



Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078 www.portishead.gov.uk

Summons & Notice for the Staffing & Finance Committee Wednesday 15th March 2023 at 8.15pm

Thursday 9 March 2023

To: All Members of the Portishead Town Council Staffing & Finance Committee
Councillors R Bull (Chairman), P Gardner (Vice Chairman), B Aldridge, T Slatter, N Holland and P Sterndale

Dear Councillor

You are summoned to a meeting of the Portishead Town Council Staffing & Finance Committee meeting at The Folk Hall, 95 High Street, on Wednesday 15th March 2023 at 8.15pm. The meeting will consider the items set out below.

Please inform the Town Clerk if you are unable to attend.

Yours sincerely

W. Coulter-Woodman

Wendy Coulter-Woodman
Town Clerk

- Agenda and papers are available at www.portishead.gov.uk
- This meeting will be recorded and published with a link from the Council website, except for confidential or exempt items, which may need to be considered in the absence of the press and public
- To attend in person:
 - Residents are welcome to join the meeting in person at the Folk Hall, Portishead
 - Please book in advance by emailing enquiries@portishead.gov.uk
 - Those attending the meeting are welcome to continue to wear face masks.
- To attend via Zoom:
 - Link: <https://zoom.us/j/95106176208?pwd=TVdPTExMWVBFbTBpbU5nR2dwU2FrQT09>
 - Meeting ID: 951 0617 6208
 - Passcode: 581820
 - Dial in from your phone 0208 080 6592 United Kingdom

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Agenda

1. **Chairman's welcome** (Chairman)
2. **Apologies for absence** (Clerk)
To receive, and consider for acceptance, apologies for absence (LGA1972 s85)
3. **Declaration of Councillors' interests and requests for dispensations (exemptions)** (Chairman)
To declare any interests relating to the business of the meeting and receive any dispensation requests from the Town Clerk (Localism Act 2011 s29-34)
4. **Public participation relating to meeting agenda items**
If you would prefer to submit questions in advance, please email enquiries@portishead.gov.uk
5. **Minutes of the last meeting**
To consider and approve the minutes of the meeting held on 15th December 2022 as a true and accurate record – attached.

Recommendation: That members agree the minutes of the committee meeting held on 15th December 2022 as a true and accurate record, and that they be signed as such.
6. **To receive the Chairman's verbal update report:**
6.1 Year End 2022/2023.
7. **Wellbeing Budget**
The Wellbeing Co-Ordinator, which is funded by North Somerset Council, has requested a small budget to assist with the facilitation of small 'Wellbeing' events.
It is recommended that a Virement of £500 out of the Admin Budget (4090 – Membership) towards a wellbeing fund for small wellbeing events be considered.
There is £2,965 left in that Budget for 2022/2023 and no more to spend this financial year.
8. **Finance**
 - i) To receive and approve the list of payments totalling £59,995 made in February 2023 (3 papers)
 - ii) To receive, approve and sign the Bank reconciliation statements for February 2023 (4 papers)
 - iii) To receive and consider the summary and detailed Income & Expenditure statements for February 2023 (2 papers)
 - iv) To receive and note the additions to the Fixed Asset Register for 2022-23
 - v) To receive and approve any recommendations for movement to Earmarked Reserves at financial year end and any Virements to the budget in 2022-23.
 - vi) To note that the Monmouthshire Building society Accounts have now been closed
 - vii) To note and approve the Churches, Charities & Local Authorities (CCLA) Investment Management Limited, signatories.
9. **Date of next meeting:**
Wednesday 21st June 2023 at 7.30pm.

10. Exclusion of the Public and Press:

Under the Public Bodies (Admissions to Meetings) Act 1960 Members of the public and press are required to leave the meeting at items 11 and 12 due to the items being confidential matters – contractual staffing costs and confidential staffing matters.

Recommendation:

That Councillors agree to exclude the public and press.

CONFIDENTIAL ITEMS

11. Contractual Staffing Matters

To consider the extension of a staff contract – report sent under separate cover for Town Councillors only.

12. Staff Cost Calculations

To consider staff cost calculations for 2023/2024 – report sent under separate cover for Town Councillors only.



Minutes of Staffing & Finance Committee Meeting Thursday 15 December 2022 at 8.15pm

Attending in person: Councillors R Bull (Chairman), P Gardner (Vice Chairman)
N Holland (arrived at 8.19pm), B Aldridge, P Sterndale.

Also attending: Councillor S Mason (Online)

Officers in person: W. Coulter (Town Clerk) (Taking the minutes)

Officers Online: R Johnson (Responsible Financial Officer)

Members of Public: None

SF736 Chairman's welcome

Councillor R Bull welcomed everyone.

SF737 Apologies for absence

Apologies for absence were received and accepted from Councillor T Slatter.

SF738 Declaration of Councillors' interests and requests for dispensations (exemptions)

There were no interests declared or dispensation requests received.

SF739 Public participation relating to meeting agenda items

There were no Members of the Public present.

SF740 Minutes of the last meeting

The Minutes of the last Staffing & Finance committee meeting held on 29th September 2022 were proposed by Councillor P Gardener and seconded by Councillor B Aldridge as a correct record. A vote was taken which was unanimous.

RESOLVED: That the Chairman of the Committee sign the minutes of the 29th September 2022 as a correct record.

SF741 Chairmans Verbal Update

6.1 Draft Budget 2023/2024

Councillor Bull confirmed that Members of the Town Council had been considering Budget for 2023/2024. Significant reductions had already been made and further reductions were being included. The final Budget for 2023/2024 would be presented to the full Council on Wednesday 11th January 2023.

SF742

Interim Internal Audit Report

Members considered the Internal Interim Audit Report prior to making recommendations to full Council for the action plan to be completed.

The Responsible Financial Officer highlighted that the Cash and Investment Report would be included each month. The Bank Reconciliations were required to be signed each month by 2 Councillors and the Petty Cash Report would include a VAT report.

It was proposed by Councillor R Bull and seconded by Councillor B Aldridge that the Internal Interim Report and Action Plan be recommended to full Council for approval.

A vote was taken which was unanimous in favour.

RESOLVED: that the Internal Interim Report and Action Plan be recommended to full Council for approval.

SF743

Finance

i) The Portishead Town Council Risk Assessment 2022/2023 was noted.

ii) The Portishead Town Council Internal Control Review 2022/2023 was noted.

iii) The Portishead Town Council Regular Payments 2022/2023 were noted.

iv) Investment with CCLA

Members considered investing with the CCLA and agreed that £100,000 should be invested with delegation given to the Responsible Financial Officer and the Chairman of the Staffing and Finance Committee to invest further monies in the future.

It was proposed by Councillor R Bull and seconded by Councillor B Aldridge that £100,000 should be invested with the CCLA, with delegation given to the Responsible Financial Officer and the Chairman of the Staffing and Finance Committee to invest further monies in the future.

A vote was taken which was unanimous in favour.

RESOLVED: that £100,000 should be invested with the CCLA, with delegation given to the Responsible Financial Officer and the Chairman of the Staffing and Finance Committee to invest further monies in the future.

v) Bank Reconciliation 30 November 2022 was noted.

vi) Income and Expenditure Reports – Summary and Detailed were noted.

vii) Payments totaling £160,525 made in November 2022 were noted.

SF744

Communications Apprentice

The Chairman reported that only one candidate came forward for the apprentice role. They were invited to interview but failed to attend. The Chairman informed Members that no further time could be invested in the project. Therefore Councillor R Bull proposed and Councillor B Aldridge seconded that the Town Council do not continue with the Apprentice Scheme and that funds be withdrawn from the 2023/2024 budget.

A vote was taken which was unanimous in favour.

RESOLVED: that the Town Council do not continue with the Apprentice Scheme and that funds be withdrawn from the 2023/2024 budget.

