



Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078

www.portishead.gov.uk

Wednesday 6th July 2022

Attending in person: Councillor Slatter (Chairman), Sterndale, Bull, Snaden, Mason, Cartwright, Holland,

Staff in person: S.Sherborne - clerking
M.McDonald - cameras

Public: Two members of public attended online
No Press attended

PL1182 Chairman's welcome

Councillor Slatter welcomed everyone to the meeting. There were no fire drills planned and she asked everyone to use their microphones when addressing the meeting. A sound check was undertaken to ensure those online had audio.

PL1183 Apologies for absence

To receive and consider for acceptance, apologies for absence (LGA1972 s85)
Apologies had been received from Councillor Davey who had health issues.

RESOLVED

That the apologies for absence from Councillor Davey are accepted and approved.

PL1184 Declaration of Councillors' interests and requests for dispensations (exemptions Localism Act 2011 s29-34)

There were no declarations of interests relating to the business of the meeting and no requests for dispensation were received.

PL1185 To receive the Chairman's report:

Lifeboat Trust Steps:

Bob Crane from Portishead Lifeboat Trust had been in contact with his solicitors, who believe they are in the final stages of their enquiries. They had received a response from Land Registry that there is "no known ownership" for the land and it is not owned by the Crown Commissioners. He talked about being unable to get the steps built until either North Somerset Council or Portishead Town Council agree to add the steps to their own assets. A discussion took place regarding the developers of the Royal and if the existing access across the Royal land can't be used it could escalate costs for the Trust. The Trust is re-evaluating the cost of the project with its Lifeboat Operations committee and there is a belief that residents will benefit most from new steps to the beach. There has also been a price increase to build the steel structure. The meeting understood that if there is no registered owner it might be possible to purchase indemnity insurance so that the steps could be built and installed on the land.

Neighbourhood Plan:

Councillor Sterndale gave the following update: the statutory 14 regulation consultation process is now complete. In partnership with Place Studio respondent feedback has been reviewed. A final plan has been created with a few changes to policies, which the steering group accepted. The final plan is going to Town Council for approval next week (13th July 2022). Councillor Mason took

the opportunity to thank Councillor Sterndale and the team for all the hard work that has been done on the plan.

North Somerset Tidal Trail:

Councillor Slatter gave an update. The first section of National England Coast Path in the North Somerset Council was officially unveiled on 9/06/22. The 13.4-mile section is between Beach Road car park in Sandy Bay to Brean Down Fort. It will only open each year between 16 April to 15 July owing to waterbirds. Works are currently underway on other sections of the trail in North Somerset between Clevedon and Portishead and a response is awaited from the Secretary of State in respect to a final section between Clevedon and Woodspring Priory.

Avon Way Build out:

Councillor Bull gave an update. Only fifty percent of the work has been completed as the contractors ran out of time. They will return to site next week at which time more yellow lines will be added. A discussion about road markings (hash on the buildout) took place.

Engagement with Mather Jamie reference land at Tower Farm:

Councillor Slatter confirmed that to date there had been no response from Mather Jamie.

North Somerset Council's Slade Road consultation:

It was understood following further investigation that there had been no accessibility issue for residents wanting to respond to the consultation.

PL1186 Public participation relating to meeting agenda items

Mrs Morrissey:

A resident raised the matter of the title of agenda item 8.2.3. An explanation was offered. The item is for consultation on any tree planning application consultation. For reference the title of agenda item 8.2.3 on the minutes would be amended to read "Tree Planning Applications".

Clerk note: The chairman changed the order of the meeting.

PL1187 Tree Planning Applications

The meeting understood that up until recently the Town Council were consulted on works to trees that had been submitted to North Somerset Council and Portishead Town Council took advice from its valued voluntary Tree Warden, Nick Hall. Generally, the Town Council no longer submits responses of this nature to North Somerset Council, but its Tree Warden makes his own personal comments directly to North Somerset Council. The Tree Warden had approached the Town Council asking if the Town would like him to submit his comments as representation from Portishead Town Council.

