



**Portishead Town Council**

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078 [www.portishead.gov.uk](http://www.portishead.gov.uk)

**Summons & Notice**

**for the Community Matters Committee Thursday 29<sup>th</sup> September 2022 at 7.00pm**

Friday 23<sup>rd</sup> September 2022

**To: All Members of the Portishead Town Council Community Matters Committee**  
Councillors Ben Aldridge (Chair), Churchill (Vice-Chair), Cartwright, Davey, Snaden, Slatter, Sterndale, Gardner.

Dear Councillor

You are summoned to a meeting of the Portishead Town Council Community Matters Committee in the Eve Wigan room (top floor) at The Folk Hall, 95 High Street, on Thursday 29<sup>th</sup> September 2022 at 7.00pm. The meeting will consider the items set out below.

Yours sincerely

*W. Coulter*

Wendy Coulter  
**Town Clerk**

- This meeting will be recorded and published with a link from the Council website, except for confidential or exempt items, which may need to be considered in the absence of the press and public
- To attend in person:
  - Residents are welcome to join the meeting in person at the Folk Hall, Portishead
  - Please book in advance by emailing [enquiries@portishead.gov.uk](mailto:enquiries@portishead.gov.uk)
  - It would be appreciated if you would continue to wear masks when walking around and standing up in the building, except when you are speaking during public participation.
- To attend via Zoom:
  - Meeting ID: 953 0020 0301
  - Passcode: 160358
  - Join Zoom Meeting
  - <https://zoom.us/j/95300200301?pwd=Rkx2eEdicHFzbzNyVXYxdE9pZnk4Zz09>
  - Phone 0203 481 5240 United Kingdom

## Agenda:

1. **Chairmans Welcome** (Chairman)
2. **Apologies for absence** (Town Clerk)
3. **Declaration of Councillors' interests and requests for dispensations** (Chairman)  
Members declare any disclosable pecuniary (financial) and other interests re. items on the agenda as required by the council's Code of Conduct, Standing Orders, and Localism Act 2011.
4. **To receive the Chairman's verbal update report:**
  - 4.1 Cycle forum meeting that took place on 13<sup>th</sup> September 2022
  - 4.2 Date for flagpole replacement update
  - 4.3 Twinning Association update (Janet Davey)
  - 4.4 Portishead Wheels and Skatepark update
  - 4.5 Portishead Lake Grounds update
5. **Public participation relating to meeting agenda items**  
If you would prefer to submit questions in advance, please email [enquiries@portishead.gov.uk](mailto:enquiries@portishead.gov.uk)
6. **To Consider and approve the minutes to the last meeting (Chairman):**
  - 6.1 Recommendation: for members to consider and approve the Minutes of the committee meeting held on 25<sup>th</sup> August 2022 as a true record – attached.
  - 6.2 Recommendation: for the Chairman to sign the Minutes.
7. **To receive a report from Berkeley Harris on behalf of the Royal British Legion.**  
Berkeley Harris, Chairman of the Portishead Royal British Legion to attend meeting to provide an update on events for 2022/2023.
8. **North Somerset Council – Play Area Improvements Consultation 2022**  
North Somerset Council is currently consulting on improvements to its play areas in five areas within the authority, these include Clevedon, Nailsea and Weston-super-Mare. Portishead Town Council can consider the proposals made by North Somerset Council and make comment upon them. Full details can be found online here: <https://n-somerset.inconsult.uk/Play22/consultationHome> The consultation is open from 30<sup>th</sup> August to 11<sup>th</sup> October 2022.  
  
**Recommendation**  
For a Working Party of at least three members is formed and given authority to respond to North Somerset Council's Play Area improvements consultation on behalf of Portishead Town Council.
9. **To consider a grant application from Gertie Gales Allotment Association**  
To consider and approve a grant application received from Gertie Gales Allotment Association for the match funding to purchase a replacement shed for the Town Council's Gertie Gales allotment site. It is understood that the existing shed is in disrepair. The Grants Working Party considered and approved the application to match fund with the association half of the cost to supply a heavy duty shed. The total cost of the shed is £4269.00 and the Town Council's share is £2134.50

## Recommendation

To approve the grant and payment of £2134.50 to Gertie Gales allotments towards the purchasing of the new shed on receipt of the VAT invoice for the supply and delivery of the shed.

**10. Granting of Access License – Bristol Road playing fields:**

An application has been made to the Town Council from a resident on Bristol Road, Portishead to access the Bristol Road playing fields directly from the rear of his property. Currently there are twelve properties on Bristol Road that have direct access from the rear of their properties to the Bristol Road playing fields. Permission has been granted to them by way of a five-year license that will expire on 31st May 2025. There is no charge to the Town Council or the applicant but the applicant is responsible for maintaining the access and reinstating the boundary fence if access is removed.

**Recommendation:**

To approve the granting of a license up to 31st May 2025 to the applicant to access the Bristol Road Playing Field from the rear of his property and to authorise the Interim Clerk to sign as the Licensee on the license on behalf of the Town Council

**11. Portishead Python:**

To consider a budget for the installation of a permanent Python solution to be provided by “supplier A” and delegate authority to the PTC Project Manager and Cllr Gardener to instruct the supplier and work with the Portishead Rocks group to complete the installation – report attached.

**12. Date of next meeting:**

Thursday 27<sup>th</sup> October 2022 at 7.30pm.

The Chairman will close the meeting.