SF745

CCTV Policy

Members considered an updated CCTV Policy which was in-line with the new upgraded CCTV system currently being installed in all three Community Halls.

It was proposed by Councillor R Bull and seconded by Councillor B Aldridge that the updated CCTV Policy which was in-line with the upgraded CCTV Systems being installed in the Town Council's three community halls be recommended to full Council for adoption.

A vote was taken which was unanimous in favour.

RESOLVED: that the updated CCTV Policy which was in-line with the upgraded CCTV Systems being installed in the Town Council's three community halls be recommended to full Council for adoption.

SF746

Date of next meeting:

The date of the next Staffing and Finance committee meeting would be Wednesday 15th March 2023 at 7.30pm.

The Chairman closed the meeting at 8.30pm.

Unity Trust Bank

List of Payments made between 01/02/2023 and 28/02/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2023	Secure Parking & Storage	Feb23	53.64		Xmas light storage - Feb 23
01/02/2023	WATER2BUSINESS	2189Feb23	28.00		Water rates - FH - Feb23
03/02/2023	Chorus IT Ltd	Feb2023	1,730.68		Office Charges - Dec
07/02/2023	North Somerset Council	2355/0471	800.00		CN CCTV Inv 800352355
07/02/2023	A C HARRIS TREE SURGEON	0582	540.00		Hedge cutting - GG & NW Allt
07/02/2023	AMAZON	1159	104.95		Bags for shredded paper-office
07/02/2023	Bevan Brittan	7579	327.60		Prof Fees-Grant - YC
07/02/2023	Astron Fire and Security	10983	60.00		Callout - Intruder AL set off
07/02/2023	GB Sport and Leisure	11822	660.00		Playground inspect-Jan
07/02/2023	Glendale Grounds Management Li	1690	1,182.00		Mthly charge-TO-Jan
07/02/2023	Healthmatic Ltd	12626	768.00		Clean & Maint-22Dec-21Jan
07/02/2023	Just Air Conditioning Limited	2778	604.45		Aircon - YC -Annual service
07/02/2023	K and E Property Maintenance S	134	594.80		Waste -Jan - K&E
07/02/2023	PPL PRS LIMITED	905/907/91	1,739.50		Music licence Nov22-Oct23
07/02/2023	Rialtas Business Solutions Ltd	92/95/93/9	2,968.36		Omega - RBS
07/02/2023	Roundwood Design Ltd	344	1,800.00		Clearing - Slade Road
10/02/2023	Octopus energy	Jan	786.40		Elec - FH - Jan
10/02/2023	Avon Local Council's Associati	bacs	314.00		Training - JM - E-Learning
10/02/2023	AMAZON	2425	24.95		Folding Trolley box cart
10/02/2023	Avon Sheds Ltd	1697	1,027.50		Grant - GG - 50% Shed purchase
10/02/2023	Clarity Copiers Ltd	67762	47.63		Photocopy - Jan23
10/02/2023	The F A Bartlett Tree Expert C	3778-0	3,168.00		Tree & Shrub clear - Slade Rd
10/02/2023	NFP Workshops	01 Feb	95.00		Zoom workshop - 08/03 -NM
10/02/2023	RelyOn Guarding & Security Ser	807 / 736	222.00		Alarm callout -18/01- FH
10/02/2023	Smart Office Support	0461	500.00		Project Mgt - SOS- Dec22
10/02/2023	Staff Expense Claims by staff	LB / NM	43.75		Expenses - LB
15/02/2023	Pozitive Energy	606/607	500.93		Gas - RBH - Jan
17/02/2023	SAGE GLOBALSERVICES	7798	32.40		Sage payroll 14/02-13/03
23/02/2023	Lloyds bank Charge Card	DD	206.75		CC statement
27/02/2023	Chorus IT Ltd	1434	3,427.20		Licences for Windows 365
27/02/2023	PAYROLL	BACS	34,527.66		February payroll
28/02/2023	Focus4u Limited	10138120	380.26		Voip calls - Jan
Total Payments			59,266.41		

List of Payments made between 01/02/2023 and 28/02/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2023	WATER2BUSINESS	FEB2023	49.50		Water rates - WW - Feb
01/02/2023	North Somerset Council RBH	FEB23	233.00		Rates - RBH - Feb
07/02/2023	TalkTalk Business	07feb	49.48		Purchase Ledger DDR Payment
07/02/2023	TalkTalk Business	7th Feb	0.30		Purchase Ledger DDR Payment
15/02/2023	Avon Wildlife trust	DD	5.00		AWF Membership - Feb
16/02/2023	SSE Southern Electric	Feb DD	83.27		Gov relief CR - Elec bill
20/02/2023	Lloyds Bank	PAY	7.00		Service charge - Lloyds
28/02/2023	SSE STREET LIGHTING	Jan 23	72.98		Elec - SL - Jan
28/02/2023	TalkTalk Business	28feb	21.40		Purchase Ledger DDR Payment

Total Payments	<u>521.93</u>
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Lloyds bank Charge Card

List of Payments made between 01/02/2023 and 28/02/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/02/2023	Vistaprint	DD	93.15		Business cards
23/02/2023	Homebase	DD	21.00		Grey paint - Heritage cupboard
23/02/2023	Homebase	DD	16.00		Paint - Heritage cupboard
23/02/2023	Carey's DIY Portishead	DD	6.50		Tile Adhesive & Grout -kitchen
23/02/2023	Adobe	DD	43.32		Adobe-25 Jan -24Feb
23/02/2023	ONTOPUP	DD	23.78		Phone top up - Hub
23/02/2023	Lloyds Bank	DD	3.00		Mthly CC fee

Total Payments			<u>206.75</u>		
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Portishead Town Council
 THE FOLK HALL
 95 HIGH STREET
 PORTISHEAD
 BS20 6PR

Your Account

Sort Code 30-18-88
 Account Number 39174460

BUSINESS ACCOUNT

01 February 2023 to 28 February 2023

Money In	£410.92	Balance on 01 February 2023	£217,945.49
Money Out	£658.10	Balance on 28 February 2023	£217,704.31

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Feb 23	WATER2BUSINESS 1164699401	DD		6.00	217,945.49
01 Feb 23	WATER2BUSINESS 2713024001	DD		43.50	217,901.99
01 Feb 23	NORTH SOMERSET COU 7000210496	DD		233.00	217,668.99
01 Feb 23	SMITH L R 12356 830401854311102001 401745	FPI	44.00		217,712.99
02 Feb 23	BRANDON KATHRYN NWH1629 FP23033O16624119 070806	FPI	82.50		217,795.49
07 Feb 23	NSAH ALLIANCE HOME 002302024027	BGC	52.00		217,847.49
07 Feb 23	TALKTALK BUSINESS 01557103/882	DD		49.78	217,797.71
15 Feb 23	AVON WILDLIFE TRUS FAM000011720217139	DD		5.00	217,792.71
16 Feb 23	SOUTHERN ELECTRIC 459821251	DD		83.27	217,709.44
16 Feb 23	SSE ELECTRICITY 104364741	DD		209.15	217,500.29
20 Feb 23	SERVICE CHARGES REF : 389315218	PAY		7.00	217,493.29
28 Feb 23	SSE ELECTRICITY 104364741	BGC	136.17		217,629.46
28 Feb 23	TALKTALK BUSINESS 01557103/882	DD		21.40	217,608.06
28 Feb 23 (Continued on next page)	BRANDON KATHRYN NWH1629 FP23059O03641873 070806	FPI	96.25		217,704.31



Transactions

Customer details

Customer: Portishead Town Council

Account: 20456003 - Unity Current Account T2

Owner: Portishead Town Council

Currency: GBP

Below you will find a list of transactions for the selected account.

