

## Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078

[www.portishead.gov.uk](http://www.portishead.gov.uk)



### Minutes of Community Matters Committee Meeting Thursday 29 September 2022 at 7.00pm

This was a Hybrid meeting to enable community participation.

#### Committee Members Present:

Councillors Benjamin Aldridge (Chairman), Paul Churchill (Vice Chairman), Janet Davey (Arrived at 7.05pm), Simon Faulkner, Paul Gardner and Tanya Slatter.

#### Councillors in attendance

Councillors Sue Mason and Robert Bull

**Officers Present:** W Coulter (Town Clerk) (Taking the minutes), S Sherborne (Deputy Clerk) (Cameras and IT)

#### Members of the Public Present

None present or online

#### Welcome by the Chairman

The Chairman welcomed Councillors to the meeting and noted there were no members of the public present or online.

#### CM2387 Apologies for Absence

There were no apologies for absence received from Members of the Committee.

Councillor Robert Cartwright gave his apologies; however he was not a Member of the Committee.

Councillor J Davey arrived at 7.05pm and gave apologies for being late.

#### CM2388 Declarations of interests and requests for dispensation

Members must declare any disclosable pecuniary (financial) and other interests regarding items on the Agenda; as required by the Council's Code of Conduct, Standing Orders and Localism Act 2011.

Councillor B Aldridge declared an interest in Wheels and Skatepark and a Pecuniary Interest in WASP as he is the acting Chairman

**CM2389 To receive the Chairman's verbal update report:**

The Chairman gave a verbal update on the following items:

1. Cycle Forum Meeting  
Attended 13 September 2022, various updates and upgrades were discussed. No provision for Portishead as yet. A strategy is being considered for a safe route to Clevedon and the forum want Portishead to be included. The cycle network requires a lot of work.
2. Date for flagpole replacement  
It was confirmed that the Flagpole had been ordered and was expected to be installed within the next 2 weeks.  
A more substantial flag would be used with the new flagpole.  
Thanks were given to Councillor R Bull for lowering the flag on the day of the death of Her Majesty Queen Elizabeth II.
3. Twinning Association  
Councillor J Davey updated Members on previous activities of the Town Twinning Association.
4. Portishead Wheels and Skatepark  
Activity was continuing for raising funds. Numerous grant applications were completed and fundraising was continuing.  
All permissions and possible restrictions had been resolved.
5. Portishead Lake Grounds  
Members had previously received a comprehensive update at the Council Meeting held on Wednesday 28<sup>th</sup> September 2022.

**CM2390 Public participation relating to meeting agenda items:**

There were no Members of the Public present.

**CM2391 Minutes of the last meeting**

It was proposed by Councillor Janet Davey and seconded by Councillor Tanya Slatter that the Minutes of the meeting held on 25<sup>th</sup> August 2022 be agreed by Councillors and signed by the Chairman as a correct record.

A vote was taken which was unanimous.

**RESOLVED: That the Minutes of the meeting held on 25<sup>th</sup> August 2022 be signed by the Chairman as a correct record.**

**CM2392 Update Report on Royal British Legion**

Members received a verbal update report from Berkley Harris, Chairman of the Portishead Royal British Legion on the history of the

Royal British Legion in Portishead and the upcoming Remembrance events in November.

Details of the events would be forwarded to the Town Council for Media distribution and promotion.

**CM 2393 North Somerset Council – Play Area Improvements Consultation 2022**

Members noted that North Somerset Council is currently consulting on improvements to its play areas in five areas within the authority, these include Clevedon, Nailsea and Weston-super-Mare. Portishead Town Council can consider the proposals made by North Somerset Council and make comment upon them. Full details can be found online here: <https://n-somerset.inconsult.uk/Play22/consultationHome> The consultation is open from 30<sup>th</sup> August to 11<sup>th</sup> October 2022.

As the consultation did not include the area of Portishead, it was agreed that the Chairman would write to North Somerset Council on behalf of Portishead Town Council stating disappointment that Portishead had not been included in the consultation for improvements. It was agreed that the Chairman would circulate the letter to Committee Members and the Town Clerk before it was sent to North Somerset Council.

**CM2394 Grant Application: Gertie Gales Allotment Association**

To consider and approve a grant application received from Gertie Gales Allotment Association for matched funding to purchase a replacement shed for the Town Council's Gertie Gales allotment site. It is understood that the existing shed is in disrepair. The Grants Working Party considered and approved the application to match fund with the association half of the cost to supply a heavy duty shed. The total cost of the shed is £4269.00 and the Town Council's share is £2134.50

It was proposed by Councillor Ben Aldridge and seconded by Councillor Tanya Slatter that the Committee approve the grant and payment of £2134.50 to Gertie Gales allotments towards the purchasing of the new shed on receipt of the VAT invoice for the supply and delivery of the shed.

A vote was taken which was unanimous.

**RESOLVED: That the Committee approve the grant and payment of £2134.50 to Gertie Gales allotments towards the purchasing of the new shed on receipt of the VAT invoice for the supply and delivery of the shed.**

**CM2395 Granting of Access Licence – Bristol Road playing fields**

Members noted that an application has been made to the Town Council from a resident on Bristol Road, Portishead to access the Bristol Road playing fields directly from the rear of his property. Currently there were twelve properties on Bristol Road that had direct access from the rear of their properties to the Bristol Road playing fields. Permission had been granted to them by way of a five-year license that would expire on 31st May 2025. Members further noted that there would be no charge to the Town Council or the applicant but the applicant would be responsible for maintaining the access and reinstating the boundary fence if access was removed.

It was proposed by Councillor Ben Aldridge and seconded by Councillor Paul Churchill that the Committee approve the granting of a license up to 31st May 2025 to the applicant to access the Bristol Road Playing Field from the rear of his property and to authorise the Town Clerk to sign as the Licensee on the license on behalf of the Town Council.

A vote was taken which was unanimous.

**RESOLVED: That the Committee approve the granting of a license up to 31st May 2025 to the applicant to access the Bristol Road Playing Field from the rear of his property and to authorise the Town Clerk to sign as the Licensee on the license on behalf of the Town Council.**

**CM2396 Portishead Python**

Members considered a budget for the installation of a permanent Python solution to be provided by “supplier A” and delegate authority to the PTC Project Manager and Cllr Gardner to instruct the supplier and work with the Portishead Rocks group to complete the installation – report attached.

It was proposed by Councillor Ben Aldridge and seconded by Councillor Paul Gardner that a budget of up to £3850 inclusive of VAT be approved and that the installation of a permanent Python solution be provided by “Supplier A” and delegate authority to the PTC Project Manager and Cllr Gardner to instruct the Supplier and work with the Portishead Rocks group to complete the installation.

A vote was taken which was unanimous.

**RESOLVED: That a budget of up to £3850 inclusive of VAT be approved and that the installation of a permanent Python solution be provided by “Supplier A” and delegate authority to the PTC Project Manager and Cllr Gardner to instruct the Supplier and work with the Portishead Rocks group to complete the installation.**

**CM2397 Date of the next meeting:**

The date of the next meeting was noted Thursday 27<sup>th</sup> October 2022 at 7.30pm.

The Chairman closed the meeting at 8.01pm.

DRAFT