

**MINUTES OF PORTISHEAD TOWN COUNCIL
RECREATION AND WORKS COMMITTEE MEETING
30th AUGUST 2017 7.30PM**

PRESENT: - Councillor Oyns - in the Chair

Councillors: - Cameron, Clark, M. Cruse, R. Cruse, Mason & Lord

Staff: - Jo Duffy – Clerk of the Council

Public: - There was 5 members of the public in attendance

RW1719 DECLARATIONS OF INTEREST (Agenda item .1)

There were 1 declarations of interest recorded in the Declarations of Interest Register.

Cllr. Oyns stated that any views expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. He would be exercising his right to reconsider the matter afresh when the matter went before North Somerset Council.

APOLOGIES (Agenda item .2)

Apologies were received from Councillors Cottrell, Mitchell, Koops, Pasley and Terry

RW1731 PUBLIC PARTICIPATION (Agenda item .3)

There was 1 members of the public in attendance who wished to address the meeting: -

- A member of the public explained that he was unhappy with (Mr Geoff Hardman) North Somerset Council's (NSC) request for funding the replacement of play equipment at Brockend/Nightingale Rise. He also spoke about the skate park project being passed on to the public to resolve. He also expressed concern that the newly installed ramp at the bottom of Wyndham Way is legal and that the wooden edging is still in place at Brunel Court.

These minutes summarise what was said during public participation and were views expressed by the speaker, not the Town Council.

RW1732 TO DISCUSS THE REQUEST FROM GERTIE GALES ALLOTMENT ASSOCIATION FOR A COMPOSTING TOILET (Agenda item .4)

Mr. Stuart Armstrong spoke on behalf of Gertie Gale Allotment Association. He explained the process behind a composting toilet. The toilet is contained within a shed style building. The toilet separates the waste liquids and solids. The solids are composted down and the liquids are mixed with water and is used to water the land. They have been advised that strictly speaking they do not planning permission, however they are aware that the site is in greenbelt and therefore the rules maybe different. The plan is that the toilet is placed at the rear of the shed facing towards the Mead Road play area. Their intention is to raise money via grants to pay for the toilet.

The Committee discussed the request at length.

The following recommendation was made:

Portishead Town Council supports Gertie Gales Allotment Associations request for a composting toilet to be installed on their site. The toilet will be a community facility and subject to greenbelt regulations and planning consent being granted. The Councils stance on individual sheds remains unchanged in that they are not allowed.

A vote was taken with all in favour.

RW1733 GERTIE GALES ALLOTMENT ASSOCIATION SEEKS PERMISSION TO PLANT HEDGING WHIPS PROVIDED BY THE WOODLAND TRUST ALONG THE BOUNDARY BETWEEN THE ALLOTMENTS AND MEAD ROAD PLAY AREA (Agenda item .5)

Ms. Evelyn Grounsell spoke about Gertie Gales request for Landlords permission to plant hedging whips provided by the woodland trust at their allotment site.

The following recommendation was made:

Portishead Town Council grants Landlords permission to Gertie Gales Allotment Association to plant hedging whips, subject to Gertie Gale allotment association undertaking all the maintenance.

A vote was taken with all in favour.

RW1734 TO RECEIVE A REPORT ON THE VEHICLE ACTIVATED SIGN (Agenda item .6)

The following recommendation was made:

Portishead Town Council notes the latest report on the vehicle activated sign.

A vote was taken with a majority in favour.

RW1735 TO DISCUSS A REQUEST FROM NORTH SOMERSET COUNCIL TO FUND THE REPLACEMENT OF A CLIMBING FRAME AT BROCKEND/NIGHTINGALE RISE PLAY AREA. (Agenda item .7)

Cllr. Cruse we can't afford it we don't have the funds. Cameron, Mason and Lord, this is not a collaborative project. Feels uncomfortable that this is nothing there. Suggest to NSC they search for grant funding and the Town Council would then support with additional funding. Cllr. M. Cruse thinks that we shouldn't support it as it is NSC play area. We are not prepared to find the funding for the whole project

The following recommendation was made:

Portishead Town Council contacts North Somerset Council and advises them that the Town Council is not prepared to solely fund the replacement of the climbing frame. If they are able to get grant funding towards the replacement climbing frame then the Town Council may be prepared to contribute towards the project.

A vote was taken with a majority in favour.

RW1736 TO RECEIVE A REPORT FROM THE SOCIAL MEDIA WORKING PARTY (Agenda item .8)

The meeting discussed at length. The following recommendation was made:

Portishead Town Council sets up a Facebook page for an initial 12-month trial period.

A vote was taken with a majority in favour.

RW1737 TO AGREE TO THE PURCHASE AND ONGOING COSTS OF AN ADDITIONAL DOG BIN AT SPRING RISE (Agenda item .9)

The following recommendations were made:

Portishead Town Council agrees to the purchase and installation of a new dog waste bin at a cost of £274.40. The bin is to be sited on the

footpath leading from the field below Weston Big Wood to Capenor Close. The Town Council is to cover the ongoing costs of emptying the bin on a weekly basis at £4.88 per empty.

Portishead Town Council agrees to the installation of a dog bin by North Somerset Council on Mendip Road. The bin and its installation will be at no cost to the Town Council. The Town Council will cover the weekly dog waste collection from this bin at a cost of £4.88 per empty.

A vote was taken with a majority in favour.

Clerk's note: Cllr. Cameron left the meeting at 8.53pm.

RW1738 TO REVIEW THE ANNUAL PLAY AREA INSPECTION REPORT (Agenda .10)

The following recommendation was made:

Portishead Town Council notes the Annual Play Area inspection report.

A vote was taken with all in favour.

RW1739 TO DISCUSS CHANGES TO THE TOWN COUNCIL'S ARCHIVING FACILITIES (Agenda item .11)

Not well ordered. Needs to be sorted out archieving shelves and storage. Clerk to get quotes.

The following recommendation was made:

The Clerk is to seek quotes for the installation of archive shelving within the Folk Hall.

A vote was taken with all in favour.

RW1740 TO DISCUSS THE FILMING OF COUNCIL MEETINGS (Agenda item .12)

The following recommendation was made:

Portishead Town Council installs an additional static camera in the Folk Hall at a one-off cost of £357.60 plus VAT. The camera would be fitted with a microphone and record directly into the existing Folk Hall CCTV system. This recording could be downloaded on to the YouTube and links placed on the Town Council website.

A vote was taken with a majority in favour.

RW1741 ITEMS FOR NEXT MEETING (Agenda item .13)

1. To receive an update on Pill Park
2. To receive an update on the Avonway Hall consultation
3. Council office upgrade and Folk Hall disabled access improvements

RW1742 Prior to consideration of the following agenda item, members will be invited to pass the following resolution –

“Pursuant to the provisions of Public Bodies (Admissions to Meetings) Act 1960 (as extended by s100 of the Local Government Act 1972) the press and public be excluded from the meeting for the following item of business on the grounds that its consideration would involve the disclosure of exempt information as defined in Part 1.”

A vote was taken with all in favour.

Clerks note: There were no members of the press or public present.

RW1743 HEAVEN'S FIELD – UPDATE (Agenda .14)

The following recommendation was made:

Portishead Town Council notes the photographs taken by the Clerk on 29th August 2017.

A vote was taken with all in favour.

There being no other business, the Chairman closed the meeting at 9.16pm.