

PORTISHEAD TOWN COUNCIL

MINUTES OF THE MEETING OF THE RECREATION AND WORKS COMMITTEE HELD ON WEDNESDAY 29TH JANUARY 2020 AT 19.30 IN THE FOLK HALL, PORTISHEAD

Present: Cllr C Goddard (Chairman)

Councillors – Gardner, Slatter, Bull, Davey, Mason

There were approximately 6 members of the public present and no press in attendance

RW.2021 Apologies

Apologies were received and accepted from Cllrs Aldridge & Temple

RW.2022 Declarations of Interest

Cllr Slatter declared an interest in the Youth Centre, there were no other declarations of interest received.

RW.2023 Public Participation

Barbara Bennet spoke in respect of item 10 on the Agenda 'Footpath -Falcon Road to Bristol Road' expressing that this was a H&S concern and requesting clear signage.

Geoff Hardman spoke in respect item 7 on the Agenda 'Bin Audit' noting that the number of bins on the High Street had gone down from 13 to 4. He questioned why there were not more bins in the town bearing in mind the population increase. The Chairman explained that PTC is to undertake a bin audit to assess current provision and future needs and would consult with Turn to Tide in March to discuss the scope of the audit and future requirements. PTC also would check if there were any bins in storage.

In respect of Item 20 'Gertie Gales – Future improvements' it was noted the attachment referenced was not provided with the Agenda. The Chairman stated that in future, where appropriate, copies of attachments would be provided.

A Member of Public Asked in respect of Item 6 'Play Area equipment review' why two play areas were not included. It was confirmed that the report only covered play areas owned by PTC, the others are owned by NSC.

RW.2024 To approve and sign as a true record the Minutes of the Recreation and Works committee dated 27th November 2019

Resolved – that the minutes of the meeting held on 27th November 2019 were confirmed as a true record and signed by the Chairman.

RW.2025 Terms of Reference

To consider the draft Terms of Reference for consideration to be approved at the full Town Council meeting.

Resolved – the draft Terms of Reference are agreed and a motion to approve them be put to the Full Council at its next meeting.

Resolved – the proposal to change the name of the Committee to Community Matters was agreed and a motion to approve that change be put to the Full Council for approval at its next meeting.

RW.2026

Play area equipment review

To receive a report from Cllrs Davey and Mason including a review of the existing equipment with proposals for the Town Council.

Cllr Mason gave a report stating that all equipment had been reviewed except for the Skate Park. A monthly report is also received from an external company. Cllr Aldridge has asked for a meeting with this company in order to make sure that all the required repairs are carried out. Cllr Davey and Cllr Mason recommend that the report should be acted upon where necessary. It was agreed that quotes should be required for any works that need to be carried out including the Skate Park.

Resolved – That the recommendations in the reports be considered and quotes for any required works be obtained and presented at a future committee meeting to agree the actions required.

RW.2027

Bin audit (carried forward from November meeting)

At the last meeting it was agreed that more bins are needed in the area and to work more closely with Turn the Tide – an update to be provided by Cllr Cartwright.

Resolved – A meeting to be set up with Turn the Tide to discuss requirements and a Bin Audit to be conducted by PTC.

RW.2028

Notice Board: - Avon Way / West Hill

Update and costings to be provided by Cllr Bull.

Resolved – that up to £200 could be spent on the installation of a notice board. Cllr Bull to provide an update report at the next meeting.

RW.2029

Merlin Park – Skate Park.

To consider a complaint received concerning the state of the concrete at the Skate Park and agree action to be taken.

Update from Cllr Aldridge – There is no budget this year to carry out work. Cllr Aldridge is to meet with NSC as PTC leases the land from NSC.

Resolved – that Cllr Aldridge to investigate the required works and provide a progress report at the March meeting. Repair costs to go into the budget for year 2020/21.

RW.2030

Footpath – Falcon Road to Bristol Road

To consider a complaint received from a local resident regarding bicycles being cycled on the footpath leading to Bristol Road from Falcon Road.

