

**MINUTES OF THE 24th STATUTORY ANNUAL MEETING OF
PORTISHEAD TOWN COUNCIL**

**HELD AT THE FOLK HALL, HIGH STREET, PORTISHEAD ON
WEDNESDAY 17th MAY 2017 8.18pm**

PRESENT Councillor L. Cottrell – Presiding

Councillors: - Burden, Cameron, Clark, Huffadine-Cooper,
Koops, Lord, Mason, Mitchell, Oyns, Pasley, Terry

Mrs. Jo Duffy – Clerk of the Council

15 members of the public and press.

APOLOGIES Councillors: - M. Cruse & R. Cruse

**2779 ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR THE YEAR
2017/2018**

Councillor Koops proposed and Councillor Burden seconded the motion that Councillor Cottrell be re-elected Chairman of the Council for the ensuing year.

There were no further nominations.

RESOLVED that:

Councillor Cottrell is elected Chairman of the Council for the year 2017/2018.

2780 DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN

The Clerk, as Proper officer of the Council then received the signed Chairman's Declaration of Acceptance of Office.

2781 NEW CHAIRMAN'S ADDRESS TO THE COUNCIL

Cllr. Cottrell said she was not often lost for words as she was this evening. She said she was delighted to be elected to serve a further year as Chairman, thanking her fellow councillors for their confidence and support during the past year, and hopes that this will continue for the year ahead. She commented that the past year has been a very steep learning curve, culminating in tonight's meeting as far as public participation is concerned, and hopes that she has learnt a great deal.

However, she went on to say that she believes that every member of the Town Council as the people's elected representatives, works hard towards ensuring that Portishead is the best it can be for those that live, work or visits here. "We will continue to work together with our stakeholder organisations, and that includes North Somerset Council, with inevitably there are sometimes tensions with, but there is no point in building on tensions, you have to build on the positives, you have to move forward and work together to overcome whatever difficulties there maybe". She referred to her Chairman's report, where she wrote about the endeavours that the Town Council has been involved in. One of the things that she had said in her report was about the projects in progress that the council are participating in and can't always make public. "As soon as we are able to make public the Council certainly will". Finally, Cllr. Cottrell referred to the planned Councillors open morning on Saturday 24th June in the Folk Hall at 10am. It will be advertised and she would invite as many of the public to come along as possible and talk to your local councillors. If you have got a problem with a councillor, come and tell us. She went on to say that she is quite happy for anyone to come up to her and say "not happy with what you did".

The Clerk presented Councillor Cottrell with an engraved Town Plaque on behalf of the Council, as an appreciation of her year as Chairman.

2782 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL FOR THE YEAR 2017/2018

Councillor Pasley proposed and Councillor Oyns seconded the motion that Councillor Mitchell be re-elected Vice-Chairman of the Council for the year 2017/2018.

There were no further nominations.

RESOLVED that:

Councillor Mitchell is elected Vice-Chairman of the Council for the year 2017/2018.

2783 DECLARATION OF ACCEPTANCE OF OFFICE BY THE VICE CHAIRMAN

The Clerk, as Proper officer of the Council then received the signed Vice Chairman's Declaration of Acceptance of Office.

2784 NEW VICE-CHAIRMAN'S ADDRESS TO THE COUNCIL

Cllr. Mitchell said it is nice to have a second term of office. Two or three years ago he had no intention of coming into local politics, he continued, yet he finds himself here in this position. He thinks that there

will be a lot of positives to come out in the next year or so, there is a lot of work to be done and hopefully the Council will succeed and may raise eyebrows. He went on to say that he does not have any baggage and we can't be friends with everybody, that's the way it is.

2785

APPOINTMENT OF MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES AND WORKING PARTIES FOR THE YEAR 2017/2018

PLANNING & REGULATORY COMMITTEE

RESOLVED that:

To appoint the following core members to the Planning Committee:-

Chairman of the Council	ex-officio (West Ward)
Vice-Chairman of the Council	ex-officio (North Ward)
Councillor Burden	South Ward
Councillor Mason	West Ward
Councillor M. Cruse	South Ward
Councillor Koops	West Ward
Councillor Clark	East Ward
Councillor Oyns	East Ward
Councillor Huffadine-Cooper	West Ward

Clerk's Note: The core members of the Planning Committee were altered to remove Councillor M. Cruse and add Councillor Huffadine-Cooper.

Appointment of Chairman of the Planning & Regulatory Committee

Councillor Pasley proposed and Councillor Clark seconded the motion that Councillor Burden be elected Chairman of the Planning & Regulatory Committee for the ensuing year.

