



Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078

www.portishead.gov.uk

Minutes of Community Matters Committee Meeting Thursday 27 October 2022 at 7.30pm

This was a Hybrid meeting to enable community participation.

Committee Members Present:

Councillors Benjamin Aldridge (Chairman), Paul Churchill (Vice Chairman), Janet Davey, Paul Gardner and Patricia Sterndale.

Other Councillors in attendance

None.

Officers Present: W Coulter (Town Clerk, Cameras and IT)

Members of the Public Present

One present.

Welcome by the Chairman

The Chairman welcomed Councillors to the meeting and noted there was one member of the public in attendance, but no members of the public online.

CM2398 Apologies for Absence

Apologies for absence were received from Simon Faulkner, Tanya Slatter, Robert Cartwright, Nicola Holland and Alan George.

CM2399 Declarations of interests and requests for dispensation

Members must declare any disclosable pecuniary (financial) and other interests regarding items on the Agenda; as required by the Council's Code of Conduct, Standing Orders and Localism Act 2011.

There were no declarations.

CM2400 To receive the Chairman's verbal update report:

The Chairman gave a verbal update on the following items:

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1. Date for flagpole replacement update

It was confirmed that a temporary flagpole had been sent, and would arrive very soon and be in place as back up for Remembrance Sunday.

2. Wheels and Skate Park

£221,000 had been received. A crowd funding page was about to be released. £20,000 needed to be raised initially to unlock the remainder of the money. This is a stipulation of the grant providers. The Chairman said he would be able to give another update by the end of November.

3. Worried about Winter

Councillor Janet Davey Councillor Paul Churchill updated Members that 120 people attended this event. It was held in Somerset Hall from 11.00am-3.00pm Thursday 27th October 2022. There were nine air fryers and slow cookers to be won in the raffle. There were over twenty different stall holders at the event who all said how much they enjoyed it and enjoyed networking. All the service providers asked if this was going to be an annual event.

The Chairman asked if annual is enough or should it be more frequent, perhaps another event could be held in January 2023. He congratulated all those who organised the event, saying it was a major success.

4. Warm Spaces Initiative

Councillor Janet Davey confirmed that the Portishead Warm Spaces would be published on social media and venues could apply for a grant from North Somerset Council.

CM2401 Minutes of the last meeting

It was proposed by the Chair and seconded by Councillor Paul Churchill that the Minutes of the meeting held on 29th September 2022 be agreed by Councillors and signed by the Chairman as a correct record.

A vote was taken which was unanimous.

RESOLVED: That the Minutes of the meeting held on 29th September 2022 be signed by the Chairman as a correct record.

CM2402 Grant Applications

Portishead Lions Club (£3,000)

The Chair noted that the Portishead Lions Club had requested to run a Men's Clinic for prostate testing as men are often reluctant to visit their GP. They ran the Clinic and it was a great success. More than 250 men attended. The grant was to run the clinic again in March 2023 and the request was £3,000 (three thousand pounds).

A representative from Lions was asked to speak and explained that the Clinic would provide a simple blood test which will pay for itself. There were five paid phlebotomists who carry out the tests on the day. The target had been 150 men and all places had been taken. They were now aiming for 250 men.

There were no further questions and it was proposed Councillor Ben Aldridge and seconded by Councillor Janet Davey that the Community Matters Committee award the grant of £3,000 to the Portishead Lions. This was agreed unanimously.

RESOLVED: That the Committee approve the grant and payment of £3,000.00 to the Portishead Lions Club towards the running of a men's clinic for prostate testing and paying five phlebotomists to carry out the blood tests.

CM2403 St Peter and St Paul Weston in Gordano PCC (£100)

Members considered the grant application from St Peter and St Paul Weston in Gordano PCC. Members raised concerns that the application was not for the benefit of people in Portishead and graves should be attended by family members.

The Chair proposed to decline the £100 request. This was seconded by Councillor Paul Churchill. 4 for, 1 abstention.

RESOLVED: That the Committee refuse the funding of a grant of £100 for St Peter and St Paul Weston in Gordano PCC.

CM2404 NOTED: Payment of grant for Friends of North Weston Woods

Members noted that there had been a delay for the Friends of North Weston Woods to open a bank account. The bank account had now been set up and the £350 grant would now be awarded.

