

**INCOME AND PAYMENTS FOR MONTH OF JANUARY 2021****TC 17.03.21****CASH AND BANK RECONCILIATION****Item 11a**

	£	£
<b>Cash balances brought forward 1 January 2021</b>		<b>709,712.32</b>
<b>Income received:</b>		
Hall hire	244.25	
Business Support Grants - Covid	19,604.13	
Wyndham Way Toilet Income	95.00	
HMRC VAT Repayment	5,463.92	
		<b>25,407.30</b>
<b>Expenses (paid):</b>		
W2B-RBH Water DD Jan21	(7.00)	
W2B-WW Toilet Water DD Jan21	(31.50)	
W2B-FH Water DD Jan21	(101.50)	
SCP-Xmas Lgts GarageRent Jan21	(53.64)	
NSC-RBH Rates DD Jan21	(310.00)	
NSC-FH Rates DD Jan21	(360.00)	
Lloyds-BankChgs 10.11- 9.12.20	(3.93)	
Amazon - Community Orchard GreaseBands	(9.80)	
Amazon - Community Orchard Water Butts	(76.00)	
Roadware - 4 New Grit Bins	(316.62)	
WWToilets New Key Cut	(5.00)	
Expenses - Town Orderly Mileage	(12.15)	
SG -Portishead Youth Centre Railings Repair	(1,320.00)	
RBS- Assets Register SW License YE27.1.2	(1,424.40)	
GBS- MeadRd New Climbing Wall (Repair)	(1,356.58)	
Compex - Office SW Licenses Jan21	(463.92)	
Careys- Town Orderly Clothing	(69.00)	
BSS- New Folk Hall Projector	(1,760.98)	
BG- NWH Boiler Care Plan YE12.1.22	(485.43)	
AST-NWH Fire Alarm Maintenance YE15.1.22	(282.00)	
Lloyds- CV19 Cardnet Charges Dec20	(19.42)	
VIS - Photocopier Charges 25.11.20-21.12.20	(29.75)	
Argos - CV19 Office Keyboard & Mouse	(17.49)	
SSE-St Lights Elec 2.12- 4.1.21	(68.74)	
SAGE-Payroll SW 14.1- 13.2.21	(20.40)	
Roadware- Dog Bin new lid (repair)	(45.54)	
Expenses - Dog Bin tools & brackets-Seagull Flap Fitting	(10.64)	
POZ-RBH Gas 14.12- 13.1.21	(101.25)	
POZ- FH Gas 15.12-14.1.21	(294.44)	
CMC-CV19 Folk Hall Marquee Hire 27.1.21-20.4.21	(2,200.56)	
Screwfix - RBH LED replacement bulb	(8.99)	
OPUS- NWH Gas 11.12- 10.1.21	(88.08)	
PHC- Portishead Youth Centre Boiler Part (repair)	(397.78)	
BC - Communications Strategy & Training	(1,614.00)	
Compex -3 Office Laptops & December IT Support	(1,666.80)	
FOS- Dog Bin Waste Dec21	(398.67)	
Fmasitics -FH Roof Repair	(420.00)	
INT-FH & NWH Waste 1.2- 30.4.21	(68.54)	
LGRC- Staff Recruitment Town Clerk	(900.00)	
NSC- Town Clerk Job Advert	(60.00)	

SLCC- Staff Training Planning	(108.00)	
Expenses - Notice Board, Bin and Office IT works	(69.46)	
LED Bulbs -NWH Replacement Bulb	(11.24)	
TLC- RBH Replacement LED Bulbs	(25.17)	
VIR-FH Waste Dec20	(63.36)	
Focus-Telecoms Feb21	(274.06)	
Lloyds-BankChgs 10.12- 9.1.21	(4.95)	
Jan 21 Staff Payroll & Pensions	(20,126.32)	
Petty Cash - Clevedon DIY Dog Bin brackets	(2.00)	
		<b>(37,565.10)</b>
Interest Income		38.04
<b>Cash balances carried forward at 31 January 202</b>		<b>697,592.56</b>

**BANK/CASH RECONCILIATION at 31 JANUARY 2021**

	£	£
Lloyds - current account	36,884.25	
Lloyds - deposit account	500,723.28	
Monmouth BS - Corporate Direct deposit a/c	5,341.42	
Monmouth BS - Corporate Direct 30 day deposit a/c	50,261.33	
Nationwide BS - Business 95 day deposit a/c	104,326.57	
Petty cash balance	4.01	
<b>Total cash, bank and investment balances</b>		<b>697,540.86</b>
Uncleared receipts - Hall hire income		0.00
Uncleared receipts - Covid shopping payments		51.70
Uncleared payments - Unpresented cheques		0.00
<b>Total cash balances per accounts at 31 January 202</b>		<b>697,592.56</b>

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**Portishead Town Council**

**Bank - Cash and Investment Reconciliation as at 4 February 2021**

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	<u>Account Description</u>	<u>Balance</u>
<u>Bank Statement Balances</u>		
1	31/01/2021 Lloyds current 39174460	36,884.25
2	31/01/2021 Petty Cash	4.01
3	31/01/2021 Lloyds Bank CIL 5268	500,723.28
4	31/01/2021 Income to be banked	0.00
		<b>537,611.54</b>
<u>Other Cash &amp; Bank Balances</u>		
	Bank Suspense Account	0.00
	Lloyds 260LS - Fixed Nov 19	0.00
	Lloyds 899LS - Fixed Feb 20	0.00
	Monmouthsire BS 0237	50,261.33
	Monmouthsire BS 0389	5,341.42
	Nationwide BS 3556 - Apr 19	104,326.57
		<b>159,929.32</b>
		<b>697,540.86</b>
<u>Unpresented Payments</u>		
1	31/01/2021 CV19 CardN	-51.70
		<b>-51.70</b>
		<b>697,592.56</b>
<u>Receipts not on Bank Statement</u>		
0	04/02/2021 All Receipts Cleared	0.00
		<b>0.00</b>
		<b>697,592.56</b>
<u>Closing Balance</u>		
<u>All Cash &amp; Bank Accounts</u>		
1	Lloyds Bank A/c 4460	36,935.95
2	Petty Cash	4.01
3	Lloyds Bank CIL 5268	500,723.28
4	Booking Income to be banked	0.00
	Other Cash & Bank Balances	159,929.32
	<b>Total Cash &amp; Bank Balances</b>	<b>697,592.56</b>