



Portishead Town Council

Grant Application Decision Form

For internal office use only - Ref:

Attach to front of corresponding full Grant Application

DECISION FORM - to be completed to support the Community Matters Committee to review and consideration the grant application

Name of group / organisation

Enjoy Church

Name/ title of project/ activity/ event

Love: Portishead – Feeding Vulnerable Families

PURPOSE - Why is this group/ organisation applying for funding

To continue a project that is currently funded until end of 2020, to provide grocery and food packages to the most vulnerable families in Portishead for a further 6 months in 2021. Currently between 15 and 20 families (75/80 individuals) are supported each month at a cost of approximately £500 per month. 6 months funding of £3,000 is sought.

BENEFIT - How will the people and communities of Portishead benefit

The group has contacted the schools in Portishead and asked them to consider families that they considered to be vulnerable. It also has a sign-up area on its website to enable schools to direct families to register for assistance. This is of benefit to Portishead residents and its activities are not directly towards church members, who have already contributed £2,300 to the project.

It is looking to expand the reach of the project and seeking referral from other sources with the aim of being able to support around 50 families. However, demand will be dependent on the progression of the Covid recovery and economic circumstances. As noted above current funding appears sufficient to deliver support until early 2021, at current levels of demand.

It is recommended that we support its continued activity. However, as demand is uncertain, we would suggest linking funding to evidenced demand and other fund raising. It is therefore proposed that a grant of £1,500 is paid in January 2021 and the group is requested to provide a monthly statement of the number of families supported with food parcels, the monthly cost and its monthly cash position from October 2020. Based on this information the grants working party will assess the case for further grant funding up to a maximum of £3,000 (including the initial payment of £1,500).

RECOMMENDATION

1) Approve: (tick relevant box):

YES



NO



- 2) Amount to be paid: £1,500 in January 2021, to provide around 3 months of continued support.
- 3) Subject to the provision of a monthly report of families supported, monthly cost and funding position the grants working party to assess further grant support of up to an additional £1,500 , the timing and amount of payments to be determined by the working party.
- 4) Should demand be less than expected and the service wound down any unspent funds are repayable to the Town Council, up to the amount of the grant provided.

5) Payment terms: Initial payment of £1500 to be paid on 31 December 2020 with any further payments to be decided based upon a monthly report from October 2020 of:

1. Families served
2. Cost's
3. Cash Reserve

6) Comments:

SIGNED (on behalf of Community Matters Committee):

Name:

Role:

DATE: