

**MINUTES OF THE 25<sup>th</sup> STATUTORY ANNUAL MEETING OF  
PORTISHEAD TOWN COUNCIL**

**HELD AT THE FOLK HALL, HIGH STREET, PORTISHEAD ON  
WEDNESDAY 16<sup>th</sup> MAY 2018 7.30pm**

**PRESENT** Councillor L. Cottrell – Presiding

Councillors: - Burden, Cameron, Clark, M. Cruse, R. Cruse,  
Huffadine-Cooper, Koops, Lord, Mason, Mitchell, Oyns, Pasley,  
Terry

Mrs. Jo Duffy – Clerk of the Council

33 members of the public and press present.

**APOLOGIES** Councillors: - A. Terry

**2981 ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR THE YEAR  
2018/2019**

Councillor Cameron proposed and Councillor M. Cruse seconded the motion that Councillor Mitchell be elected Chairman of the Council for the ensuing year.

There were no further nominations.

**RESOLVED that:**

Councillor Mitchell is elected Chairman of the Council for the year 2018/2019.

**2982 DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN**

The Clerk, as Proper officer of the Council then received the signed Chairman's Declaration of Acceptance of Office.

*The Clerk presented Councillor Cottrell with a Town Plaque on behalf of the Council, as an appreciation of her year as Chairman.*

**2983 NEW CHAIRMAN'S ADDRESS TO THE COUNCIL**

Cllr. Mitchell thanked Cllr. Cottrell and went on to say that he sincerely hoped that he can match the lead and success of Cllr. Cottrell over the last couple of years. He said that he is relatively new to Portishead and

is genuinely honoured and chuffed to be made Chairman and hopes he can do justice to the office. He believes that the success of Local Council business should be achieved by consensus and dialogue. He said that he is not a politically motivated person. Communication has been very poor in the past and Councillor Cottrell has set the scene to change all this, but we can't continue to look at what has gone on in the past, he said we need to look forward and be positive and constructive. For a number of reasons, most of them pressing, he hopes on a cross party basis to instigate a formal 'Town Vision'. At its heart will be the hopes and aspirations of the entire community, without fear or favour, certainly not coerced by politically motivated minorities. General speaking one to one dialogue between individual councillors and the residents is a way forward. It is very hard to do this in public meetings. Constructive comment and criticism should be applauded in public participation. The Town Council should do more on your behalf and there have been some failings in this area in the past. This is where you have the opportunity to make your points and hopefully we can all meet up with the relevant individual or councillor and try and amend things. Abusive comments, demands and outrageous allegations in public participation will achieve little, if anything. He went on to say that he is really looking forward to the next year in office and working with the elected councillors and the greater community.

**2984                    ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL FOR THE YEAR 2018/2019**

Councillor Huffadine Cooper proposed and Councillor Pasley seconded the motion that Councillor Cottrell be re-elected Vice-Chairman of the Council for the year 2018/2019.

There were no further nominations.

**RESOLVED that:**

Councillor Cottrell is elected Vice-Chairman of the Council for the year 2018/2019.

**2985                    DECLARATION OF ACCEPTANCE OF OFFICE BY THE VICE CHAIRMAN**

The Clerk, as Proper officer of the Council then received the signed Vice Chairman's Declaration of Acceptance of Office.

**2986                    NEW VICE-CHAIRMAN'S ADDRESS TO THE COUNCIL**

Councillor Cottrell said she will do her best to support councillor Mitchell and the rest of the Town Council. She went on to say that she will

continue to do her best to serve her adopted town to the best of her ability.

2987

**APPOINTMENT OF MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES AND WORKING PARTIES FOR THE YEAR 2018/2019**

**PLANNING & REGULATORY COMMITTEE**

**RESOLVED that:**

To appoint the following core members to the Planning Committee: -

Chairman of the Council	ex-officio (West Ward)
Vice-Chairman of the Council	ex-officio (North Ward)
Councillor Burden	South Ward
Councillor Mason	West Ward
Councillor Clark	East Ward
Councillor Oyns	East Ward
Councillor Huffadine-Cooper	West Ward
Councillor Lord	East Ward

**Appointment of Chairman of the Planning & Regulatory Committee**

Councillor Koops proposed and Councillor Pasley seconded the motion that Councillor Burden be elected Chairman of the Planning & Regulatory Committee for the ensuing year.

There were no further nominations.

**RESOLVED that:**

Councillor Burden is appointed Chairman of the Planning & Regulatory Committee for the year 2018/2019.