List of Transactions

Date	Description	Serial No	Debits	Credits	Balance
28Feb2023	D C MACMULLAN			67.35	266,236.53
28Feb2023	NICOLA WILSON			52.50	266,169.18
28Feb2023	3rd Redcliffe Bay			47.25	266,116.68
28Feb2023	Direct Debit (FOCUS GROUP)		(380.26)		266,069.43

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Portishead Town Council 2022-23

Bank - Cash and Investment Reconciliation as at 28 February 2023

Confirmed Bank & Investment Balances

Bank Statement Balances

28/02/2023	Lloyds current 39174460	217,704.31
28/02/2023	Petty Cash	12.95
31/01/2023	Lloyds bank DA 5268	426,163.50
31/03/2021	Income to be banked	0.00
28/02/2023	Unity Trust Bank	266,236.53

910,117.29

Other Cash & Bank Balances

106,110.56

Closing Balance

1,016,227.85

All Cash & Bank Accounts

1	Lloyds Bank CA 4460	217,704.31
2	Petty Cash	12.95
3	Lloyds Bank DA 5268	426,163.50
4	Booking Income to be banked	0.00
5	Unity Trust Bank	266,236.53
6	Lloyds Bank Charge Card	0.00
7	Tea & Tech	0.00
	Other Cash & Bank Balances	<u>106,110.56</u>
	Total Cash & Bank Balances	<u>1,016,227.85</u>

Summary Income & Expenditure by Budget Heading 28/02/2023

Month No: 11

Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>ADMINISTRATION</u>										
Income	412	35	(377)	862,201	821,732	(40,469)	822,767			104.8%
Expenditure	2,779	2,445	(334)	60,880	45,798	(15,082)	77,300	4,650	11,770	84.8%
Net Income over Expenditure	<u>(2,367)</u>	<u>(2,410)</u>	<u>(39,100)</u>	<u>801,321</u>	<u>775,934</u>	<u>(25,387)</u>	<u>745,467</u>			
plus Transfer from EMR	0			70						
less Transfer to EMR	37,830			37,830						
Movement to/(from) Gen Reserve	<u>(40,197)</u>			<u>763,561</u>						
<u>STAFF COSTS</u>										
Income	0	0	0	0	0	0	0			0.0%
Expenditure	32,147	35,030	2,883	386,665	387,830	1,165	422,874	0	36,209	91.4%
Net Income over Expenditure	<u>(32,147)</u>			<u>-386,665</u>						
plus Transfer from EMR	0			6,420						
Movement to/(from) Gen Reserve	<u>(32,147)</u>			<u>(380,245)</u>						
<u>BUILDINGS</u>										
Income	3,073	2,240	(833)	34,040	24,640	(9,400)	26,900			126.5%
Expenditure	3,550	3,909	359	65,405	58,737	(6,668)	72,998	0	7,593	89.6%
Net Income over Expenditure	<u>(477)</u>	<u>(1,669)</u>	<u>(7,499)</u>	<u>-31,365</u>	<u>(34,097)</u>	<u>(2,732)</u>	<u>(46,098)</u>			
plus Transfer from EMR	0			7,578						
less Transfer to EMR	0			0						

Summary Income & Expenditure by Budget Heading 28/02/2023

Month No: 11

Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
Movement to/(from) Gen Reserve	<u>(477)</u>			<u>(23,786)</u>						
<u>GRANTS</u>										
Income	0	0	0	0	0	0	0			0.0%
Expenditure	1,072	45	(1,027)	131,126	94,069	(37,057)	145,000	0	13,874	90.4%
Movement to/(from) Gen Reserve	<u>(1,072)</u>			<u>-131,126</u>						
<u>TOWN MAINTENANCE & IMPROVEMENT</u>										
Income	0	0	0	0	0	0	0			0.0%
Expenditure	1,599	2,461	862	41,044	42,786	1,742	65,000	1,200	22,756	65.0%
Net Income over Expenditure	<u>(1,599)</u>			<u>-41,044</u>						
plus Transfer from EMR	0			0						
less Transfer to EMR	0			0						
Movement to/(from) Gen Reserve	<u>(1,599)</u>			<u>(41,044)</u>						
<u>ALLOTMENTS</u>										
Income	0	0	0	2,708	1,800	(908)	1,800			150.5%
Expenditure	0	0	0	1,440	1,900	460	15,000	0	13,560	9.6%
Movement to/(from) Gen Reserve	<u>0</u>			<u>1,268</u>						
<u>OUTDOOR LEISURE</u>										

Summary Income & Expenditure by Budget Heading 28/02/2023

Month No: 11

Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
Income	68,383	0	(68,383)	118,383	0	(118,383)	0			0.0%
Expenditure	6,159	4,824	(1,335)	52,768	35,523	(17,245)	244,500	9,500	182,232	25.5%
Net Income over Expenditure	<u>62,224</u>			<u>65,615</u>						
plus Transfer from EMR	0			1,150						
Movement to/(from) Gen Reserve	<u>62,224</u>			<u>66,765</u>						

TRANSPORT, HIGHWAYS & PARKING

Income	0	0	0	0	0	0	0			0.0%
Expenditure	0	0	0	30,117	22,040	(8,077)	50,000	0	19,883	60.2%
Net Income over Expenditure	<u>0</u>			<u>-30,117</u>						
plus Transfer from EMR	0			0						
Movement to/(from) Gen Reserve	<u>0</u>			<u>(30,117)</u>						

NEIGHBOURHOOD PLAN

Income	0	0	0	0	0	0	0			0.0%
Expenditure	0	1,667	1,667	32,528	38,337	5,809	65,000	0	32,472	50.0%
Net Income over Expenditure	<u>0</u>			<u>-32,528</u>						
plus Transfer from EMR	0			0						
less Transfer to EMR	0			0						
Movement to/(from) Gen Reserve	<u>0</u>			<u>(32,528)</u>						

Summary Income & Expenditure by Budget Heading 28/02/2023

Month No: 11

Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>WELLBEING</u>										
Income	29	0	(29)	86,811	58,000	(28,811)	58,000			149.7%
Expenditure	4,221	0	(4,221)	69,164	68,000	(1,164)	73,000	0	3,836	94.7%
Net Income over Expenditure	<u>(4,192)</u>			<u>17,647</u>						
plus Transfer from EMR	0			33,729						
less Transfer to EMR	0			13,878						
Movement to/(from) Gen Reserve	<u>(4,192)</u>			<u>37,498</u>						
<u>COMMUNICATIONS</u>										
Income	0	0	0	1,757	0	(1,757)	0			0.0%
Expenditure	793	2,117	1,324	27,839	32,832	4,993	38,000	4,750	5,411	85.8%
Movement to/(from) Gen Reserve	<u>(793)</u>			<u>-26,082</u>						
<u>RESILIENCE</u>										
Income	0	0	0	0	0	0	0			0.0%
Expenditure	0	0	0	0	0	0	0	0	0	0.0%
Movement to/(from) Gen Reserve	<u>0</u>			<u>0</u>						

Summary Income & Expenditure by Budget Heading 28/02/2023

Month No: 11

Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
Grand Totals:- Income	71,897	2,275	(69,622)	1,105,901	906,172	(199,729)	909,467			121.6%
Expenditure	52,320	52,498	178	898,976	827,852	(71,124)	1,268,672	20,100	349,596	72.4%
Net Income over Expenditure	<u>19,577</u>	<u>(50,223)</u>	<u>(69,800)</u>	<u>206,925</u>	<u>78,320</u>	<u>(128,605)</u>	<u>(359,205)</u>			
plus Transfer from EMR	0			48,947						
less Transfer to EMR	37,830			51,708						
Movement to/(from) Gen Reserve	<u>(18,253)</u>			<u>204,164</u>						

