

## Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078

[www.portishead.gov.uk](http://www.portishead.gov.uk)



### Summons & Notice for the Community Matters Committee 19.30 Thursday 14<sup>th</sup> April 2022

Friday 8<sup>th</sup> April 2022

**To: All Members of the Portishead Town Council Community Matters Committee**

Councillors Ben Aldridge (Chair), Paul Gardner (Vice Chair), Caroline Goddard, Janet Davey, Patricia Sterndale, Polly Shepperdson, Sue Mason, Tina Mason

Dear Councillor

You are summoned to a meeting of the Portishead Town Council Community Matters Committee at The Folk Hall, 95 High Street, on Thursday 14<sup>th</sup> April 7.30pm. The meeting will consider the items set out below.

Yours sincerely

Mr Matt Ryan

Locum Clerk to the Council

- This meeting will be recorded and published with a link from the Council website, except for confidential or exempt items, which may need to be considered in the absence of the press and public
- To attend in person:
  - Residents are welcome to join the meeting in person at the Folk Hall, Portishead
  - Please book in advance by emailing [office@portishead.gov.uk](mailto:office@portishead.gov.uk)
  - It would be appreciated if you would continue to wear masks when walking around and standing up in the building, except when you are speaking during public participation.
- To attend via Zoom: Meeting ID: 976 9564 3263 Passcode: 004695
  - Link: <https://zoom.us/j/97695643263?pwd=ejNUVENCU1I2QW02dGhMVGY4dWdrQT09>
  - Dial in from your phone: 0330 088 5830 (national call rate)

#### Agenda:

**1. Chairmans Welcome** (Chairman)

**2. Apologies for absence** (Deputy Town Clerk)

**3. Declaration of Councillors' interests and requests for dispensations** (Chairman)

Members declare any disclosable pecuniary (financial) and other interests re. items on the agenda as required by the council's Code of Conduct, Standing Orders, and Localism Act 2011.

**4. To receive the Chairman's verbal update report:**

- a. Platinum Jubilee celebrations
- b. Jubilee Beacon Lighting
- c. Lake Grounds Skate Park
- d. Business Voucher Scheme – **Appendix 4d**

5. **Public participation relating to meeting agenda items** if you would prefer to submit questions in advance, please email [clerk@portishead.gov.uk](mailto:clerk@portishead.gov.uk)

6. **Portishead in Bloom Update**

Councillors will receive an update on Portishead in Bloom from Jane Pagano, Vice Chairman – Portishead in Bloom

7. **Portishead Town Council Grant Award Scheme 2022** (Chairman)

To consider and approve the 2022 Portishead Town Council Grant Award documentation for 2022 as follows: -

- **Grants Application Form at Appendix 7a** – Amendments include dates updated, logo updated, where Portishead Town Council is mentioned (PTC) has been added. Paragraph added - If your grant is approved, once payment has been made, we will be in touch with a short feedback form for you to complete, this helps us assess the impact of your Community Grant and how it has benefitted your Group/Organisation.
- **Guidance notes at Appendix 7b** - Paragraph added - If your grant is approved, once payment has been made, we will be in touch with a short feedback form for you to complete, this helps us assess the impact of your Community Grant and how it has benefitted your Group/Organisation.
- **Grant feedback form at Appendix 7c** – New form for 2022
- **Grant Award Process – Flowchart at Appendix 7d** - Dates update

**Recommendation:**

Councillors are asked to agree the Town Council Grant Award documentation for 2022 as detailed at Appendix 7a, 7b, 7c and 7d

8. **Improving Play Spaces Fund** (Chairman / Vice Chairman)

To consider Portishead Town Council making a grant application to North Somerset Council under the Improving Play Spaces Fund.

North Somerset Council are inviting town and parish councils and constituted organisations to apply for match funding to invest in North Somerset play areas. The £250,000 'Improving Play Spaces Fund' has been set up to offer capital match funding of up to 50%. Details of the Fund can be found at <https://www.n-somerset.gov.uk/my-services/libraries-leisure-open-spaces/parks-countryside/parks-open-spaces/improving-play-spaces-fund>

Applications must be received by 5pm on Thursday 30 June 2022 with projects to be delivered no later than the end of March 2023.

**Recommendation:**

That Officers working with Councillors Aldridge and Gardner explore options for Improving Play Spaces Funding for enhancements to current and future Town Council play and similar areas; and make an application to North Somerset Council for funding

9. **Draft North Somerset Pharmaceutical Needs Assessment (PNA) 2022-25** (Chairman)

The North Somerset Health and Wellbeing Board must publish a Pharmaceutical Needs Assessment (PNA) which details current and planned pharmacy provision in the area. The next PNA is due to be published by 1 October 2022.

As a statutory consultee the Town Council has been asked to comment on the draft North Somerset PNA - <https://n-somerset.inconsult.uk/PNA22/consultationHome>

The consultation asks organisations and individuals if the document accurately reflects the provision of pharmaceutical services and if they agree with the conclusions.

**Recommendation:**

That the Committee appoint a Working Party to draw up a response to the draft North Somerset PNA

**10. Portishead Wellbeing Partnership (Chairman)**

To consider a funding offer of £58,000 salary costs from North Somerset Council towards a place-based Wellbeing Partnership Co-ordinator in support of the Portishead Wellness Partnership (PWP) work.

To build upon the work within communities during the pandemic, North Somerset Council is offering an opportunity to enhance the capacity to develop a wellbeing partnership approach. The funding available, secured from Central Government, would enable each location to fund a Wellbeing Partnership Co-ordinator for up to 2 years.

The focus of the work would be locally determined but the shared outcomes that it is hoped to achieve across the development of wellbeing partnerships are as follows:

- Creation of local partnerships to co-ordinate and develop wellbeing provision
- Greater co-ordination of wellbeing provision locally
- Improved promotion of provision of local wellbeing groups and activities
- Increased investment in local wellbeing services
- Creating local links to wider social determinants of health e.g. housing policy, (active) transport and green spaces
- Providing a link for engagement with Integrated Care Partnerships, North Somerset Together and the NSC Wellbeing partnership co-ordinator

North Somerset Council will work with Town Councils, and one rural network, so that shared learning can be developed across communities to help facilitate this approach.

**Recommendation:**

That the Committee recommends the acceptance of the salary funding offer from North Somerset Council for a Wellbeing Partnership Co-ordinator to Full Council.

**11. Holocaust Memorial Tree (Chairman)**

Due to the delays of erecting the Holocaust Memorial tree in the precinct the Holocaust Memorial Day Group North Somerset (HMDNS) has approached the Town Council with a view to an alternative location.

The Committee is asked to consider a suitable location on Town Council land for the Memorial tree should it not be possible to proceed with the precinct site.

**Recommendation:**

That the Committee agrees an alternative location for the Holocaust Memorial tree

**12. To Consider and approve the minutes to the last meeting (Chairman):**

- a. Recommendation: for members to consider and approve the Minutes of the committee meeting held on 10<sup>th</sup> March 2022 as a true record – attached at Appendix 12a.
- b. Recommendation: for the Chairman to sign the Minutes.

**13. Date of the next meeting: 26<sup>th</sup> May 2022**