**RECREATION & WORKS COMMITTEE**

**RESOLVED that:**

To appoint the following core members to the Recreation and Works Committee –

Chairman of the Council	ex-officio (West Ward)
Vice-Chairman of the Council	ex-officio (North Ward)
Councillor M. Cruse	South Ward
Councillor Koops	West Ward
Councillor Cameron	North Ward
Councillor R. Cruse	West Ward

Councillor Pasley  
Councillor Terry

East Ward  
East Ward

### **Election of Chairman of the Recreation & Works Committee**

Councillor Burden proposed and Councillor Pasley seconded the motion that Councillor Koops be Chairman of the Recreation & Works Committee for the ensuing year.

There were no further nominations.

#### **RESOLVED that:**

Councillor Koops is appointed Chairman of the Recreation & Works Committee for the year 2018/2019.

*N.B. Councillors are reminded that membership of both Committees is open to all councillors who wished to attend the meetings and the core members named constituted the minimum membership only.*

### **STAFFING, FINANCE AND GENERAL PURPOSES COMMITTEE**

#### **RESOLVED that:**

To appoint the following members to the Staffing, Finance and General Purposes Committee: –

Chairman of the Council	ex-officio
Vice-Chairman of the Council	ex-officio
Councillor Koops	Chairman of Recreation & Works
Councillor Burden	Chairman of Planning & Regulatory
Councillor R. Cruse	West Ward
Councillor Lord	East Ward

The Clerk of the Council is to attend meetings in an advisory and non-voting capacity.

### **Election of Chairman of the Staffing and Finance Committee**

Councillor Burden proposed and Councillor Oyns seconded the motion that Councillor Lord be re-elected Chairman of the Staffing, Finance and General Purposes Committee for the ensuing year.

There were no further nominations.

#### **RESOLVED that:**

Councillor Lord is appointed Chairman of the Staffing, Finance and General Purposes Committee for the year 2018/2019.

**WORKING PARTIES**

**Investments Working Party**

**RESOLVED that:**

To appoint the following members to the Investments Working Party –

Chairman of the Council (Reserve member)  
Councillor Lord  
Councillor R. Cruse  
Councillor Koops

**RESOLVED that:**

Cllr. M. Cruse is appointed to review the Council's reconciliations on behalf of the Town Council.

**Memorial Working Party**

**RESOLVED that:**

To appoint the following member to the Memorial Working Party –

Councillor Cameron

**2988**

**APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES FOR THE YEAR 2018/2019**

**RESOLVED that:**

To appoint the following members to represent Portishead Town Council on outside bodies for the year 2018/2019 –

Twining Association	Councillor R. Cruse Chairman ex-officio
Portishead Youth Centre: - (appointed 2015-2019)	Councillor R. Cruse Councillor Lord
Gertie Gale & North Weston Allotments: -	Councillor Burden Councillor Huffadine-Cooper

North Somerset Citizens Advice Bureau Councillor Pasley

Councillor Oyns

Nailsea & District Community  
Transport

Councillor Huffadine-Cooper

Portishead Partnership Group  
(Steering group of Portishead  
Children's Centre)Councillor Cottrell  
Councillor MasonLake Grounds Management  
CommitteeCouncillor Cameron  
Councillor Mitchell

Winter Boat Storage Committee

Councillor R. Cruse

**2989****DESIGNATION OF AUTHORISED CHEQUE SIGNATORIES****RESOLVED that:**

The Chairman, Vice-Chairman, immediate past Chairman in this case Councillor R. Cruse, Chairman of Planning & Regulatory Committee and Chairman of Recreation & Works Committee be designated as authorised signatories.

**2990****APPROVAL OF THE CALENDAR OF SCHEDULED MEETINGS OF THE TOWN COUNCIL FOR 2018/2019****RESOLVED that:**

The Calendar of Scheduled Meetings of the Town Council for 2018/2019, attached as an appendix to these minutes, is approved.

**2991****ANNUAL SUBSCRIPTIONS****RESOLVED that:**

The Council pays the following annual subscriptions –

Sevenside Estuary Partnership

Avon Wildlife Trust – Friends of Weston Bigwood - £60

Society of Local Councils Clerks - £282

South West Provincial Employers (SWPE) £460.80

Open Spaces Society - £45

NALC via ALCA - £2,256.22

There being no further business the Chairman closed the meeting at 7.56pm.

Chairman ..... 13<sup>th</sup> June 2018