Detailed Income & Expenditure by Phased Budget Heading 28/02/2023

Month No: 11

Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
ADMINISTRATION											
<u>120 Administration</u>											
1076 Precept	0	0	0	820,863	820,863	0	820,863			100.0%	
1078 CIL Receipts	0	0	0	37,830	0	(37,830)	1,000			3783.0%	37,830
1090 Bank Interest	412	35	(377)	1,895	385	(1,510)	420			451.3%	
1220 Lease income	0	0	0	1,612	484	(1,128)	484			333.1%	
Administration :- Income	412	35	(377)	862,201	821,732	(40,469)	822,767			104.8%	37,830
4055 Chairman's Expenses	0	0	0	1,870	570	(1,300)	1,000	(870)		187.0%	
4070 Telephone	317	229	(88)	3,253	2,519	(734)	2,750	(503)		118.3%	
4080 Stationery & Office Supplies	154	83	(71)	1,035	913	(122)	1,000	(35)		103.5%	70
4085 Staff Recruitment	0	0	0	2,896	2,647	(249)	3,000	104		96.5%	
4090 Subscriptions / memberships	5	5	0	3,799	3,910	111	7,000	3,201		54.3%	
4110 Audit Fees	0	0	0	490	2,580	2,090	3,000	2,510		16.3%	
4115 Professional Fees	0	0	0	1,500	0	(1,500)	0	(1,500)		0.0%	
4116 HR Contract	0	0	0	4,018	4,022	5	5,000	983		80.3%	
4120 Sundries	68	12	(56)	1,057	950	(107)	1,000	(57)		105.7%	
4125 Bank Charges	10	67	57	449	737	288	800	351		56.1%	
4130 Travel	43	42	(1)	237	462	225	500	263		47.4%	
4131 Training	409	409	0	2,550	2,550	0	6,000	3,450		42.5%	
4135 Postage	0	125	125	422	1,375	953	1,500	1,078		28.1%	
4140 Insurance	26	26	(0)	6,247	6,246	(1)	7,000	753		89.2%	
4145 Election Costs	0	0	0	9,677	0	(9,677)	15,000	5,323		64.5%	

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4150 Copier, Print, Publication	40	30	(10)	1,105	730	(375)	750		(355)	147.4%	
4155 IT costs	1,707	1,417	(290)	16,991	15,587	(1,404)	17,000	4,650	(4,641)	127.3%	
9000 Capital - Eq & Asset Purchases	0	0	0	3,285	0	(3,285)	5,000		1,715	65.7%	
Administration :- Indirect Expenditure	<u>2,779</u>	<u>2,445</u>	<u>(334)</u>	<u>60,880</u>	<u>45,798</u>	<u>(15,082)</u>	<u>77,300</u>	<u>4,650</u>	<u>11,770</u>	<u>84.8%</u>	<u>70</u>
Net Income over Expenditure	<u>(2,367)</u>	<u>(2,410)</u>	<u>(43)</u>	<u>801,321</u>	<u>775,934</u>	<u>(25,387)</u>	<u>745,467</u>				
6000 plus Transfer from EMR	0			70							
6001 less Transfer to EMR	37,830			37,830							
Movement to/(from) Gen Reserve	<u>(40,197)</u>			<u>763,561</u>							
ADMINISTRATION :- Income	412	35	(377)	862,201	821,732	(40,469)	822,767			104.8%	
Expenditure	<u>2,779</u>	<u>2,445</u>	<u>(334)</u>	<u>60,880</u>	<u>45,798</u>	<u>(15,082)</u>	<u>77,300</u>	<u>4,650</u>	<u>11,770</u>	<u>84.8%</u>	
Net Income over Expenditure	<u>(2,367)</u>	<u>(2,410)</u>	<u>(43)</u>	<u>801,321</u>	<u>775,934</u>	<u>(25,387)</u>	<u>745,467</u>				
plus Transfer from EMR	0			70							
less Transfer to EMR	37,830			37,830							
Movement to/(from) Gen Reserve	<u>(40,197)</u>			<u>763,561</u>							

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STAFF COSTS											
<u>100 Staff Costs</u>											
4000 Staff Costs - Office	21,209	21,817	608	228,236	239,987	11,751	261,807		33,571	87.2%	6,420
4010 Staff Costs - Halls + TO	6,253	8,044	1,791	78,468	88,484	10,016	96,534		18,066	81.3%	
4020 Eer Pensions - Office	3,798	3,558	(240)	42,051	39,138	(2,913)	42,701		650	98.5%	
4030 Eer Pensions - Halls	887	1,611	724	12,588	17,721	5,133	19,332		6,744	65.1%	
4050 Pension Deficit Contribution	0	0	0	2,160	0	(2,160)	0		(2,160)	0.0%	
4105 Agency Staff	0	0	0	23,160	2,500	(20,660)	2,500		(20,660)	926.4%	
Staff Costs :- Indirect Expenditure	<u>32,147</u>	<u>35,030</u>	<u>2,883</u>	<u>386,665</u>	<u>387,830</u>	<u>1,165</u>	<u>422,874</u>	<u>0</u>	<u>36,209</u>	<u>91.4%</u>	<u>6,420</u>
Net Expenditure	<u>(32,147)</u>	<u>(35,030)</u>	<u>(2,883)</u>	<u>(386,665)</u>	<u>(387,830)</u>	<u>(1,165)</u>	<u>(422,874)</u>				
6000 plus Transfer from EMR	0			6,420							
Movement to/(from) Gen Reserve	<u>(32,147)</u>			<u>(380,245)</u>							
STAFF COSTS :- Income	0	0	0	0	0	0	0			0.0%	
Expenditure	32,147	35,030	2,883	386,665	387,830	1,165	422,874	0	36,209	91.4%	
Net Income over Expenditure plus Transfer from EMR	<u>(32,147)</u>	<u>(35,030)</u>	<u>(2,883)</u>	<u>(386,665)</u>	<u>(387,830)</u>	<u>(1,165)</u>	<u>(422,874)</u>				
	0			6,420							
Movement to/(from) Gen Reserve	<u>(32,147)</u>			<u>(380,245)</u>							

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	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
BUILDINGS											
<u>200 Folk Hall</u>											
1002 Room Hire - Fedden Room	99	8	(91)	1,429	88	(1,341)	100			1428.8%	
1003 Room Hire - Folk Hall	1,328	833	(495)	13,677	9,163	(4,514)	10,000			136.8%	
1006 Room Hire - Reynolds Room	44	0	(44)	88	0	(88)	0			0.0%	
1007 Room Hire - Wiggan Room	56	0	(56)	368	0	(368)	0			0.0%	
1010 PRS Licence	45	8	(37)	227	88	(139)	100			227.2%	
Folk Hall :- Income	1,572	849	(723)	15,789	9,339	(6,450)	10,200			154.8%	0
4120 Sundries	228	417	189	924	4,583	3,659	5,000	4,076		18.5%	
4200 Rates	0	0	0	3,244	4,000	757	4,000	757		81.1%	
4205 Water	28	125	97	291	1,375	1,084	1,500	1,209		19.4%	
4210 Gas	306	208	(98)	1,530	2,288	758	2,500	970		61.2%	
4215 Electricity	445	292	(153)	3,911	3,208	(703)	3,500	(411)		111.7%	
4220 Alarms	35	35	0	1,756	1,755	(1)	3,000	1,244		58.5%	
4225 Waste	36	83	47	795	913	118	1,000	205		79.5%	
4230 Lift Maintenance	0	0	0	527	1,000	473	1,000	473		52.7%	
4235 PRS & Other licences	0	0	0	1,076	250	(826)	250	(826)		430.5%	
4240 Repairs & Maintenance	313	333	20	3,839	3,663	(176)	4,000	161		96.0%	
9000 Capital - Eq & Asset Purchases	0	0	0	7,307	3,681	(3,626)	5,000	(2,307)		146.1%	
Folk Hall :- Indirect Expenditure	1,392	1,493	101	25,198	26,716	1,518	30,750	0	5,552	81.9%	0
Net Income over Expenditure	180	(644)	(824)	(9,410)	(17,377)	(7,968)	(20,550)				