A discussion took place regarding the process. The Tree Warden will be asked to send his proposals to the Town Council for consideration giving a deadline of two days to respond.

A proposal was made for the Tree Warden to forward his proposed comments to the Town Council for its consideration, allowing two working days prior to submitting his comments to North Somerset Council.

RESOLVED

To request that the Tree Warden forwards his proposed comments to the Town Council for its consideration, allowing two working days prior to submitting his comments to North Somerset Council.

Vote: all in favour.

PL1188 To consider and approve the Minutes of the last meeting:

Members considered the Minutes of the committee meeting held on 1st June 2022.

A proposal was made for the Minutes to be approved and then signed by the Chairman as a true record of the meeting.

RESOLVED

Members considered and approved as a true record the Minutes of the committee meeting held on 1st June 2022. The Minutes would be duly signed by the Chairman on conclusion of the meeting.

Vote: majority in favour

Councillor Holland abstained from voting as she was absent at the last meeting

PL1189 The following planning applications were considered:

Reference	Address	Summary
22/P/1174/FUL	18 Halliwell Road, Portishead, BS20 8JP	<p>Proposed erection of 2no. 3 bed residential dwellings</p> <p>The meeting noted that online there were 2 objections and 3 neutral comments in support of the application. A discussion took place regarding the private narrow road that could easily get blocked, minimal parking with homeowners seldom parking in their garages, this being the second planning application for development on the site and the lack of pavement provision outside the property.</p> <p>A proposal was made to respond to the planning application: out of keeping with the existing site and will result in an incongruous feature in the street scene contrary to policy CS12 of the NS Core Strategy, policies DM32 & DM37 of the NS Sites and Policies Plan (Part 1).</p> <p>Vote: 5 in favour</p> <p>RESOLVED Objects: out of keeping with the existing site and will result in an incongruous feature in the street scene contrary to policy CS12 of the NS Core Strategy, policies DM32 & DM37 of the NS Sites and Policies Plan (Part 1).</p>
22/P/1231/FUH	25 Capenor Close, Portishead, BS20 6RH	<p>Proposed erection of single storey rear and side extensions with internal alterations to provide additional living accommodation</p> <p>The meeting noted that there were no online comments to consider.</p> <p>A proposal was made to respond to the planning application: no objection.</p>

Reference	Address	Summary
		<p>Vote: all in favour</p> <p>RESOLVED No objection.</p>
22/P/1298/FUH	71 The Finches, Portishead, BS20 7NE	<p>Erection of a single storey rear extension and a new doorway to side elevation from driveway</p> <p>The meeting noted that there were no online comments to consider.</p> <p>A proposal was made to respond to the planning application: no objection.</p> <p>Vote: all in favour</p> <p>RESOLVED No objection.</p>
22/P/1305/FUH	8 Branscombe Walk, Portishead, BS20 8LP	<p>Demolition of conservatory and erection of single storey rear extension.</p> <p>The meeting noted that there was one online neutral comment to consider.</p> <p>A proposal was made to respond to the planning application: no objection.</p> <p>Vote: all in favour</p> <p>RESOLVED No objection.</p>
22/P/1317/FUH	45 Down Road, Portishead, BS20 8RA	<p>Proposed double storey side extension with part single storey rear extension.</p> <p>The meeting noted that there were no online comments to consider.</p> <p>A proposal was made to respond to the planning application: no objection.</p> <p>Vote: all in favour</p> <p>RESOLVED No objection.</p>
22/P/0822/FUL	Rear Of 62 High Street, Portishead, BS20 6EH	<p>Erection of a fourth storey to provide 3no. additional self-contained flats (revisions to planning permission 18/P/4172/FUL - erection of a fourth storey-to provide 2no. additional self-contained flats), works to also include</p>

