

**PORTISHEAD TOWN COUNCIL  
MINUTES OF THE PLANNING & REGULATORY COMMITTEE HELD  
ON WEDNESDAY 6<sup>TH</sup> FEBRUARY 2019**

**PRESENT:**

- In the Chair** - Councillor Burden
- Councillor** - Mitchell, Oyns, Mason\* (\*arrived 7.32pm)
- Clerk of the meeting** - S.Sherborne, Assistant Clerk

There were 14 members of the public present and no Press were in attendance.

Councillor Burden welcomed everyone to the meeting and informed them that there were no fire drills planned and the meeting was being audio recorded.

**PL693 To receive and accept apologies for absence.**

Apologies were received and accepted from Councillors Koops, Lord, Cottrell, R.Cruse, M.Cruse, J.Clark, Huffadine-cooper

**PL694 To receive any declarations of interest and any requests for dispensations**

- Councillor David Oyns  
Planning Application 19/P/0142/FUH  
19 Downleaze, Portishead  
Reason: known to the Architect

**PL695 To receive any questions, statements, or submissions from members of the public in accordance with Standing Orders:**

Councillor Burden invited those wishing to speak to come to the table and be seated so that they could use the linked in microphone system as the roaming microphone had recently been dropped and was broken.

The following issues were raised by members of the public:

- The WECA Draft Joint Local Transport Plan 4 2019-2036 consultation - strategic issues and the consequences for the West of England but particularly Portishead. The speaker offered to share with the Town Council seven different aspects he has highlighted to help them respond to the consultation. Reference was made to increased HGV traffic due to the expansion at Portbury, Avonmouth and Severnside industrial

area and the need to consider regular maintenance or bridge bearing replacements of the Avonmouth bridge.

Councillor Burden invited the speaker to be included in the formation of a Working Party to respond to the consultation on behalf of the Town Council.

- S106 money and when a meeting will be held facilitated by the Town Council to give an update to residents?
- Support given for Portishead to have a Neighbourhood Plan to gain the most from CIL (Community Infrastructure Levy) funds
- Concern expressed that the Town Vision was cancelled
- The need to support the local Healthwatch Provision Programme and the impact on this following the reduction in precept.

Councillor Burden responded in that he did not feel it necessary from a planning perspective to dissect the Healthwatch Provision Programme due to the timescale and it was best left to the health professionals. In terms of CIL, he believed that the Council and residents were of the opinion that there should be no further significant development in the Town.

Councillor Mitchell added that a meeting with North Somerset Council (NSC) open to the public would be facilitated by Portishead Town Council (PTC). He would arrange for the Town Clerk to email the details tomorrow (07/02/19) and put details on the Town Council website.

- The WECA Draft Joint Local Transport Plan 4 2019-2036 consultation. There are likely consequences relevant to Portishead these include ongoing development of the nearby Avonmouth and Severn Side Enterprise area, expansion of Royal Portbury and Avonmouth dock operations, and doubling of Bristol Airport passenger numbers from ten to twenty million per annum.
- The necessity for the Portishead Railway to reopen to ensure good transport connections and reduce pollution. The speaker, on behalf of Portishead Railway Group, offered to update the Town Council on the railway at a future meeting and join any Working Party that the Town Council forms to respond to the consultation.

These Minutes summarise what was said during public participation and views expressed by the speaker not the Town Council.

**PL696 To receive any declarations of interest and any requests for dispensations**

Councillor Burden offered Councillor Mason a further opportunity to make a declaration of interest or a request for dispensation as the meeting had already dealt with the item prior to her arrival.

- Councillor Mason  
Planning Application 19/P/0082/FUH  
12 The Rowans  
Acquainted with the neighbours

The Chairman with agreement of the committee changed the order of the meeting.

**PL697 SECTION 1 – TO BE CONSIDERED BY THE PLANNING & REGULATORY COMMITTEE**

**6.2.5 FIRST BUS**

The meeting welcomed First Bus Head of Operations Chris Hanson and his Depot Operations Manager Jade Watson to the meeting.