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	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>210 North Weston Village Hall</u>											
1010 PRS Licence	9	4	(5)	62	44	(18)	50			123.9%	
1100 North Weston Hall Income	431	500	69	5,696	5,500	(196)	6,000			94.9%	
North Weston Village Hall :- Income	<u>440</u>	<u>504</u>	<u>64</u>	<u>5,758</u>	<u>5,544</u>	<u>(214)</u>	<u>6,050</u>			<u>95.2%</u>	<u>0</u>
4155 IT costs	49	0	(49)	190	0	(190)	0	(190)		0.0%	
4200 Rates	0	0	0	493	1,000	507	1,000	507		49.3%	
4205 Water	0	67	67	67	335	268	400	333		16.7%	
4210 Gas	0	83	83	290	913	623	1,000	710		29.0%	
4215 Electricity	72	83	11	483	917	434	1,000	517		48.3%	
4220 Alarms	0	0	0	964	964	0	3,000	2,036		32.1%	
4225 Waste	7	50	43	42	250	208	250	208		16.6%	
4235 PRS & Other licences	0	0	0	435	250	(185)	250	(185)		173.9%	
4240 Repairs & Maintenance	312	250	(62)	4,154	2,750	(1,404)	3,000	(1,154)		138.5%	
9000 Capital - Eq & Asset Purchases	0	0	0	2,090	0	(2,090)	0	(2,090)		0.0%	
North Weston Village Hall :- Indirect Expenditure	<u>440</u>	<u>533</u>	<u>93</u>	<u>9,207</u>	<u>7,379</u>	<u>(1,828)</u>	<u>9,900</u>	<u>0</u>	<u>693</u>	<u>93.0%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(29)</u>	<u>(29)</u>	<u>(3,450)</u>	<u>(1,835)</u>	<u>1,615</u>	<u>(3,850)</u>				
<u>220 Redcliffe Bay Hall</u>											
1010 PRS Licence	49	12	(37)	328	132	(196)	150			218.9%	
1500 Redcliffe Bay Hall Income	961	750	(211)	11,039	8,250	(2,789)	9,000			122.7%	
Redcliffe Bay Hall :- Income	<u>1,010</u>	<u>762</u>	<u>(248)</u>	<u>11,367</u>	<u>8,382</u>	<u>(2,985)</u>	<u>9,150</u>			<u>124.2%</u>	<u>0</u>

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	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4115 Professional Fees	0	0	0	106	0	(106)	0		(106)	0.0%	
4155 IT costs	49	0	(49)	190	0	(190)	0		(190)	0.0%	
4200 Rates	233	250	17	2,561	2,750	189	3,000		439	85.4%	
4205 Water	6	25	19	71	275	204	300		229	23.7%	
4210 Gas	127	125	(2)	404	1,375	971	1,500		1,096	26.9%	
4215 Electricity	168	83	(85)	1,348	917	(431)	1,000		(348)	134.8%	
4220 Alarms	0	0	0	940	1,175	235	3,000		2,060	31.3%	
4225 Waste	0	0	0	41	200	159	250		209	16.6%	
4235 PRS & Other licences	0	0	0	344	0	(344)	0		(344)	0.0%	
4240 Repairs & Maintenance	296	250	(46)	4,161	2,750	(1,411)	3,000		(1,161)	138.7%	
Redcliffe Bay Hall :- Indirect Expenditure	879	733	(146)	10,167	9,442	(725)	12,050	0	1,883	84.4%	0
Net Income over Expenditure	131	29	(102)	1,200	(1,060)	(2,260)	(2,900)				
<u>300 Wyndham Way Toilets</u>											
1150 Toilet Income	51	125	74	1,126	1,375	249	1,500			75.1%	
Wyndham Way Toilets :- Income	51	125	74	1,126	1,375	249	1,500			75.1%	0
4205 Water	44	25	(19)	440	275	(165)	300		(140)	146.5%	
4215 Electricity	156	42	(114)	594	462	(132)	500		(94)	118.9%	
4220 Alarms	0	0	0	1,371	0	(1,371)	0		(1,371)	0.0%	
4240 Repairs & Maintenance	0	83	83	841	913	72	1,000		159	84.1%	
4300 Cleaning Contract	640	1,000	360	6,834	11,000	4,166	12,000		5,166	56.9%	
Wyndham Way Toilets :- Indirect Expenditure	839	1,150	311	10,080	12,650	2,570	13,800	0	3,720	73.0%	0
Net Income over Expenditure	(788)	(1,025)	(237)	(8,954)	(11,275)	(2,321)	(12,300)				

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	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>570 Youth Centre</u>											
4115 Professional Fees	0	0	0	7,332	0	(7,332)	0		(7,332)	0.0%	4,158
4240 Repairs & Maintenance	0	0	0	3,421	2,550	(871)	6,498		3,078	52.6%	3,421
Youth Centre :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,753</u>	<u>2,550</u>	<u>(8,203)</u>	<u>6,498</u>	<u>0</u>	<u>(4,255)</u>	<u>165.5%</u>	<u>7,579</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>(10,753)</u>	<u>(2,550)</u>	<u>8,203</u>	<u>(6,498)</u>				
6000 plus Transfer from EMR	0			7,579							
Movement to/(from) Gen Reserve	<u>0</u>			<u>(3,174)</u>							
<hr/>											
BUILDINGS :- Income	3,073	2,240	(833)	34,040	24,640	(9,400)	26,900			126.5%	
Expenditure	3,550	3,909	359	65,405	58,737	(6,668)	72,998	0	7,593	89.6%	
Net Income over Expenditure	<u>(477)</u>	<u>(1,669)</u>	<u>(1,192)</u>	<u>(31,365)</u>	<u>(34,097)</u>	<u>(2,732)</u>	<u>(46,098)</u>				
plus Transfer from EMR	0			7,578							
Movement to/(from) Gen Reserve	<u>(477)</u>			<u>(23,786)</u>							

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GRANTS											
<u>400 Grants</u>											
4400 Youth Centre Grants	0	0	0	35,000	17,500	(17,500)	35,000		0	100.0%	
4405 Community/Small Grants	1,028	0	(1,028)	41,134	28,619	(12,515)	30,000		(11,134)	137.1%	
4410 Youth/WASP Support	0	0	0	0	0	0	10,000		10,000	0.0%	
4415 Carnival	0	0	0	0	0	0	7,000		7,000	0.0%	
4420 Christmas Lights	45	45	0	17,992	11,950	(6,042)	12,000		(5,992)	149.9%	
4425 Community Transport /NDCT	0	0	0	12,000	11,000	(1,000)	11,000		(1,000)	109.1%	
4430 Citizens Advice/CANS	0	0	0	25,000	25,000	0	40,000		15,000	62.5%	
Grants :- Indirect Expenditure	<u>1,072</u>	<u>45</u>	<u>(1,027)</u>	<u>131,126</u>	<u>94,069</u>	<u>(37,057)</u>	<u>145,000</u>	<u>0</u>	<u>13,874</u>	<u>90.4%</u>	<u>0</u>
Net Expenditure	<u>(1,072)</u>	<u>(45)</u>	<u>1,027</u>	<u>(131,126)</u>	<u>(94,069)</u>	<u>37,057</u>	<u>(145,000)</u>				
GRANTS :- Income	0	0	0	0	0	0	0			0.0%	
Expenditure	1,072	45	(1,027)	131,126	94,069	(37,057)	145,000	0	13,874	90.4%	
Movement to/(from) Gen Reserve	<u>(1,072)</u>			<u>(131,126)</u>							

