

Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078

www.portishead.gov.uk



Summons & Notice for the Meeting of the Town Council Wednesday 11th May 2022 at 8.00 pm

Thursday 5th May 2022

To: All Members of the Council

Dear Councillor

You are hereby summoned to attend a meeting of the Portishead Town Council to be held at The Folk Hall, 95 High Street, on Wednesday 11th May at 8.00pm. The meeting will consider the agenda items set out below.

Please inform the Clerk if you are unable to attend.

Yours sincerely

Matt Ryan
Locum Clerk to the Council

- Agenda and papers are available at www.portishead.gov.uk
- This meeting will be recorded and published with a link from the Council website, except for confidential or exempt items, which may need to be considered in the absence of the press and public
- To attend in person:
 - Residents are welcome to join the meeting in person at the Folk Hall, Portishead
 - Please book in advance by emailing enquiries@portishead.gov.uk
 - Those attending the meeting are welcome to continue to wear face masks.
- To attend via Zoom: Meeting ID: 968 9703 8679 Passcode: 896819
 - Link:
<https://zoom.us/j/96897038679?pwd=WUFwVUhvNVpIN3lQV3hoUGViS05PZz09>
 - Dial in from your phone: 0131 460 1196 (national call rate)

Agenda:

- 1. Chairmans Welcome** (Chairman)
- 2. Apologies for absence** (Town Clerk)
To receive, and consider for acceptance, apologies for absence. (LGA1972 s85)
- 3. Declaration of Councillors' interests and requests for dispensations** (Chairman)
To declare any interests relating to the business of the meeting and receive any dispensation requests from the Clerk (Localism Act 2011 s29-34)
- 4. Chairman's update report**

To receive a verbal update from the Chairman on the following matters:

- Portishead Neighbourhood Plan
- Heritage Centre
- Slade Road playing fields
- Community Hub
- Jubilee events

5. North Somerset Councillors' reports

To receive a verbal update from North Somerset Councillors

6. Public participation relating to meeting agenda items if you would prefer to submit questions in advance, please email clerk@portishead.gov.uk

7. Finance (Councillor Robert Bull)

To receive and consider:

- a) The list of payments made in March 2022 totalling £79,442.36 at Appendix 7a
- b) The Bank reconciliation statement for March 2022 at Appendix 7b
- c) Lloyds Bank Statement for March 2022 at Appendix 7c
- d) Summary Income & Expenditure statements for March 2022 at Appendix 7d
- e) Detailed Income & Expenditure statements for March 2022 at Appendix 7e
- f) The North Somerset Council election charge invoices - £7,280.67 (Portishead South Ward October 21) & £5,383.13 (Portishead East Ward May 21) both paid 21st March - retrospective approval
- g) The insurance renewal invoice of £5,407.23 for 2022/23
- h) Changing the Council's current bank account provider from Lloyds Bank to Unity Trust Bank, endorsing the recommendation of the Staffing and Finance Committee – 24th November 2021; and authorisation to move £350,000 (Precept) from the Councils Lloyds account by CHAPS to a new Unity Trust bank account

Recommendation:

That the Council approves:

- a) the list of payments, reconciliation statement, summary income & expenditure statements, insurance renewal and the payment of the election invoices as detailed above.
- b) Changing the Councils current bank account provider from Lloyds Bank to Unity trust bank, and if approved to authorise the transfer of £350,000 (Precept) from the Councils Lloyds bank account to a new Unity Trust bank account

8. Halls utility contract – retrospective approval (Councillor Robert Bull)

The Town Councils Halls utility contract is due to expire on the 31st May 2022.

It is estimated that the annual electricity bill with our existing supplier will increase from between £2823 and £3425 (based on the annual consumption provided by our current provider or that listed 'nationally' for our properties) to between £6140 and £7467.

A cost comparison with other utility companies has been carried out. The best price available (end of April) is a 3-year fixed price tariff with Octopus equating to between £5884 and £7195 (an approximate saving of 4% on current prices). There is no cancellation cost should the Council decide to exit early.

Unfortunately, should the decision have waited until the date of this full Council meeting, any switchover would not take place for 30 days, leaving the Council out of contract and being charged at default rates – which are currently 46% above the higher SSE tariff.

With the approval of the Council Chairman, Staffing & Finance Chairman, and the Locum Town Clerk; Council officers were authorised to enter into contract in accordance with the Town Councils Financial regulations.

Recommendation:

The Council (respectively) agrees to contracting with Octopus Energy for a period of 3 years

9. Portishead Neighbourhood Development Plan - Local Green Space designations
(Councillor Paul Gardner)

The Town Council has received correspondence from Portishead Neighbourhood Plan Steering Group regarding the designating and protecting of local green spaces that are owned by Portishead Town Council: Underwood Play Area, Slade Road Play Area, Mead Road Play Area, Gertie Gales Allotments and North Weston Allotments. A detailed report is attached at Appendix 9a.

The Planning Advisory Committee at the 4th May meeting considered this item and resolved to recommend to Council that it agrees for its sites to be designated and put forward as Local Green Space designation in the Neighbourhood Plan.

Recommendation:

That Council agrees for its sites: Underwood Play Area, Slade Road Play Area, Mead Road Play Area, Gertie Gales Allotments and North Weston Allotments be designated and put forward for Local Green Space designation in the Neighbourhood Plan.

10. Portishead Wellbeing Coordinator (Chairman)

Councillors are asked to consider the recommendation of the Community Matters Committee to approve the funding offer of £58,000 salary costs from North Somerset Council towards a place-based Wellbeing Partnership Co-ordinator in support of the Portishead Wellness Partnership (PWP) work.

To build upon the work within communities during the pandemic, North Somerset Council is offering an opportunity to enhance the capacity to develop a wellbeing partnership approach. The funding available, secured from Central Government, would enable each location to fund a Wellbeing Partnership Co-ordinator for up to 2 years.

The focus of the work would be locally determined but the shared outcomes that it is hoped to achieve across the development of wellbeing partnerships are as follows:

- Creation of local partnerships to co-ordinate and develop wellbeing provision
- Greater co-ordination of wellbeing provision locally
- Improved promotion of provision of local wellbeing groups and activities
- Increased investment in local wellbeing services
- Creating local links to wider social determinants of health e.g. housing policy, (active) transport and green spaces
- Providing a link for engagement with Integrated Care Partnerships, North Somerset Together and the NSC Wellbeing partnership co-ordinator

North Somerset Council will work with Town Councils, and one rural network, so that shared learning can be developed across communities to help facilitate this approach.

Recommendation:

That the Council agrees:

- a) to accept the salary funding offer from North Somerset Council; and
- b) to the recruitment and employment of a Well-being Partnership Co-ordinator by the Town Council for a period of up to 2 years.

11. Skate Park Project Management (Cllr Paul Gardner)

The engagement of an external project manager forms part of the support and commitment of the Town Council to the Lake Grounds Skate Park project – a Council priority.

The Community Matters Committee previously approved £10,000 from the Council's 21-22 budget towards project costs, and Full Council at the 16th March meeting agreed up to £50,000 additional funds from the 2022-23 budget, with the condition that is match funded by the WASP fund raising campaign.

It is estimated that project management costs from August 2022 until 31st March 2023 will be £8,000. Allowing for the carry forward from the Skatepark 2021/22 budget allocation a balance of £5,000 will be required. It is suggested that this sum could be offset against the predicted merlin park pump track underspend.

Recommendation:

That £5,000 of the predicted Merlin Park pump track underspend is allocated towards the cost of external project management support of the Lake Grounds Skate Park project

12. Date of the next meeting: Wednesday 13th July 2022