



Portishead Town Council Full Council Meeting 17th November 2021

Agenda Item 9 - Building Security & Maintenance update

The following recommendation was approved at the 15th September 2021 Full Council meeting:

- Recommendation to delegate authority to the Clerk and Councillor Bull to procure services to improve security at council buildings following a review. Improvements to include (Councillor Bull)
 - One-off costs (maximum one-off budget allocation £6,695):
 - Add an alarm system to Redcliffe Bay Hall and Wyndham Way toilets (to be added to existing Folk Hall alarm supplier's contract)
 - Move the North Weston Hall alarm system from the current supplier to the above supplier
 - Make general repairs and improvements to buildings to improve security
 - Additional annual costs (maximum annual budget allocation £2,305):
 - Procure a supplier contract to monitor and respond to alarm calls at council buildings
 - Annual maintenance of new security systems

The Council requested a more detailed list of works, which, are now on-going.

Wyndham Way Toilets:

- The Council's alarm and security contractor is fitting an intruder alarm to the storage areas behind the toilets following several break-in attempts.
 - This is a one-off installation and registration cost of £827.66
 - Also, an annual cost of £155
- The toilet cleaning contractor will take any emergency phone calls relating to use of the toilet.
 - The company provides this service elsewhere and it will enable phone monitoring outside normal working hours.
 - This is a new annual cost TBC
- Toilet signage will be replaced to reflect these changes.
 - This is a one-off installation cost TBC.

Redcliffe Bay Hall

- An intruder alarm is being installed at Redcliffe Bay Hall and Snooker Hall by the Council's alarm and security contractor.
 - This is a one-off installation cost of £1,214
 - Also, an annual cost of 140

North Weston Hall

- The existing alarm at North Weston Hall is being removed and replaced to fit within the system of the rest of the Council's buildings.
 - This is a one-off installation cost of £600
 - Also, an annual cost of £140
- The front door is being replaced to withstand any vandalism or attempted break-ins and enable hirers to feel safer once groups are inside.
 - This is a one-off installation cost of £2,190
- Windows are being repaired or replaced.
 - This is a one-off installation cost TBC
- Security lights have been added to the front porch and side emergency entrance.
 - This is a one-off installation cost of £499
- The Council is working with North Somerset Council and Dignity to improve lighting from the cemetery car park to the road under a previous Community Matters recommendation to fund purchase and installation.
 - This is a one-off installation cost, expected to be a maximum of £1,500
- The interior decoration is being given a full refresh.

The Folk Hall

- Emergency evacuation chairs have been purchased and staff training booked
 - The initial cost is £2,246
 - Future training costs will be included in the staff training budget

All of the Council's out of hours intruder alarms will now be monitored by a professional alarm response company. The cost is TBC.