

Portishead Town Council Summons & Notice: Full Council meeting 19.30 Wednesday 19th January 2022



The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078 www.portishead.gov.uk

- This meeting will be recorded and published with a link from the Council website, except for confidential or exempt items, which may need to be considered in the absence of the press and public
- This will be a hybrid meeting
- To attend in person:
 - Residents are welcome to join the meeting in person at the Folk Hall, Portishead
 - Please book in advance by emailing office@portishead.gov.uk
 - All attendees must wear masks when inside the building, except when speaking in the meeting.
 - We have taken these measures to protect all of us, so please respect them
- To attend via Zoom: Meeting ID: 997 8556 1872 Passcode: 521348
 - Link <https://zoom.us/j/99785561872?pwd=MzE3ci9SMHNZbGFLOUhDN0lwWGxjUT09>
 - Dial in from your phone: 0208 080 6591 (national call rate applies)

Agenda

- 1. Tribute to former Councillor Martyn Cruse** (Councillor Sue Mason)
- 2. Apologies for absence** (Town Clerk)
- 3. Declaration of Councillors' interests and requests for dispensations** (Chairman – Councillor Sterndale)
- 4. Chair's verbal report:**
 - a. Avon & Somerset Police Council Tax cost
 - b. Platinum Jubilee celebrations
 - c. Neighbourhood Plan update
- 5. North Somerset Councillors' reports**
- 6. Public participation:** if you would prefer to submit questions in advance, please email clerk@portishead.gov.uk
- 7. Decision item:** Recommendation to formally request that First Bus reconsiders the recently proposed changes to bus services in Portishead (Chairman):
 - a. The proposed changes will leave a significant proportion of residents without a public transport service, a situation not compatible with sustainable public transport provision.
 - b. Vote on recommendation
- 8. Information item:** Final report on Slade Road resident consultation responses (Vice Chairman – Councillor Gardner)
 - a. A report will be available on the Council website with the agenda
- 9. Decision item:** Recommendation to approve funds and delegate authority to the Clerk and a Councillor to proceed with feasibility, designs, and costings for a nature-based leisure use on the Portishead Town Council owned land at Slade Road (Vice Chairman)
 - a. Feasibility report and designs to be presented to a future Full Council meeting for resolution to proceed
 - b. Recommended maximum budget for the site is £30,000 from the 2022/23 revenue budget
 - c. Vote on recommendation
- 10. Decision item:** Recommendation to formally request that North Somerset Council removes the North Somerset Council owned land at Slade Road from the potential development list (Vice Chairman)
 - a. Vote on recommendation

- 11. Decision item:** Recommendation to delegate authority to the Clerk and Councillor Bull to negotiate a 30-year lease with a 5-year funding agreement with Portishead Youth Centre, subject to a full building condition survey (Councillor Bull)
- a. A report will be available on the Council website with the agenda
 - b. Vote on recommendation
- 12. Decision item:** Recommendation to contribute up to £10,000 from the 2022/23 budget towards a viability, feasibility, and design study with North Somerset Council for a new building which could include a restaurant and boat storage on the Lake Grounds (Vice Chairman)
- a. Vote on recommendation
- 13. Decision item:** Recommendation to delegate authority to the Clerk and Chairman to sign the Community Renewal Grant Fund Memorandum of Understanding with North Somerset Council and allocate resources to deliver the Portishead Community Hub pilot project (Councillor Churchill)
- a. A report will be available on the Council website with the agenda
 - b. Vote on recommendation
- 14. Decision item:** Recommendation to delegate authority to the Clerk and Councillor Bull to contribute up to £25,000 from the 2022/2023 budget to create a crossing at Bristol Road, subject to further investigation with North Somerset Council (Councillor Bull)
- a. Vote on recommendation
- 15. Decision item:** Recommendation to review and adopt the updated Standing Orders (Chairman)
- a. A report will be available on the Council website with the agenda
 - b. Vote on recommendation
- 16. Decision item:** Recommendation to review and adopt the Council's updated Behaviour Policy with additional points of clarification (Chairman)
- a. A report will be available on the Council website with the agenda
 - b. Vote on recommendation
- 17. Decision item:** Recommendation to review and approve the following financial reports (Councillor Bull):
- a. The Internal Control Review
 - b. The Corporate Risk Assessment
 - i. Reports will be available on the Council website with the agenda
 - ii. Vote on recommendation
- 18. Decision item:** To receive and approve the following budget and finance papers (Councillor Bull):
- a. The list of payments for November and December 2021
 - b. The bank reconciliation to 31st December 2021
 - c. The summary and detailed income & expenditure reports to 31st December 2021
 - d. Reports will be available on the Council website with the agenda
- 19. Decision item:** Recommendation to amend membership of the Community Grants Working Group with the Council Chairman replacing Councillor Shepperdson (Chairman)
- a. Vote on recommendation
- 20. Decision item:** Recommendation to review and approve the minutes of the last Full Council meeting 17th November 2021 and the Extraordinary Full Council meeting 15th December 2021 (Chairman)
- a. Vote on recommendation
- 21. Date of the next meeting: 16th March 2022**