The following items were raised and discussed:

- The removal of the X3A from the Marina early morning/evening and that passenger numbers have not dropped as a consequence
- First Bus working with NSC and trialling the double yellow lines on roads surrounding the Marina and its enforcement. Sadly still having to pull buses from the route, particularly early on a Saturday morning
- Passenger numbers continue to increase generally
- The journey time is getting slower due to increased congestion on A369. Some changes to the Excel service across North Somerset (with little impact on Portishead in comparison to Weston) will be made to try and alleviate the problem. In summary X3 and X4 have been retimed and the X5 has been rerouted to service Sheepway instead of the Portbury Hundred
- Bus priority and the transformation of service from Thornbury to Bristol reducing travelling time from 70 minutes to 40 minutes. First Bus would be happy to invest similarly within North Somerset providing the funding is matched by the local authority / WECA.
- The introduction of a hub system using smaller buses operating around the town (but not from Bristol) could be a possibility but this would necessitate purchasing custom built buses at great expense. All buses whether single or double decked are the same in length and width.
- Bus drivers do have the facility to photograph vehicles obstructing roads for NSC's Enforcement team to investigate and take action but it takes time for Enforcement to take action and then inform First Bus that the road is clear

- Metro service from Long Ashton to Bristol. First Bus has no control in respect to the route. It was suggested that the situation may improve if the route is reversed, which Chris Hanson agreed to pass on to Bristol City Council
- Saturday morning bus timetable to be looked into as there is normally two buses right behind one another on Avon Way about 10.00am
- How narrow the pavement is next to the bus stop by the dentist on Nore road
- The speed of buses are monitored by First Bus
- If some open grassed areas around the Marina could be opened up to widen the road to better facilitate the bus. This could be taken up with Persimmon as the road is not yet adopted by NSC
- Vibration to homes from buses going over the ramps and that the ramps are also causing damage to the buses
- To provide real-time information at the bus stop on Conference Way. Chris Hanson will put this proposal to NSC
- A bi-monthly transport forum facilitated by PTC to enable residents to pop along and discuss bus issues with First Bus. Full details to be advertised on PTC's website

Councillor Burden thanked both Chris Hanson and Jade Watson for their valuable time and input.

**PL698 To approve and sign Minutes of the Committee meetings held on:**

The Minutes of the Planning & Regulatory meeting of Wednesday 9<sup>th</sup> January 2019 were approved and duly signed after the meeting.

**PL699 SECTION 1 – TO BE CONSIDERED BY THE PLANNING & REGULATORY COMMITTEE**

**PLANNING APPLICATIONS**

**19/P/0023/FUL 15 CLIFTON STREET, PORTISHEAD, BS20 6TE**  
Application to vary condition No. 2 and possibly No. 4 on application 17/P/1027/F to allow the alteration of the footprint, the inclusion of a Juliet balcony in place of a window and an additional window on the side elevation

The meeting noted that there were no online comments.

**RESOLVED THAT**

No objection subject to no adverse comments from neighbours.

**19/P/0110/FUH 23 NORE ROAD, PORTISHEAD, BS20 7HN**  
Single storey rear extension

The meeting noted that there were no online comments.

**RESOLVED THAT**

No objection subject to no valid objection from neighbours.

**19/P/0142/FUH 19 DOWNLEAZE, PORTISHEAD, BS20 8BJ**

Second storey side extension to provide additional living accommodation

The meeting noted that there were no online comments and changes had been made to a previous plan that had been refused.

Councillor Oyns abstained from voting.

**RESOLVED THAT**

No objection subject to no adverse affect on the neighbour.

**19/P/0154/TPO 10 LITTLE HALT, PORTISHEAD, BS20 8JQ**

T4 oak - 3m crown reduction and rebalancing of crown spread

The meeting noted the comment offered by Portishead Town Council's Tree Warden in that the tree has previously been crown reduced and so the proposal would probably be regarded as repeat management. He did not feel it necessary to object.

**RESOLVED THAT**

No comment

**19/P/0156/TPO 6 LITTLE HALT, PORTISHEAD, BS20 8JQ**

T1 beech - crown reduction by up to 2m

The meeting noted the comment offered by Portishead Town Council's Tree Warden in that the tree has previously been crown reduced on two occasions and so the proposal would probably be regarded as repeat management. He did not feel it necessary to object.

**RESOLVED THAT**

No objection

PL700

**SECTION 2 – PLANNING MATTERS (RECOMMENDATIONS TO TOWN COUNCIL)**

**OTHER PLANNING MATTERS**

## 6.1 LATE PLANNING APPLICATIONS & CONSULTATIONS

**19/P/0049/RM 59 BRISTOL ROAD, PORTISHEAD, BS20 6QG**  
Reserved matters of appearance and scale for the erection of 1 no. dwelling with detached garage pursuant to outline planning permission 15/P/1107/O (minor alteration to approved scheme 18/P/3607/RM with adjustments to windows to front & sides and addition of first floor over garage with 2no. dormers)

The meeting noted that there were no online comments.