CM2405 POST OFFICE LIMITED – Port Marina – BS20 7GP - Consultation

The Chairman advised that responses regarding thoughts on the closure need to be received by 7th November 2022. The Chairman confirmed that Members of the Committee could formulate a response on behalf of the Town Council.

It was proposed by Councillor Ben Aldridge and seconded by Councillor Janet Davey that Councillor Paul Churchill and Councillor Patricia Sterndale respond to the Post Office consultation and circulate to all Committee Members. They would respond on behalf of the Council by 7th November 2022.

A vote was taken which was unanimous.

RESOLVED: Councillors Paul Churchill and Patricia Sterndale would respond to the Post Office Consultation to be circulated to all Members. The response to be sent by 7th November 2022.

CM2406 Briary Road Gym Equipment

It was noted that Councillor Paul Gardener had been in conversation with Sovereign Housing and that residents at Briary Road wanted gym equipment to be installed. Sovereign were able to purchase the equipment however, wanted the Town Council to take on the maintenance of the equipment, once installed. Sovereign would pay for the Town Council to provide the maintenance.

Members asked if the general public could use the gym equipment. It was understood that the equipment would be installed in an area that was open to the public. The inspections would be carried out annually. Sovereign will pay for and replace any damaged equipment.

It was proposed by Councillor Ben Aldridge and seconded by Councillor Paul Churchill that it be agreed in principle that the Deputy Clerk and Town Clerk would draw up a Service Level Agreement for the ongoing maintenance of the Sovereign owned Gym Equipment. The Service Level Agreement would be brought back to committee for final approval.

A vote was taken which was unanimous.

RESOLVED: that it be agreed in principle that the Deputy Clerk and Town Clerk would draw up a Service Level Agreement for the ongoing maintenance of the Sovereign owned Gym Equipment. The Service Level Agreement would be brought back to committee for final approval.

CM2407 Town and Parish Council physical activity questionnaire

It was noted that the questionnaire aims to identify a model on how to move forward, i.e. what is good, bad or requires overhauling.

The Chairman explained that two volunteers would be required to complete the consultation. The consultation closed on 25th January 2023. It was suggested that three volunteers would be needed. It was suggested that the Deputy Clerk could also assist and that she could provide a draft response to the questionnaire by 17th December 2022. Councillor Janet Davey said she was happy to help with footpaths.

Councillor Ben Aldridge proposed that Councillor Simon Faulkner work with the Deputy Clerk to complete the questionnaire and circulate to the Committee for approval. This was seconded by Councillor Paul Gardener.

A vote was taken which was unanimous.

RESOLVED: Councillor Simon Faulkner will work with Sharon Sherbourne to complete the questionnaire by 17th December 2022. The response to be brought back to the Committee for approval.

CM2408 North Somerset Water Safety & Coastal Advisory Group

The Town Clerk, confirmed that the next North Somerset Water Safety & Coastal Advisory Group would be held at RNLI Weston at Cove HQ on Tuesday 28th March 2023 at 7.00pm.

Councillor Paul Gardner nominated himself to attend the meeting.

Councillor Janet Davey proposed that Councillor Paul Gardner attend the meeting as representative of the Town Council. This was seconded by Councillor Patricia Sterndale.

A vote was taken which was unanimous.

RESOLVED: Councillor Paul Gardner would attend the North Somerset Water Safety & Coastal Advisory Group as a representative of the Town Council on 28th March 2023 at RNLI Weston Cove HQ.

CM2409 Remembrance Parade – Update

It was noted that there would be a Remembrance Parade on the High Street on Sunday 13th November from 09.45am – 12.15pm. It would start at the bottom of Brampton Way. Several roads would be closed during the Parade during those times.

The Chairman confirmed that road closures and traffic management would normally have cost £3,000, but volunteers have achieved it for £600. A PA system with speakers would be provided and a two minute silence would take place at the front of Impero. The parade would fall in at 0945am. All the Councillors were invited to attend.

The Chairman requested that Councillors let him know by 7th November if they were attending and he would feed this back to the vicar for seats in the Church. The Chairman would be involved with the road closures and would not be able to participate in the Parade. Councillor Patricia Sterndale requested that the Chairman let all Councillors know they needed to reply regarding attendance. An email would be sent to all the Town Councillors.

CM2410 Date of the next meeting:

The date of the next meeting was noted Thursday 24th November 2022 at 7.30pm.

The Chairman closed the meeting at 8.16pm.


29/11/2022