Reference	Address	Summary
		<p>external alterations to previously approved first and second floors.</p> <p>The meeting noted that there was one online objection to consider. A discussion took place regarding the original planning application and the footprint of the fourth floor.</p> <p>A proposal was made to respond to the planning application: objects on the grounds of overdevelopment on an already crammed site, overbearing and lack of parking.</p> <p>Vote: all in favour</p> <p>RESOLVED Objects: on the grounds of overdevelopment on an already crammed site, overbearing and lack of parking.</p>
22/P/1260/FUH	96 Nore Road, Portishead, BS20 8EN	<p>Proposed full renovation of existing property, works to include: - raising height of roof ridge, 2no. dormers to the rear and 2no. dormers to the front elevations, infill extensions and a single storey rear extension with balcony above. Alterations to front porch extension and erection of a detached garage.</p> <p>The meeting noted that there was one online objection to consider: light into neighbouring property, subsidence and water ingress. Councillor Holland reported that she has been in contact with North Somerset Council regarding the drainage issue for the neighbouring property.</p> <p>A proposal was made to respond to the planning application: no objection but aware that there is an existing drainage issue for the neighbouring property and Councillor Holland is progressing the matter with North Somerset Council.</p> <p>Vote: majority in support: Councillor Holland abstained</p> <p>RESOLVED No objection: but aware that there is an existing drainage issue for the neighbouring property and Councillor Holland is progressing the matter with North Somerset Council</p>
22/P/1299/FUH	1 Wight Row, Portishead, BS20 7FY	<p>Retrospective planning application for the re-positioning of the EV charging point from the external wall outside of the curtilage of the property to the inside of the garden wall to the east elevation</p>

Reference	Address	Summary
		<p>The meeting noted that there was one in support comment online to consider.</p> <p>A proposal was made to respond to the planning application: no objection.</p> <p>Vote: all in favour</p> <p>RESOLVED No objection.</p>
22/P/1385/FUH	29 Capenor Close, Portishead, BS20 6RH	<p>Proposed erection of a single storey side extension and alterations to the existing house. Relocation of the external steps and alterations to driveway to create 2no. off street parking spaces.</p> <p>The meeting noted that there were no online comments to consider.</p> <p>A proposal was made to respond to the planning application: no objection.</p> <p>Vote: all in favour</p> <p>RESOLVED No objection.</p>
22/P/1175/FUL	7 Charlton View, Portishead, BS20 6NN	<p>Erection of new two storey 3-bed detached dwelling in garden of 7 Charlton View.</p> <p>The meeting discussed parking and the plans provided.</p> <p>A proposal was made to respond to the planning application: objection on the grounds of overdevelopment of site, lack of amenity land, no waste or recycling proposals, inconsistency in planning application and insufficient parking.</p> <p>Vote: majority in support</p> <p>RESOLVED Objects on the grounds of overdevelopment of the site, lack of amenity land, no waste or recycling proposals, inconsistency in planning application and insufficient parking.</p>
22/P/1372/FUH	55 Denny View, Portishead, BS20 8BT	<p>Proposed formation of a front parallel parking space including associated demolitions</p> <p>The meeting noted that there was no planning application to consider on North Somerset Council's planning portal</p>

Reference	Address	Summary
		<p>and consequently they were unable to determine if members needed to declare an interest.</p> <p>A proposal was made to request that: the application is resubmitted to North Somerset Council with the application form completed and that North Somerset Council allows a further period of consultation to the Town Council to consider the application.</p> <p>Vote: all in favour.</p> <p>RESOLVED To write to North Somerset Council calling for a completed planning application to be provided, including the applicant's details, and a time extension for the Town Council to consider all the details, including whether its members are required to give declarations of interest.</p>
22/P/1500/FUH	6 Seaview Road, Portishead, BS20 8HL	<p>Proposed erection of a single storey extension to the North West elevation, set approx. 800mm below existing ground floor level. Extension to roof to enlarge the existing bedroom to include a Juliet balcony, also to the North West elevation together with associated works.</p> <p>The meeting noted that there was one neutral comment in support of the application to consider.</p> <p>A proposal was made to respond to the planning application: no objection.</p> <p>Vote: all in favour</p> <p>RESOLVED No objection.</p>