### RECOMMENDATION

No objection subject to no valid objections from neighbours.

*Assistant Clerk note: Councillor Burden took the opportunity to respond and explain RM (Reserved Matters) to the gallery.*

**19/P/0082/FUH 12 THE ROWANS, PORTISHEAD, BS20 6SR**  
Proposed first floor side extension.

The meeting noted that there were no online comments.

### RECOMMENDATION

No objection subject to no valid objections from neighbours.

**19/P/0134/LDP 125 MERLIN PARK, PORTISHEAD, BS20 8RL**  
Certificate of lawfulness for the proposed erection of a single storey rear extension with the installation of 4no. rooflights, double doors and a raised patio (no more than 300mm high)

### RECOMMENDATION

No comment

**19/P/0165/FUH ASHANTI, BELTON ROAD, PORTISHEAD, BS20 8DR**

2 separate single storey rear extensions, new front porch and new detached garage

The meeting noted that there were no online objections and that the property would be increasing from 3 to 4 beds.

*Assistant Clerk note: Councillor Burden took the opportunity to respond to the gallery to explain the Town Council's process in the way it responds to consultations with either delegated powers or*

*recommendations for the Town Council to consider at a forthcoming meeting.*

**RECOMMENDATION**

No objection subject to no adverse effect on the neighbours and compliance with North Somerset Council's parking standards.

**19/P/0167/FUH 13 DOWNSIDE, PORTISHEAD, BS20 6JH**  
Demolish existing rear extension and erect new rear single storey extension with raised decking

The meeting noted that there were no online comments.

**RECOMMENDATION**

No objection subject to no valid objection from neighbours.

**19/P/0189/FUH 17 WOODACRE, PORTISHEAD, BS20 7BS**  
Single storey side extension and external chimney

The meeting considered whether this would affect the street scene and viewed the online plans.

**RECOMMENDATION**

No objection subject to no valid objection from neighbours.

**EASTCLIFF, PORTISHEAD 4-6 MARCH 2019. NOTICE OF INTENT**  
The meeting noted the planned temporary closure of Eastcliff road from 4<sup>th</sup> March for 3 days and that Portishead Town Council had been invited to comment on the closure.

**RECOMMENDATION**

Portishead Town Council notes the closure of Eastcliff Road.

**NORTH SOMERSET CYCLE FORUM**

The meeting understood that the cycle forum will next meet on 27<sup>th</sup> February 2019 @ Castlewood, Clevedon, 6.00pm, at which time the extension of the Strawberry Line will be discussed. Any interested parties should attend the cycle forum.

The pending cycle route between Portishead and Clevedon was discussed.

## **RECOMMENDATION**

There is no recommendation for the Town Council to consider.

## **WESTON HOSPITAL**

The meeting understood that a formal public consultation on proposed changes to healthcare in Weston and the surrounding areas would be taking place. The link to the consultation running for 14 weeks from 13<sup>th</sup> February is <http://www.bnssghealthiertogether.org/healthyweston/>

## **RECOMMENDATION**

Portishead Town Council provides details of the consultation on its website for any interested parties to respond.

## **6.2 HIGHWAYS UPDATE & PARKING**

### **6.2.1 YELLOW LINES TRIAL – Newfoundland/Phoenix Way**

Matter deferred to the Planning & Regulatory meeting on 24<sup>th</sup> April 2019. The consultation closes 31<sup>st</sup> May 2019.

## **RECOMMENDATION**

There is no recommendation for the Town Council to consider.

### **6.2.2 PARKING**

The meeting understood that a working party had been formed and met on 16/01/19 to look at various issues: parking, double yellow lines and other traffic issues. Comments received from the Town Council's website were correlated and a draft set of notes were presented to members outlining the way forward. Another meeting will be scheduled and a further report will follow.

## **RECOMMENDATION**

There is no recommendation for the Town Council to consider.

### **6.2.3 AVON WAY**

It was reported to the meeting that North Somerset Council was contacted week commencing 28/01/19 and they are chasing contractors to undertake the work agreed.

## **RECOMMENDATION**



There is no recommendation for the Town Council to consider.

#### 6.2.4 ROAD SPEED REVIEW

The meeting understood that a second request for road speed monitoring of Clevedon Road had been received from a local resident.