There were no further nominations.

RESOLVED that:

Councillor Burden is appointed Chairman of the Planning & Regulatory Committee for the year 2017/2018.

RECREATION & WORKS COMMITTEE

RESOLVED that:

To appoint the following core members to the Recreation and Works Committee –

Chairman of the Council	ex-officio (West Ward)
Vice-Chairman of the Council	ex-officio (North Ward)
Councillor Cameron	North Ward
Councillor Oyns	East Ward
Councillor Lord	East Ward
Councillor R. Cruse	West Ward
Councillor Pasley	East Ward
Councillor Huffadine-Cooper	West Ward
Councillor M. Cruse	South Ward

Clerk's Note: The core members of the Recreation and Works Committee were altered to remove Councillor Huffadine-Cooper and add Councillor M. Cruse.

Election of Chairman of the Recreation & Works Committee

Councillor Pasley proposed and Councillor Huffadine-Cooper seconded the motion that Councillor Oyns be re-elected Chairman of the Recreation & Works Committee for the ensuing year.

There were no further nominations.

RESOLVED that:

Councillor Oyns is appointed Chairman of the Recreation & Works Committee for the year 2017/2018.

N.B. Councillors were reminded that membership of both Committees is open to all councillors who wished to attend the meetings and the core members named constituted the minimum membership only.

STAFFING, FINANCE AND GENERAL PURPOSES COMMITTEE

RESOLVED that:

To appoint the following members to the Staffing, Finance and General Purposes Committee: –

Chairman of the Council	ex-officio
Vice-Chairman of the Council	ex-officio
Councillor Oyns	Chairman of Recreation & Works
Councillor Burden	Chairman of Planning & Regulatory
Councillor Lord	
Councillor R. Cruse	

The Clerk of the Council is to attend meetings in an advisory and non-voting capacity.

Election of Chairman of the Staffing and Finance Committee

Councillor Koops proposed and Councillor Cameron seconded the motion that Councillor Lord be re-elected Chairman of the Staffing, Finance and General Purposes Committee for the ensuing year.

There were no further nominations.

RESOLVED that:

Councillor Lord is appointed Chairman of the Staffing, Finance and General Purposes Committee for the year 2017/2018.

WORKING PARTIES

RESOLVED that:

To appoint the following members to the Investments Working Party –

Chairman of the Council
 Vice-Chairman of the Council
 Councillor Lord

RESOLVED that:

Cllr. M. Cruse is appointed to review the Council’s reconciliations on behalf of the Town Council.

2786 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES FOR THE YEAR 2017/2018

RESOLVED that:

To appoint the following members to represent Portishead Town Council on outside bodies for the year 2017/2018 –

Twinning Association	Councillor R. Cruse Chairman ex-officio
Portishead Youth Centre: - (appointed 2015-2019)	Councillor R.Cruse Councillor Lord
Gertie Gale & North Weston Allotments: -	Councillor Burden Councillor Huffadine-Cooper
North Somerset Citizens Advice Bureau	Councillor Pasley Councillor Oyns

Nailsea & District Community Transport	Councillor Huffadine-Cooper
Portishead Partnership Group (Steering group of Portishead Children's Centre)	Councillor Cottrell Councillor Mason
Lake Grounds Management Committee	Councillor Cameron Councillor Mitchell
Winter Boat Storage Committee	Councillor R. Cruse

2787 DESIGNATION OF AUTHORISED CHEQUE SIGNATORIES

RESOLVED that:

The Chairman, Vice-Chairman, immediate past Chairman, Chairman of Planning & Regulatory Committee and Chairman of Recreation & Works Committee be designated as authorised signatories.

2788 APPROVAL OF THE CALENDAR OF SCHEDULED MEETINGS OF THE TOWN COUNCIL FOR 2017/2018

RESOLVED that:

The Calendar of Scheduled Meetings of the Town Council for 2017/2018, attached as an appendix to these minutes, is approved.

2789 ANNUAL SUBSCRIPTIONS

RESOLVED that:

The Council pays the following annual subscriptions –

Sevenside Estuary Partnership - £50

Avon Wildlife Trust – Friends of Weston Bigwood - £48

Society of Local Councils Clerks - £284

South West Provincial Employers (SWPE) £442.80

Open Spaces Society - £45 (Payable in April)

National Association of Local Council - £40

Avon Local Councils Association - £2,206.35

There being no further business the Chairman closed the meeting at 8.39pm.

Chairman 14th June 2017