

**INCOME AND PAYMENTS FOR MONTH OF FEBRUARY 2021**  
**CASH AND BANK RECONCILIATION**

**TC 17.03.21**

**Item 11b**

	£	£
<b>Cash balances brought forward 1 February 2021</b>		<b>697,592.56</b>
<b>Income received:</b>		
Hall hire	686.67	
Business Support Grants - Covid	1,801.29	
	<hr/>	<b>2,487.96</b>
<b>Expenses (paid):</b>		
SSE-WWToilets Electric 2.12.20-1.1.21	(28.85)	
W2B-RBH Water Feb21	(7.00)	
W2B-WWToilets Water Feb21	(31.50)	
SCP-XMAS Lights Storage Feb21	(53.64)	
W2B-FH Water Feb21	(101.50)	
NSC-RBH Rates Feb21	(310.00)	
NSC-FH Rates Feb21	(360.00)	
Land Registry-Search Fee	(6.00)	
Microsoft- SW Licence Fee Covid Support	(59.90)	
JAF- 2 Hedgehog Awareness Signs	(223.97)	
Lloyds-Cardnet Fees Jan21	(22.06)	
FP-Frinking Machine Rental 15.2.21- 14.5.21	(72.00)	
AWT-Membership Feb21 DD	(2.50)	
SmartWater-Annual Subscription YE Jan22	(90.00)	
Bin Repair & TownOrderly Expenses	(45.39)	
PTEK-FH Electrics Distribution Board Repairs	(5,298.60)	
HM-WWToilet Cleaning 22.12.20- 21.1.21	(768.00)	
Glendale -Town Orderly Services Jan21	(1,182.00)	
GBS-Play Area Inspections Jan21	(330.00)	
EHobbs- Bus Shelter Cleaning Jan21	(220.00)	
ASL-Internal Audit Fee 20- 21, Interim Audit	(540.00)	
SSE-Street Lighting Electric Jan21	(57.80)	
TLC- RBH LED bulb replacement	(332.40)	
LedBulbs - NWH LED bulb replacement	(177.64)	
Vision-Photocopier 21.12.20- 25.1.21	(33.20)	
Sage-Payroll SW 14.2.21 - 13.3.21	(20.40)	
Screwfix-Hedgehog Sign ground spikes	(11.99)	
Focus-New Phone for Covid Support	(240.00)	
COM-IT SW Licenses Feb21	(241.46)	
Staff gift flowers	(30.00)	
PStudio-Neighbourhood Consultancy	(4,599.00)	
GBS-Play Area Inspections Feb21	(330.00)	
Careys-Caretaker & TownOrderly materials	(112.18)	
Archant-NSTimes PTC Newsletter Feb21	(300.00)	
Aegis- RBH Fire Extinguisher Service	(1,050.51)	
Roadware - 6 Grit Bins	(582.84)	
Focus-Telecoms Jan21	(291.23)	
POZ-RBH Gas 14.1-13.2.21	(100.06)	
Wills- NWAllotments Tree Works	(590.00)	
Staff Payroll Feb21	(22,064.09)	
Viridor-FH Waste Jan21	(63.36)	

Petty Cash - Postage costs	(2.25)	
		<u>(40,983.32)</u>
Interest Income		35.99
<b>Cash balances carried forward at 28 February 2021</b>		<u><b>659,133.19</b></u>

**BANK/CASH RECONCILIATION at 28 FEBRUARY 2021**

	£	£
Lloyds - current account	23,394.64	
Lloyds - deposit account	475,727.26	
Monmouth BS - Corporate Direct deposit a/c	5,341.42	
Monmouth BS - Corporate Direct 30 day deposit a/c	50,261.33	
Nationwide BS - Business 95 day deposit a/c	104,358.58	
Petty cash balance	1.76	
<b>Total cash, bank and investment balances</b>		<u><b>659,084.99</b></u>
Uncleared receipts - Hall hire income		0.00
Uncleared receipts - Covid shopping payments		48.20
Uncleared payments - Unpresented cheques		0.00
<b>Total cash balances per accounts at 28 February 2021</b>		<u><u><b>659,133.19</b></u></u>

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**Portishead Town Council****Bank - Cash and Investment Reconciliation as at 28 February 2021**

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	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	28/02/2021 Lloyds current 39174460	23,394.64
2	28/02/2021 Petty Cash	1.76
3	28/02/2021 Lloyds Bank CIL 5268	475,727.26
4	28/02/2021 Income to be banked	0.00
		<b>499,123.66</b>
<u>Other Cash &amp; Bank Balances</u>		
	Bank Suspense Account	0.00
	Lloyds 260LS - Fixed Nov 19	0.00
	Lloyds 899LS - Fixed Feb 20	0.00
	Monmouthsire BS 0237	50,261.33
	Monmouthsire BS 0389	5,341.42
	Nationwide BS 3556 - Apr 19	104,358.58
		<b>159,961.33</b>
		<b>659,084.99</b>
<u>Unpresented Payments</u>		
1	28/02/2021 Feb ME Adj	-48.20
		<b>-48.20</b>
		<b>659,133.19</b>
<u>Receipts not on Bank Statement</u>		
0	28/02/2021 All Receipts Cleared	0.00
		<b>0.00</b>
<b>Closing Balance</b>		
<u>All Cash &amp; Bank Accounts</u>		
1	Lloyds Bank A/c 4460	23,442.84
2	Petty Cash	1.76
3	Lloyds Bank CIL 5268	475,727.26
4	Booking Income to be banked	0.00
	Other Cash & Bank Balances	159,961.33
	<b>Total Cash &amp; Bank Balances</b>	<b>659,133.19</b>