



Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078

www.portishead.gov.uk

Summons & Notice for an Extraordinary Meeting of the Town Council Thursday 28th July 2022 at 6.00pm

Friday 22nd July 2022

To: All Members of the Council

Dear Councillor

You are hereby summoned to attend an extraordinary meeting of Portishead Town Council to be held at The Folk Hall, 95 High Street, on Thursday 28th July 2022 at 6.00pm. The meeting will consider the agenda items set out below.

Please inform the Interim Clerk if you are unable to attend.

Yours sincerely

S. Sherborne

S. Sherborne
Interim Clerk

- Agenda and papers are available at www.portishead.gov.uk
 - This meeting will be recorded and published with a link from the Council website, except for confidential or exempt items, which may need to be considered in the absence of the press and public
 - To attend in person:
 - Residents are welcome to join the meeting in person at the Folk Hall, Portishead
 - Please book in advance by emailing enquiries@portishead.gov.uk
 - Those attending the meeting are welcome to continue to wear face masks.
 - To attend via Zoom:
Join Zoom Meeting
<https://us06web.zoom.us/j/85948940894?pwd=ZTNsbkZ4L1dGOHpEQnlpQUhyWXI0dz09>
Meeting ID: 859 4894 0894
Passcode: 092010
Dial in from your phone 0208 080 6592 United Kingdom
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Agenda:

1. Chairmans Welcome (Chairman)

2. Apologies for absence (Interim Clerk)

To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)

3. Declaration of Councillors' interests and requests for dispensations (Chairman)

To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk (Localism Act 2011 s29-34)

4. Declaration of acceptance of office:

Recommendation for the Chairman to accept signed Declaration of Acceptance of Office and Register of Members Interests forms from the recently elected Councillors (21/07/22) (Chairman):

5. Public participation relating to meeting agenda items

If you would prefer to submit questions in advance, please email

deputyclerk@portishead.gov.uk

6. Portishead Lake Grounds Skate Park Project Delivery Service Level agreement between Portishead Town Council and Wheels and Skate Park community group

The Council has previously resolved to enter into a Service level agreement with Portishead Wheels and Skate Park community group (WASP) to facilitate the successful delivery of the Portishead Lake Grounds skate park project.

It is proposed to amend the current version of the service level agreement to change the responsibility for holding the contractual relationship with the preferred construction bidder from Portishead Town Council to the WASP group. This is being proposed to reflect the fact that WASP has run the procurement exercise to this point and that the procurement does not allow the Town Council in accordance with the Public Contracts Regulations 2015 and Councils Financial regulations to be the lead organisation in this area of the project.

The revised Service Level agreement is attached for consideration

Recommendation:

That Council approves the revised Portishead Lake Grounds Skate Park Project Delivery Service Level agreement between Portishead Town Council and Wheels and Skate Park community group for signing by the Interim Town Clerk and Council Chairman.

7. Portishead Children's Play Area and Skate Park, Lake Grounds:

Currently there is a mix of responsibility between the Town Council and North Somerset Council for the existing play and fitness equipment on the Lake Grounds. Portishead Town Council is considering entering into a lease agreement with North Somerset Council for a period of 30 years to permit controls over the use of operating the children's play area and skatepark. This will allow the Town Council better control of the equipment therein. A copy of the lease (attached) has been scrutinized by the Town Council's legal advisors and adjustments to the lease have already taken place.

Recommendation

That the Town Council accepts the lease offered by North Somerset Council for a period of thirty years from commencement and approves the Interim Clerk to seal the lease in the presence of two Councillors (Gardner and Sterndale) to also sign the deed as witnesses.

8. Date of the next meeting:

The date of the next Ordinary Town Council meeting is Wednesday 14th September 2022

9. Exclusion of press and public:

Under the Public Bodies (Admissions to Meetings) Act 1960 Members of the public and press are required to leave the meeting due to the sensitive and commercial nature of the items next to be considered relating the acquisition of land

Recommendation:

That Councillors agree to exclude the public and press.

10. Brackenwood Land Sale

To discuss the sale of the land known as Brackenwood and receive the attached confidential report.

Recommendation:

To consider and approve the confidential report in respect of the land known as Brackenwood in Portishead.