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TOWN MAINTENANCE & IMPROVEMENT											
<u>531 Bins</u>											
4225 Waste	0	500	500	5,245	5,500	255	6,000		755	87.4%	
4240 Repairs & Maintenance	(440)	0	440	0	440	440	1,000		1,000	0.0%	
9000 Capital - Eq & Asset Purchases	440	0	(440)	704	0	(704)	5,000		4,296	14.1%	
Bins :- Indirect Expenditure	0	500	500	5,949	5,940	(9)	12,000	0	6,051	49.6%	0
Net Expenditure	0	(500)	(500)	(5,949)	(5,940)	9	(12,000)				
<u>532 Street Lights</u>											
4215 Electricity	70	167	97	1,965	1,837	(128)	2,000		35	98.3%	
Street Lights :- Indirect Expenditure	70	167	97	1,965	1,837	(128)	2,000	0	35	98.3%	0
Net Expenditure	(70)	(167)	(97)	(1,965)	(1,837)	128	(2,000)				
<u>533 Bus Shelters</u>											
4240 Repairs & Maintenance	240	240	0	240	240	0	1,000		760	24.0%	
4300 Cleaning Contract	250	250	0	1,798	1,738	(60)	2,000		203	89.9%	
Bus Shelters :- Indirect Expenditure	490	490	0	2,038	1,978	(60)	3,000	0	963	67.9%	0
Net Expenditure	(490)	(490)	0	(2,038)	(1,978)	60	(3,000)				

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<u>534 Benches/Street Furniture</u>											
4240 Repairs & Maintenance	54	54	0	950	950	0	1,000		50	95.0%	
Benches/Street Furniture :- Indirect Expenditure	54	54	0	950	950	0	1,000	0	50	95.0%	0
Net Expenditure	(54)	(54)	(0)	(950)	(950)	(0)	(1,000)				
<u>535 Noticeboards</u>											
4240 Repairs & Maintenance	0	0	0	0	0	0	1,000		1,000	0.0%	
Noticeboards :- Indirect Expenditure	0	0	0	0	0	0	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	0	0	0	0	(1,000)				
<u>536 Trees & Outdoor Environment</u>											
4115 Professional Fees	0	0	0	0	0	0	5,000		5,000	0.0%	
4555 Hedge & Tree Works	0	0	0	0	0	0	3,000	1,200	1,800	40.0%	
4580 Floral Displays & Watering	0	0	0	18,855	18,000	(855)	18,000		(855)	104.7%	
4590 Grounds Maintenance (Glendale)	985	1,250	265	10,835	13,750	2,915	15,000		4,165	72.2%	
4591 Zero Carbon Projects	0	0	0	321	331	10	5,000		4,679	6.4%	
Trees & Outdoor Environment :- Indirect Expenditure	985	1,250	265	30,011	32,081	2,070	46,000	1,200	14,789	67.8%	0
Net Expenditure	(985)	(1,250)	(265)	(30,011)	(32,081)	(2,070)	(46,000)				

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<u>537 Signs</u>											
4150 Copier, Print, Publication	0	0	0	132	0	(132)	0		(132)	0.0%	
Signs :- Indirect Expenditure	0	0	0	132	0	(132)	0	0	(132)		0
Net Expenditure	0	0	0	(132)	0	132	0				
OWN MAINTENANCE & IMPROVEMENT :- Income	0	0	0	0	0	0	0			0.0%	
Expenditure	1,599	2,461	862	41,044	42,786	1,742	65,000	1,200	22,756	65.0%	
Movement to/(from) Gen Reserve	(1,599)			(41,044)							

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ALLOTMENTS											
<u>500 Beach Hill Allotments</u>											
1200 Allotment Income	0	0	0	240	0	(240)	0			0.0%	
Beach Hill Allotments :- Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>240</u>	<u>0</u>	<u>(240)</u>	<u>0</u>				<u>0</u>
Net Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>240</u>	<u>0</u>	<u>(240)</u>	<u>0</u>				
<u>510 North Weston Allotments</u>											
1200 Allotment Income	0	0	0	800	800	0	800			100.0%	
North Weston Allotments :- Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>800</u>	<u>800</u>	<u>0</u>	<u>800</u>			<u>100.0%</u>	<u>0</u>
4240 Repairs & Maintenance	0	0	0	1,140	1,000	(140)	1,000		(140)	114.0%	
9005 Project - NW Allotments work	0	0	0	0	600	600	10,000		10,000	0.0%	
North Weston Allotments :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,140</u>	<u>1,600</u>	<u>460</u>	<u>11,000</u>	<u>0</u>	<u>9,860</u>	<u>10.4%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>(340)</u>	<u>(800)</u>	<u>(460)</u>	<u>(10,200)</u>				
<u>520 Gertie Gales Allotments</u>											
1200 Allotment Income	0	0	0	1,000	1,000	0	1,000			100.0%	
1210 Contribution to Works	0	0	0	668	0	(668)	0			0.0%	
Gertie Gales Allotments :- Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,668</u>	<u>1,000</u>	<u>(668)</u>	<u>1,000</u>			<u>166.8%</u>	<u>0</u>
4240 Repairs & Maintenance	0	0	0	300	300	0	4,000		3,700	7.5%	
Gertie Gales Allotments :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>300</u>	<u>300</u>	<u>0</u>	<u>4,000</u>	<u>0</u>	<u>3,700</u>	<u>7.5%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,368</u>	<u>700</u>	<u>(668)</u>	<u>(3,000)</u>				

Detailed Income & Expenditure by Phased Budget Heading 28/02/2023

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Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
ALLOTMENTS :- Income	0	0	0	2,708	1,800	(908)	1,800			150.5%	
Expenditure	0	0	0	1,440	1,900	460	15,000	0	13,560	9.6%	
Movement to/(from) Gen Reserve	<u>0</u>			<u>1,268</u>							

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Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
OUTDOOR LEISURE											
<u>529 Skate Parks</u>											
1077 Grant Income	48,750	0	(48,750)	98,750	0	(98,750)	0			0.0%	
Skate Parks :- Income	<u>48,750</u>	<u>0</u>	<u>(48,750)</u>	<u>98,750</u>	<u>0</u>	<u>(98,750)</u>	<u>0</u>				<u>0</u>
4599 Third Party Contribution	0	0	0	7,500	0	(7,500)	0		(7,500)	0.0%	
9001 Project - WASP Skate & Wheels	500	0	(500)	10,345	9,845	(500)	60,000		49,655	17.2%	
9002 Project - Merlin Park Pump Tra	0	0	0	2,750	0	(2,750)	0		(2,750)	0.0%	
Skate Parks :- Indirect Expenditure	<u>500</u>	<u>0</u>	<u>(500)</u>	<u>20,595</u>	<u>9,845</u>	<u>(10,750)</u>	<u>60,000</u>	<u>0</u>	<u>39,405</u>	<u>34.3%</u>	<u>0</u>
Net Income over Expenditure	<u>48,250</u>	<u>0</u>	<u>(48,250)</u>	<u>78,155</u>	<u>(9,845)</u>	<u>(88,000)</u>	<u>(60,000)</u>				
<u>530 Play areas</u>											
4240 Repairs & Maintenance	0	0	0	2,290	2,000	(290)	2,000		(290)	114.5%	1,150
4575 Play Area Inspections	1,110	275	(835)	5,128	4,225	(903)	4,500		(628)	114.0%	
9000 Capital - Eq & Asset Purchases	0	0	0	8,117	3,400	(4,717)	15,000		6,883	54.1%	
9002 Project - Merlin Park Pump Tra	0	0	0	0	0	0	60,000		60,000	0.0%	
9003 Project - Slade Road Play area	2,640	2,640	0	10,370	10,370	0	30,000		19,630	34.6%	
9004 Project - Slade Rd Play Field	0	0	0	1,500	1,500	0	5,000		3,500	30.0%	
Play areas :- Indirect Expenditure	<u>3,750</u>	<u>2,915</u>	<u>(835)</u>	<u>27,405</u>	<u>21,495</u>	<u>(5,910)</u>	<u>116,500</u>	<u>0</u>	<u>89,095</u>	<u>23.5%</u>	<u>1,150</u>
Net Expenditure	<u>(3,750)</u>	<u>(2,915)</u>	<u>835</u>	<u>(27,405)</u>	<u>(21,495)</u>	<u>5,910</u>	<u>(116,500)</u>				
6000 plus Transfer from EMR	0			1,150							
Movement to/(from) Gen Reserve	<u>(3,750)</u>			<u>(26,255)</u>							