**Assistant Clerk note:** *The Chairman of the meeting allowed two members of public to talk in respect to the speed monitoring of Bristol Road.*

#### RECOMMENDATION

Portishead Town Council writes to North Somerset Council instructing it to monitor the speed at which vehicles travel on the roads outlined below and agrees to pay the charge of £210 for each area monitored:

1. Portishead High Street (gyratory – one way – two lanes section) @ £210.00
2. Clevedon Road, North Weston @ £210.00
3. Bristol Road @ £210.00

#### 6.2.6 CONGRESBURY NEIGHBOURHOOD PLAN

The meeting noted that an amendment had been made to the Basic Conditions Statement previously submitted and that North Somerset Council is re-consulting until midday on 6<sup>th</sup> March 2019. Documents could be found at [www.n-somerset.gov.uk/congresburyplan](http://www.n-somerset.gov.uk/congresburyplan)

#### RECOMMENDATION

There is no recommendation for the Town Council to consider.

#### 6.2.7 DRAFT JOINT LOCAL TRANSPORT PLAN 4 (JLTP4) 2019-2036

The meeting noted that the West of England Combined Authority team opened its consultation on JLTP4 earlier in the day. There is a dedicated page on the Travelwest website – [www.travelwest.info/projects/joint-local-transport-plan](http://www.travelwest.info/projects/joint-local-transport-plan). The site contains a short introductory video, the full JLTP4 documentation, an on line questionnaire and a budget priority simulator for people to make their own choices for funding and priorities. The JLTP4 can be viewed as an appendix to the report which went to the West of England Joint Committee on 18 January 2019 – <https://westofengland-ca.moderngov.co.uk/documents/s818/10c%20-%20JLTP%20-%20appendix%201.pdf>

In addition there will be a launch event on 11 February 2019 in Keynsham and Portishead Town Council is invited to attend. Mr

Heaton-Armstrong would liaise with the Assistant Clerk in regards to whether he wishes to receive an invitation to attend the launch.

#### **RECOMMENDATION**

Portishead Town Council forms a Working Party to respond to the consultation on its behalf, which should include two members of the public: Mr Heaton-Armstrong and a representative from Portishead Railway Group.

#### **6.2.8 DEFRA – PROTECTING AND ENHANCING ENGLAND’S TREES AND WOODLANDS**

The meeting noted the comments that had been put forward by its Tree Warden and that the consultation is open from 30<sup>th</sup> December to 28<sup>th</sup> February 2019 for responses. This incorporates a new duty to consult on the felling of street trees. The consultation can be viewed:

<https://consult.defra.gov.uk/forestry/protecting-trees-and-woodlands/>

#### **RECOMMENDATION**

Portishead Town Council responds to the consultation using the answers to the questions provided by its Tree Warden.

#### **6.2.9 NORTH SOMERSET COUNCIL – PROPOSED CHANGE TO HEALTHWATCH PROVISION IN NORTH SOMERSET**

The meeting noted that North Somerset Council is seeking views on the service until 21<sup>st</sup> February 2019. The details can be found online:

[http://consult.n-somerset.gov.uk/consult.ti/healthwatch\\_july18/consultationHome](http://consult.n-somerset.gov.uk/consult.ti/healthwatch_july18/consultationHome)

#### **RECOMMENDATION**

Portishead Town Council advertises this consultation on its website so that the consultation receives as many genuine consultees as possible

#### **6.2.10 ADVISORY C-3 DISABLED BAY CONSULTATION – 10456411 – 68 SOUTH ROAD, PORTISHEAD**

The meeting considered the above application to North Somerset Council for the provision of a disabled bay. This was investigated by a Town Council officer on 29.01.19, who provided a completed consultation report together with a location plan and photograph.

#### **RECOMMENDATION**

Portishead Town Council responds to North Somerset Council without objection and submits the completed officer's report dated 29.01.19.

**PL701      SECTION 3 – DELEGATED CHAIRMAN DECISIONS**

- 7.1** Planning applications as reported by the Planning & Regulatory chairman
- 7.2** Tree applications as reported by the Planning & Regulatory Chairman

The delegated Chairman decisions previously agreed by the core members of the Planning & Regulatory committee were noted.

**PL702      OTHER PLANNING MATTERS**

**8.1      THE FOLLOWING NOTIFICATIONS/ACKNOWLEDGEMENTS FROM NORTH SOMERSET COUNCIL WERE NOTED:**

**A. ENFORCEMENT CASES**

None to report.

**B. DELEGATED DECISIONS – NORTH SOMERSET COUNCIL**

None to report.