PL1190 Late Planning Applications:

North Somerset Council's Planning Register for plans registered week commencing 27th June 2022 – the following applications received on 4th July after publication of the Planning Agenda were discussed:

Reference	Address	Summary
22/P/1210/FUH	40 Beach Road West Portishead BS20 7HU	<p>Retrospective planning permission for replacement fence on the southern boundary.</p> <p>The meeting felt that as it had only been notified of this planning application on 4th July it had insufficient time to consider the details.</p>

		<p>A proposal was made for the Town Council to write to North Somerset Council and request a time extension to consider this application at its next committee meeting on 3rd August 2022.</p> <p>Vote: all in favour</p> <p>RESOLVED That the Town Council writes to North Somerset Council and requests a time extension to consider this application at its next committee meeting on 3rd August 2022.</p>
22/P/1422/FUL	28 - 30 High Street Portishead BS20 6EN	<p>Proposed ramp to front elevation</p> <p>The meeting felt that as it had only been notified of this planning application on 4th July it had insufficient time to consider the details.</p> <p>A proposed was made for the Town Council to write to North Somerset Council and request a time extension to consider this application at its next committee meeting on 3rd August 2022.</p> <p>Vote: all in favour</p> <p>RESOLVED That the Town Council writes to North Somerset Council and requests a time extension to consider this application at its next committee meeting on 3rd August 2022</p>
22/P/1523/FUH	71 Woodhill Road Portishead BS20 7HA	<p>Demolition of conservatory and erection of single storey extension to south elevation at lower ground floor level.</p> <p>The meeting felt that as it had only been notified of this planning application on 4th July it had insufficient time to consider the details.</p> <p>A proposed was made for the Town Council to write to North Somerset Council and request a time extension to consider this application at its next committee meeting on 3rd August 2022.</p> <p>Vote: all in favour</p> <p>RESOLVED That the Town Council writes to North Somerset Council and requests a time extension to consider this application at its next committee meeting on 3rd August 2022</p>
22/P/1555/AOC	6 Ranchway Portishead BS20 8DQ	<p>Discharge of Condition No.4 (Landscaping), No.7 (Construction Method Statement), No.8 (Renewable Energy), No.9 (Drainage), No.13 (Code Level 4) and No.14 (EV Charging) on application 21/P/2655/FUL</p>

		The meeting understood that the Town Council was not a statutory consultee for this application type. It did not further discuss the application.
22/P/1600/MOD	Proposed New Building Martingale Way Portishead	<p>Modification of Section 106 agreement for permission 18/P/3512/FUL to amend the mortgagee exemption clause so that it will be satisfactory to the Registered Provider's lender to ensure that they will be able to secure the maximum amount against the Affordable Housing Units so as to facilitate the ongoing delivery of affordable housing within the area</p> <p>The meeting felt that as it had only been notified of this planning application on 4th July it had insufficient time to consider the details.</p> <p>A proposal was made for the Town Council to write to North Somerset Council and request a time extension to consider this application at its next committee meeting on 3rd August 2022.</p> <p>Vote: all in favour</p> <p>RESOLVED That the Town Council writes to North Somerset Council and requests a time extension to consider this application at its next committee meeting on 3rd August 2022</p>

PL1191 Consultations:

North Somerset Council: Travel Plans Supplementary Planning Document (SPD)

The meeting understood that North Somerset Council is updating its Travel Plans SPD and is consulting until Monday 1st August 2022. The purpose of the SPD is to guide and inform developers and occupiers of new developments and to assist them in meeting their Travel Plan obligations.

The updated SPD proposes several changes including those set out below, to enable North Somerset Council and developers to better manage Travel Plans and Travel Plan Statements and ensure a consistent approach across North Somerset, in line with other local authorities.