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	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>605 Lake Grounds</u>											
1077 Grant Income	19,633	0	(19,633)	19,633	0	(19,633)	0			0.0%	
Lake Grounds :- Income	<u>19,633</u>	<u>0</u>	<u>(19,633)</u>	<u>19,633</u>	<u>0</u>	<u>(19,633)</u>	<u>0</u>				<u>0</u>
4115 Professional Fees	0	0	0	285	0	(285)	33,000	9,500	23,215	29.7%	
9006 Project - Lake Grounds Family	1,909	1,909	0	4,183	4,183	0	30,000		25,817	13.9%	
Lake Grounds :- Indirect Expenditure	<u>1,909</u>	<u>1,909</u>	<u>0</u>	<u>4,468</u>	<u>4,183</u>	<u>(285)</u>	<u>63,000</u>	<u>9,500</u>	<u>49,032</u>	<u>22.2%</u>	<u>0</u>
Net Income over Expenditure	<u>17,724</u>	<u>(1,909)</u>	<u>(19,633)</u>	<u>15,166</u>	<u>(4,183)</u>	<u>(19,349)</u>	<u>(63,000)</u>				
<u>607 Economy & Tourism</u>											
4632 Portbury Wharf Reserve Mgt	0	0	0	0	0	0	5,000		5,000	0.0%	
9000 Capital - Eq & Asset Purchases	0	0	0	300	0	(300)	0		(300)	0.0%	
Economy & Tourism :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>300</u>	<u>0</u>	<u>(300)</u>	<u>5,000</u>	<u>0</u>	<u>4,700</u>	<u>6.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>(300)</u>	<u>0</u>	<u>300</u>	<u>(5,000)</u>				
OUTDOOR LEISURE :- Income	68,383	0	(68,383)	118,383	0	(118,383)	0			0.0%	
Expenditure	6,159	4,824	(1,335)	52,768	35,523	(17,245)	244,500	9,500	182,232	25.5%	
Net Income over Expenditure plus Transfer from EMR	<u>62,224</u> <u>0</u>	<u>(4,824)</u>	<u>(67,048)</u>	<u>65,615</u> <u>1,150</u>	<u>(35,523)</u>	<u>(101,138)</u>	<u>(244,500)</u>				
Movement to/(from) Gen Reserve	<u>62,224</u>			<u>66,765</u>							

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Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
TRANSPORT, HIGHWAYS & PARKING											
<u>540 Parking Enforcement Officer</u>											
4610 Highways & Road Safety	0	0	0	18,979	22,040	3,061	40,000		21,021	47.4%	
Parking Enforcement Officer :- Indirect Expenditure	0	0	0	18,979	22,040	3,061	40,000	0	21,021	47.4%	0
Net Expenditure	0	0	0	(18,979)	(22,040)	(3,061)	(40,000)				
<u>609 CCTV</u>											
4160 CCTV Operating costs	0	0	0	11,138	0	(11,138)	10,000		(1,138)	111.4%	
CCTV :- Indirect Expenditure	0	0	0	11,138	0	(11,138)	10,000	0	(1,138)	111.4%	0
Net Expenditure	0	0	0	(11,138)	0	11,138	(10,000)				
TRANSPORT, HIGHWAYS & PARKING :- Income	0	0	0	0	0	0	0			0.0%	
Expenditure	0	0	0	30,117	22,040	(8,077)	50,000	0	19,883	60.2%	
Movement to/(from) Gen Reserve	0			(30,117)							

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Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
NEIGHBOURHOOD PLAN											
<u>600 Neighbourhood & Local Plan</u>											
4115 Professional Fees	0	1,667	1,667	12,528	18,337	5,809	20,000		7,472	62.6%	
4592 Protecting Green Spaces	0	0	0	0	0	0	25,000		25,000	0.0%	
4593 Brackenwood	0	0	0	20,000	20,000	0	20,000		0	100.0%	
Neighbourhood & Local Plan :- Indirect Expenditure	<u>0</u>	<u>1,667</u>	<u>1,667</u>	<u>32,528</u>	<u>38,337</u>	<u>5,809</u>	<u>65,000</u>	<u>0</u>	<u>32,472</u>	<u>50.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(1,667)</u>	<u>(1,667)</u>	<u>(32,528)</u>	<u>(38,337)</u>	<u>(5,809)</u>	<u>(65,000)</u>				
NEIGHBOURHOOD PLAN :- Income	0	0	0	0	0	0	0			0.0%	
Expenditure	0	1,667	1,667	32,528	38,337	5,809	65,000	0	32,472	50.0%	
Movement to/(from) Gen Reserve	<u>0</u>			<u>(32,528)</u>							

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Committee Report

WELLBEING602 Community Hub

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
1077 Grant Income	0	0	0	27,756	58,000	30,244	58,000			47.9%	13,878
Community Hub :- Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,756</u>	<u>58,000</u>	<u>30,244</u>	<u>58,000</u>			<u>47.9%</u>	<u>13,878</u>
4040 Staff Costs - CRF Hub	0	0	0	10,268	0	(10,268)	0		(10,268)	0.0%	7,070
4594 Community Hub - Running costs	0	0	0	35,850	58,000	22,150	58,000		22,150	61.8%	26,659
4595 Community Sports Hub	0	0	0	0	0	0	5,000		5,000	0.0%	
Community Hub :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>46,118</u>	<u>58,000</u>	<u>11,882</u>	<u>63,000</u>	<u>0</u>	<u>16,882</u>	<u>73.2%</u>	<u>33,729</u>
Net Income over Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>(18,362)</u>	<u>0</u>	<u>18,362</u>	<u>(5,000)</u>				
6000 plus Transfer from EMR	0			33,729							
6001 less Transfer to EMR	0			13,878							
Movement to/(from) Gen Reserve	<u>0</u>			<u>1,489</u>							

604 Tea & Tech

1077 Grant Income	0	0	0	950	0	(950)	0			0.0%	
1081 Tea & Tech Income	29	0	(29)	105	0	(105)	0			0.0%	
Tea & Tech :- Income	<u>29</u>	<u>0</u>	<u>(29)</u>	<u>1,055</u>	<u>0</u>	<u>(1,055)</u>	<u>0</u>				<u>0</u>
4600 Tea & Tech Expenditure	21	0	(21)	381	0	(381)	0		(381)	0.0%	
Tea & Tech :- Indirect Expenditure	<u>21</u>	<u>0</u>	<u>(21)</u>	<u>381</u>	<u>0</u>	<u>(381)</u>	<u>0</u>	<u>0</u>	<u>(381)</u>		<u>0</u>
Net Income over Expenditure	<u>8</u>	<u>0</u>	<u>(8)</u>	<u>674</u>	<u>0</u>	<u>(674)</u>	<u>0</u>				

