the front.
These appear to be growing out where the footpath would be and are
outside the perimeter wall of the property so presumably are the
responsibility of NSC.

It was RESOLVED to accept the recommendation.

**3109. To discuss and agree the following recommendations from the Planning
and Regulatory Committee:**

a. Yellow Lines Trial

It was RESOLVED to publish on the Town Council website with a deadline
of 9th January 2019

b. Parking

It was RESOLVED to publish on the Town Council website and social media, and to set up a Working Party with a membership of Cllrs Cottrell, Cameron, Oyns, and Burden.

c. Avon Way

It was RESOLVED for the Clerk to write to North Somerset Council for a progress report and estimated date of completion.

d. Environment Agency – Flood Action Campaign 2018

It was RESOLVED to write to the Environment Agency to express an interest in taking part in 2019.

e. West of England Joint Spatial Plan (JSP)

It was reported that the Issues and Options consultation had been submitted by the deadline required. There was a discussion on the JSP and its possible impact on Portishead.

It was RESOLVED that the Town Council is convinced that the highways amelioration proposed for Backwell, Nailsea and Clevedon will adversely affect commuting traffic in and out of Portishead and therefore objects to the proposals. Portishead has transport issues which are not being addressed. There is a need for new thinking about Portishead's transport links particularly its possible connection to the main growth employment development area within the sub-region. The Council welcomes and supports the work being done to open the railway link but it will not resolve these issues, and therefore other options should be explored to enable access to and from Portishead. Options include easing traffic at M5 junction 19 by creating a northbound service station between junctions 20 and 19 and finding another method of crossing the Avon. All new cycle path proposals should be designed for multi-use by people and horses. Settlement boundaries should at least be co-terminus with residential boundaries. Portishead and its surrounding areas contain considerable environmental assets that must be protected and enhanced over the Local Plan period. These include the RAMSAR designated coastline to the north, SSSIs, SCAs, the wildlife corridor to the east, ancient woodland of Weston Big Wood, and the National Nature Reserve of the Gordano Valley. Climate change should be embedded within the entire strategy of the Joint Spatial Plan.

3110. To receive reports from organisations

A report from the Youth Centre was read out. A copy is attached to the Minutes.

3111. To receive and note the schedule of payments and bank reconciliation for November 2018

The reports were noted.

3112. To receive and note the Clerk's report

The report was noted.

3113. To discuss and agree that the Motions received from the Portishead Residents Meeting held on 6th November 2018 be discussed at the next Full Council meeting

The Clerk explained that under legislation only councillors can put forward Motions to Council. To enable the Motions to be discussed, she has put on this Council agenda to enable council make a decision.

It was RESOLVED to discuss the Motions from the Residents' Meeting held on 6th November 2018 at the next Full Council meeting.

3114. To receive a verbal update on the Merlin Skate Park

North Somerset have acted quickly to get the half-pipe kindly donated by Sk8 or Die installed at Merlin Park next to the Town Council equipment. Contractors are on site in spite of the wet conditions. The scheduled completion date is in mid-December 2018. North Somerset Council will carry out regular inspections and send reports to Sk8 and Die who will carry out repairs.

3115. To receive a verbal update from the WW1 Centenary Working Party

The Remembrance Book is being sent to the printers. The drinking fountain is to be installed.

It was RESOLVED to delegate the installations of the Remembrance Book in the Library, and the drinking water fountain at either the Folk Hall or the Library.

3116. To note the responses to public participation in the December 2018 meeting

The responses were noted.

3117. To note any items for information or referral only

None raised.

The meeting closed at 8.58pm.