- The revision of thresholds at which a Travel Plan Statement or Travel Plan is required for each type of development site.
- The introduction of two options for delivering Travel Plans – a council-led or developer-led approach.
- The revision of minimum requirements for Travel Plan measures and monitoring.
- The use of 'Modeshift STARS', an online platform where a Travel Plan can be stored, developed, managed and monitored over time.

The consultation can be viewed online: <https://n-somerset-op.inconsult.uk/spdtravelplans/consultationHome>. The questionnaire consisting of six questions had been provided.

A discussion on the way the committee responds took place, including a timescale of ten days.

A proposal was made that comments should be sent to Councillor Slatter and a sub-committee formed with Councillors Mason, Bull and Slatter being given authority and delegation to respond to the consultation on behalf of the committee.

RESOLVED

That a sub-committee consisting of Councillors Mason, Bull and Slatter is formed and given authority and delegation to respond to the consultation on behalf of the committee.

Cardiff Airport – FASI_S:

The meeting noted the proposal for a Permanent change to the notified airspace design. The Department for Transport (DfT) has stated that in order to accommodate forecast growth in the aviation sector out to 2030, significant modernisation of the airspace in the UK, specifically in the South of the London Flight Information Region (FIR), is required. The plan to modernise the airspace across Southern England is being conducted under a single multi-stakeholder programme known as Future Airspace Strategy Implementation South (FASI-S). As part of this programme, 16 airports located within the Southern part of the UK, including Cardiff Airport (CWL), have been invited to participate in the FASI-S programme and undertake individual Airspace Changes in support of the overarching FASI-S programme and the CAA's wider strategy for UK airspace modernisation.

On 17/06/22 three further documents were published:

1. Cardiff Airport Stage 2 – Step 2B Initial Options Appraisal V2.0
2. Cardiff Airport Stage 2 – Step 2A (ii) Design Principle Evaluation V2.0
3. Cardiff Airport Stage 2 – Step 2A (i) Design Options V2.0

These are available online: <https://airspacechange.caa.co.uk/PublicProposalArea?pID=184>

The meeting considered the proposals and the updates available.

A proposal was made for the updates of this proposals to be noted and for the Town Council to make no further comments at this stage.

Vote: all in favour.

RESOLVED

To make no comment on the updates of this proposal at this stage.

New Advisory Disabled Parking Bay: Lower Down Road: Ref # 10502303

The meeting noted that North Somerset Council had received an online application for an advisory disabled parking bay in the vicinity of 17 Lower Down Road and that the Town Council has been invited to give it views on the application.

Following an onsite meeting with Councillor Sterndale and the Deputy Clerk a report had been circulated to members ahead of the meeting.

A proposal was made for the Town Council to respond to the consultation without objection.

Vote: all in favour

RESOLVED

No objection: to the consultation for a new advisory disabled parking bay outside 17 Lower Down Road, Portishead.

PL1192 For information only:

Planning applications not requiring consultation:

The meeting noted the following items that were for information only.

Reference	Address	Summary
22/P/1132/TPO	97 Nore Road, Portishead, BS20 8DW	T1 - Holly - Crown reduce by 2m
22/P/1245/TPO	61 Charlcombe Park, Down Road, Portishead, BS20 8LD	T2 Pine - Remove deadwood, thin by 10% and remove branch with torsional cracking, Crown Raise to Balance. T3 - Pine - Remove deadwood and thin by 10% crown raise to 6m. T4 - Pine - Remove deadwood, thin b 10% and crown raise to 6m. T5 - Pine - Remove deadwood and thin by 10%
22/P/1286/TPO	Woodside, Woodlands Road, Portishead, BS20 7HF	T1 - Cedar - Reduce limb on north side of tree by 1.5m and thin sublateral branching by 15%
22/P/1289/AOC	25 Woodhill Road, Portishead, BS20 7EY	Request to discharge conditions 3 (timber window sections) and 4 (Lead sample) on applications 21/P/2078/FUH and 21/P/2079/LBC
22/P/1465/AOC	25 Woodhill Road, Portishead, BS20 7EY	Request to Discharge Conditions 3 (Drawings) and 4 (Materials) on application 21/P/2079/LBC
22/P/1273/CM2A	Coombe House, Combe Road, Portishead, BS20 6BJ	Prior Approval for the change of use from retail space (Use Class E) to 5no. self-contained one-bedroom residential flats (Use Class C3)
22/P/1483/AOC	Wyndham Way, Retail Park, Wyndham Way, Portishead	Discharge of Condition No.4 (Noise Scheme) on application 21/P/3196/FUL