**C. PLANNING CONSENT GRANTED**

18/P/5048/TPO      7 CLARENCE GARDENS, PORTISHEAD, BS20  
6BN

**D. PLANNING CONSENT REFUSED**

18/P/4788/TPO      FEDDEN VILLAGE, NORE ROAD, PORTISHEAD

**E. PLANNING APPLICATIONS WITHDRAWN**

None to report.

**F. PLANNING APPLICATION DEEMED PERMITTED DEVELOPMENT**

None to report.

**G. APPEAL/DECISIONS – APPEAL REFERENCE**

**APP/D0121/D/18/3218721**

An appeal under S78 (Householder Appeals Service) had been made to the Planning Inspectorate against NSC'S decision to refuse to grant planning permission to No. 25 Nore Road, Portishead. The planning application is 18/P/4600/FUH. The comments submitted by Portishead Town Council in response to the planning consultation will be made available to the Planning Inspectorate.

## **H. LICENCE APPLICATIONS**

None to report.

## **I. ROAD CLOSURE & TRAFFIC REGULATION ORDER (TRO)**

*Please note: scheduled works may have already taken place at the point of publishing the agenda but are provided for information, full details can be found at <https://northsomerset.roadworks.org/>*

- West Hill was closed on 27<sup>th</sup> January 2019 for Bristol Water – details received after last Planning meeting.
- Battery Lane (2) expected to be closed on 14<sup>th</sup> March 2019 for 10 days to enable Western Power Distribution to undertake trenching for underground cabling.
- Eastcliffe on 4<sup>th</sup> March 2019 for 3 days for Wessex Water to undertake replacing damaged cover.

## **J. NORTH SOMERSET COUNCIL – YATTON NEIGHBOURHOOD DEVELOPMENT PLAN**

The Examiner concluded that subject to modification the Plan meets the necessary Basic Conditions and other requirements to be passed to referendum. North Somerset Council will consider the Examiners report at Executive on 5<sup>th</sup> February 2019. The Examiners report can be seen online: <https://www.n-somerset.gov.uk/my-services/planning-building-control/planningpolicy/neighbourhood-plans/yatton-neighbourhood-plan/?loggedin=true>

### **8.2 HIGHWAYS ENGLAND**

Issue 6 – January 2019 of M49 Avonmouth Junction scheme newsletter – available online:

<http://assets.highwaysengland.co.uk/roads/road-projects/M49+Avonmouth/M49+Avonmouth+Newsletter+Issue+6.pdf>

### **8.3 METROWEST PHASE 1 – VEGETATION CLEARANCE WORKS**

A vegetation cut would be taking place during week commencing 28<sup>th</sup> January as part of MetroWest Phase 1 project to maintain access to the line for the ongoing development works. The work being carried out will be to the same specification as previous years and full ecological supervision will be in place.

## **9. MATTERS FOR THE NEXT MEETING**

- 9.1 Late Planning Applications
- 9.2 Highways update & parking
- 9.3 WECA – draft Joint Local Transport Plan (JLTP4)
- 9.5 Avon Way
- 9.6 Transport Forum

Meeting closed 8.45pm

**PLANNING APPLICATIONS AS REPORTED BY THE PLANNING & REGULATORY CHAIRMAN**

<b>APPLICATION NO.</b>	<b>LOCATION</b>	<b>PROPOSAL</b>	<b>RECOMMENDATION</b>
18/P/5179/FUL	17 Clevedon Road, Portishead, BS20 6TF	Change of use from C3 to A2	No objection.
19/P/0017/FUH	164 Newfoundland Way, Portishead, BS20 7PT	Introduction of aluminium coping to cap damaged render feature	No objection subject to no valid objection from neighbours.

**TREE APPLIATIONS AS REPORTED BY THE PLANNING & REGULATORY CHAIRMAN**

<b>APPLICATION NO.</b>	<b>LOCATION</b>	<b>PROPOSAL</b>	<b>RECOMMENDATION</b>
19/P/0007/TRCA	Puzzlewood, Woodlands Road, Portishead, BS20 7HF	1 x cypress - fell	Whilst a previous application for tree work was submitted, there is no rationale for the proposed tree work on the application form this time. It is understood that the applicant wants to remove a tree of little significance, the loss of which will have no real effect on the amenity value as you walk up the road. In our opinion the applicant would be better to have a full arboricultural survey undertaken as they do have a lot of trees, and then apply to remove the poor trees and shrubs and maintain the rest as per the advice from the arboriculturalist.