

**Portishead Town Council Staffing & Finance Committee Agenda item 11:
To receive an update from the Projects Working Group
Wednesday 24th November 2021**



The Projects Working Group has a list of over 30 projects, many of which were delayed due to COVID-19 as with many Councils. The Group has created project management tools to efficiently prioritise; resource; plan; and deliver required outcomes by the agreed dates.

This process has enabled a prioritised list of 12 on-going projects with a range of end-dates and delivery partners. Below is a highlight report on these prioritised projects from the Group:

Project Name	Activities Next Period	RAG Status
CCTV Mobile Camera (shared ownership with Clevedon & Nailsea Councils)	Camera purchased. Positioning process to be advised by the Community Response Team and Police intelligence. Move to business as usual (BAU).	
CCTV Static Camera (additional cameras installed with NSC)	Additional cameras installed, working, and being monitored by NSC. SLA to be signed and move to BAU.	
Heritage Centre (The Gordano Society and other partners have lent local artefacts to a Heritage Centre in the Folk Hall main hall).	Displays have been curated and installed. A sign is being procured. An opening event will be arranged in January. Open times will be publicised for residents to see and hear about the history	
Holiday Access Fund (Government funding to support families with access to food during the holidays)	Communication to potential distributors. Portishead Youth Centre has signed up. Schools are being invited to join.	
Weston Big Wood (supporting local community groups' campaign to withstand future development)	An event successfully shared the concerns. The Council is supporting an umbrella steering group to coordinate activity and messaging.	
Portishead Wellness Partnership (the Council's role as facilitator, coordinating key delivery partners to collaborate and share messages with residents)	The 1 st Steering Group meeting was held on 17 th November 21. This agreed scope, next steps and communication methods including communication with the large local community network and residents.	
Heavens Field land disposal (the Council is working with NSC to sell an unused part of the field to a neighbouring property). Funds will contribute to the Play Area's refurbishment.	Solicitors have drawn up the legal papers, which will be ratified, and the process completed.	
Play Area Refurbishment (Project to replace / refurb equipment and other elements of 4 play / gym areas)	Based on inspection reports, Heavens Field and Underwood Road prioritised this financial year. Refurbishment planning is underway.	
Reduce the Council's carbon footprint	An energy efficient audit was completed in 2020, the project was put on-hold due to COVID-19. An action plan and amended timescales will be created and delivered	Priorities are under review due to the energy-crisis.
Portishead Skate and Wheels Park	The Council has drafted a partnership agreement with the WASP group. Once agreed, the Council will provide project management support and impetus for the project and plans to lease the site from NSC.	
Portishead Neighbourhood Plan	Consultation is now complete on this draft. Policies are currently being drafted with a view to adopt the Plan by December 2022.	
Lifeboat Steps (Supporting the lifeboat crew in improving access to the water to replace the steps)	As part of the route is currently unclaimed, the Council is supporting the crew to try to find an acceptable legal solution	An unadopted piece of land