North Somerset Council Decisions:

The meeting noted the following North Somerset Council decisions for information only.

Planning Application No.	Address	Decision
22/P/1032/HHPA	43 The Deans, Portishead, BS20 6EG	Approved
22/P/0920/FUH	94 Combe Avenue, Portishead, BS20 6JX	Approved
22/P/0752/FUH	11 Denny View, Portishead, BS20 8BS	Approved
22/P/0629/FUH	11 Wood Hill Park, Portishead, BS20 7DR	Approved

22/P/1074/AOC	Land Adjoining 43 St Marys Road, Portishead, BS20 6QS	Approved
22/P/1004/ADV	25 High Street, Portishead, BS20 6BL	Approved
22/P/0984/FUH	22 Brock End, Portishead, BS20 8AS	Approved
22/P/0960/FUH	2 Beechwood Drive, Portishead, BS20 8ES	Approved
22/P/0952/MMA	Sixty8 At The Marina, Newfoundland Way, Portishead BS20 7QH	Approved
22/P/0894/FUH	Springfield 35 St Mary's Road, Portishead, BS20 6QP	Approved
21/P/3341/FUL	The Coach House Nursery, 49 Nore Road, Portishead, BS20 6JY	Approved
21/P/2180/FUL	Nat West Bank, 25 High Street, Portishead, BS20 6BL	Approved
22/P/1109/AOC	Church House, Church Road North, Portishead, BS20 6PS	Approved
22/P/1102/TPO	6 Woodhill Road, Portishead, BS20 7ET	Approved
22/P/0976/FUH	35A Seaview Road, Portishead, BS20 8HJ	Approved
22/P/0915/FUH	222 Down Road, Portishead, BS20 8DG	Approved
22/P/0909/TPO	Chaplains Wood, Nore Road, Portishead, BS20 8GA	Approved
22/P/0836/FUH	5 Rose Hill, Portishead, BS20 6BF	Approved

PL1193 NOTICE OF INTENT – ROAD WORKS & ROAD CLOSURES

The meeting noted the following road works and road closures for information only:

1. Notice has been received that Truespeed will be working on the highway and may require traffic management:
 - Queens Way (section between Seaview and Hillcrest Road): 5 days starting 11/07/22
 - Down Road and Weatherley Drive roundabout: 4 days starting 19/07/22
 - Nore Road (top by Down Road): 4 days starting 05/07/22
2. Notice has been received from North Somerset Council of the following road closure:
 - Channel View Crescent (between no's 8-14): 2 days starting 13/07/22
 - High Street -junction Clevedon Road for 120m to Grange Lodge: work in two phases expected 26 days in duration starting 25th July.

A discussion took place regarding the upcoming closure of A369 and that Portishead Town Council had not been notified. As this is the main route in/out of Portishead details should go on the Town Council website and social media. It was noted that Truespeed have significant work ongoing in Portishead and some on Nore Road pavement are already collapsing.

PL1194 Matters for next meeting:

1. Late Planning Applications and Consultations
2. Visit to nearby Docks
3. Monitoring road closures
4. Apologies for attendance: Cllr Holland PAG 03.08.22 and ETC 07/07/22.

PL1195 Date of the next meeting: Wednesday 3rd August 2022

CLOSED 8.35pm.

Signed:
Councillor Slatter, Chair, PAG Committee

DRAFT