Resolved – A cost of £30 was approved for 2 no cycling signs to be installed by Cllr Aldridge.

RW.2031

Bin nets for Kerbside recycling bins.

Turn the Tide have several Bin Nets for distribution and have volunteered to see if a structured plan can be put in place for their distribution.

Resolved – Cllrs Aldridge & Cartwright are to meet with Turn the Tide to discuss this.

RW.2032 Annual Rent to Portishead Town Council – Allotments – Gertie Gales & N. W

To discuss and agree rental charges for 2020/2021.

Resolved – Discussion deferred to March 2020 when new committees will be formed for GG & NW allotments. Cllrs Cartwright and Temple to provide reports and recommendations for allotment charges.

RW.2033 Youth Centre Water Problem.

To discuss and decide on report received from Aquablast and agree actions. Survey report notes that the drain has not been used for years. A new report and quote have been requested.

Resolved – Cllr Aldridge to consider quotation and a report and recommendation to be made to resolve the matter.

RW.2034 North Weston Allotment Site – Rodent Problem.

To consider and decide on a request from a plot holder to install 2 owl boxes in order to encourage owls to nest and help reduce this problem.

This would be supported by Cllrs. No pesticides are to be used on the allotments.

Resolved – The proposal by NWA to install 2 owl boxes at no cost to PTC is approved. PTC office to write to NWA to confirm and to also advise that no pesticides should be used on allotments.

RW.2035 Water Filler Project.

To receive verbal update from Cllr Davey.

Cllr Davey gave a report. A water fountain should be put in to commemorate WW1. Better solution would be a water filler. Quotes have been received for £1,900 for installation at Somerset Hall. Water filler cost £431. Cost of installing Plaque £200 (estimate). Although legal costs of between £400 and £500 may also be required. Water costs would be paid by PTC and Bristol Water have offered to install a water meter at no cost. Somerset Hall is considered the most suitable location although 3 other sites have been considered including the Folk Hall. Cllr Gardner said some office support should be given as this is a big project which will require a lot of work. Cllr Davey was thanked for the work she has put in so far on this project.

Resolved – A project plan be prepared with a report and recommendations to be presented at a future meeting.

RW.2036 Tree on corner of Careys & pavement.

Contact NSC regarding repaving around the tree as this is a H&S issue. Work on this was promised a year ago by NSC. Lots of emails have been sent to NSC but there has been no action to date to address the problem.

Resolved – the Locum Deputy Clerk to chase the matter up with NSC with a progress report to the February meeting.

RW.2037 Youth Centre – Repairs to damaged gate.

To receive and agree quotes to undertake urgent repairs to gate.

Cllr Aldridge met with Youth Centre in order to get an update. It may not be necessary to replace the gate. A quote of £125 has been received.

Resolved – Cllr Aldridge to consider the options and report with recommendation at the next meeting.

RW.2038 Old entrance to Gertie Gales.

To discuss and decide on necessary repairs required.

It was reported that this work had been carried out so no further action necessary.

RW.2039 Portishead Cllrs on Gertie Gales / North Weston.

To appoint a Cllr to each allotment committee. Propose Cllr Cartwright for GG. Propose Cllr Temple for NWA.

Resolved – that Cllr Cartwright and Temple represent PTC on the allotment association committees

RW.2040 Gertie Gales – Future improvements

To discuss and decide on report received from Gertie Gales committee. See attached.

The Gertie Gales report was received and considered.

Resolved – the request to install a composting toilet, communal sheds at each end of the allotment and picnic areas are approved.

Requests to allow the installation of sheds on individual plots and a second entrance to the allotment are not approved.

PTC to write to the Allotment Association to confirm and agree any lease approvals or variations required to affect these decisions.

RW.2041 Bench outside Folk Hall.

To receive update from Cllr Goddard.

Resolved – Quotes to be obtained for vandal proof and recycled material benches and a report and recommendation to be made to the March meeting

Meeting End: 8.45

Signed (Chairman).....

Date.....