Detailed Income & Expenditure by Phased Budget Heading 28/02/2023

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Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>606 Health & Wellbeing (PWP)</u>											
9007 Project - Brackenwood, ASB	(11)	0	11	12,329	10,000	(2,329)	10,000		(2,329)	123.3%	
9013 Residents Welfare Fund	1,830	0	(1,830)	1,830	0	(1,830)	0		(1,830)	0.0%	
Health & Wellbeing (PWP) :- Indirect Expenditure	<u>1,819</u>	<u>0</u>	<u>(1,819)</u>	<u>14,159</u>	<u>10,000</u>	<u>(4,159)</u>	<u>10,000</u>	<u>0</u>	<u>(4,159)</u>	<u>141.6%</u>	<u>0</u>
Net Expenditure	<u>(1,819)</u>	<u>0</u>	<u>1,819</u>	<u>(14,159)</u>	<u>(10,000)</u>	<u>4,159</u>	<u>(10,000)</u>				
<u>610 Wellbeing Co-Ordinator</u>											
1077 Grant Income	0	0	0	58,000	0	(58,000)	0			0.0%	
Wellbeing Co-Ordinator :- Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>58,000</u>	<u>0</u>	<u>(58,000)</u>	<u>0</u>				<u>0</u>
4041 Staff Costs - Wellbeing Co-ord	2,380	0	(2,380)	8,505	0	(8,505)	0		(8,505)	0.0%	
Wellbeing Co-Ordinator :- Indirect Expenditure	<u>2,380</u>	<u>0</u>	<u>(2,380)</u>	<u>8,505</u>	<u>0</u>	<u>(8,505)</u>	<u>0</u>	<u>0</u>	<u>(8,505)</u>		<u>0</u>
Net Income over Expenditure	<u>(2,380)</u>	<u>0</u>	<u>2,380</u>	<u>49,495</u>	<u>0</u>	<u>(49,495)</u>	<u>0</u>				
WELLBEING :- Income	29	0	(29)	86,811	58,000	(28,811)	58,000			149.7%	
Expenditure	4,221	0	(4,221)	69,164	68,000	(1,164)	73,000	0	3,836	94.7%	
Net Income over Expenditure plus Transfer from EMR	<u>(4,192)</u> 0	<u>0</u>	<u>4,192</u>	<u>17,647</u> <u>33,729</u>	<u>(10,000)</u>	<u>(27,647)</u>	<u>(15,000)</u>				
less Transfer to EMR	0			13,878							
Movement to/(from) Gen Reserve	<u>(4,192)</u>			<u>37,498</u>							

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Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
COMMUNICATIONS											
<u>601 Town Events</u>											
1080 Jubilee event-Donations rec'd	0	0	0	1,757	0	(1,757)	0			0.0%	
Town Events :- Income	0	0	0	1,757	0	(1,757)	0				0
4117 Donations Given	0	0	0	1,757	0	(1,757)	0		(1,757)	0.0%	
4620 Event Costs	700	700	0	17,244	17,245	1	20,000	4,750	(1,994)	110.0%	
Town Events :- Indirect Expenditure	700	700	0	19,002	17,245	(1,757)	20,000	4,750	(3,752)	118.8%	0
Net Income over Expenditure	(700)	(700)	0	(17,244)	(17,245)	(1)	(20,000)				
<u>608 Communications</u>											
4075 Web Site	50	125	75	5,062	1,375	(3,687)	1,500		(3,562)	337.5%	
4100 Marketing/Publicity & Adverts	43	1,292	1,249	3,740	14,212	10,472	15,500		11,760	24.1%	
4620 Event Costs	0	0	0	35	0	(35)	1,000		965	3.5%	
Communications :- Indirect Expenditure	93	1,417	1,324	8,838	15,587	6,749	18,000	0	9,162	49.1%	0
Net Expenditure	(93)	(1,417)	(1,324)	(8,838)	(15,587)	(6,749)	(18,000)				
COMMUNICATIONS :- Income	0	0	0	1,757	0	(1,757)	0			0.0%	
Expenditure	793	2,117	1,324	27,839	32,832	4,993	38,000	4,750	5,411	85.8%	
Movement to/(from) Gen Reserve	(793)			(26,082)							

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Committee Report

	Current Month Actual	Current Month	Current Month	Year To Date Actual	Year To Date Budget	Year To Date	Total Annual Budget	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	71,897	2,275	(69,622)	1,105,901	906,172	(199,729)	909,467			121.6%	
Expenditure	52,320	52,498	178	898,976	827,852	(71,124)	1,268,672	20,100	349,596	72.4%	
Net Income over Expenditure	<u>19,577</u>	<u>(50,223)</u>	<u>(69,800)</u>	<u>206,925</u>	<u>78,320</u>	<u>(128,605)</u>	<u>(359,205)</u>				
plus Transfer from EMR	0			48,947							
less Transfer to EMR	37,830			51,708							
Movement to/(from) Gen Reserve	<u>(18,253)</u>			<u>204,164</u>							

<u>Group</u>	<u>Original Cost</u>	<u>Current Value</u>	<u>Insurance Value</u>
Allotments	3,940.80	3,940.80	3,940.80
Building contents/equipment	199,055.67	199,055.67	199,055.67
Buildings	1,477,262.14	2,527,388.14	3,103,386.14
Bus Shelters	100,006.90	100,006.90	100,006.90
Dog Bins	1,334.90	1,334.90	1,334.90
Grit Bins	1,696.00	1,453.15	1,453.15
Land	20,000.00	20,000.00	20,000.00
Litter Bins	351.85	351.85	351.85
Noticeboards & Signs	6,039.74	6,039.74	6,039.74
Other	32,587.95	32,587.95	32,587.95
Playing Field items	158,366.84	158,366.84	158,366.84
Public Seats	25,149.92	25,149.92	25,149.92
Street Art	1,000.00	1,000.00	1,000.00
Street Lights	9.00	9.00	9.00
TOTAL	<u>2,026,801.71</u>	<u>3,076,684.86</u>	<u>3,652,682.86</u>

ASSETS ACQUIRED BETWEEN 01/04/2022 AND 28/02/2023

<u>Acq. Date</u>	<u>Asset Code</u>	<u>Description</u>	<u>Original Cost</u>	<u>Current Value</u>	<u>Insurance Value</u>
01/04/2022	OT04	Steel artwork on Muse Shop Railings	300.00	300.00	300.00
12/04/2022	BC67	Aluminium Door Screen - NWWH	2,090.00	2,090.00	2,090.00
22/04/2022	PE34	Dinosaur spring Rider - Stegosaurus	482.05	482.05	482.05
22/04/2022	PE35	Recycled bench seat 1.8m wide - brown	473.50	473.50	473.50
22/04/2022	PE36	Dinosaur spring rider - Stegosaurus	482.05	482.05	482.05
22/04/2022	PE37	Dinosaur spring rider - T Rex	454.76	454.76	454.76
22/04/2022	PE38	Recycled Bench seat 1.5m wide- Rainbow	432.00	432.00	432.00
19/09/2022	BC64	Storage unit	681.75	681.75	681.75
01/11/2022	LA01	Brackenwood	20,000.00	20,000.00	20,000.00
14/11/2022	BC62	IT Eq-DELL Latitude Laptop for Comms Mgr	846.07	846.07	846.07
14/11/2022	BC63	IT Eq-DELL Latitude Laptop for Enquiries	587.41	587.41	587.41
17/11/2022	BC65	Access Control + CCTV - FH	4,785.44	4,785.44	4,785.44
23/11/2022	BC66	Flagpole box kit + Flag	456.67	456.67	456.67
07/12/2022	GB09	Grit Bin x 3 200L 250kg	263.85	263.85	263.85
01/01/2023	BC69	Access control & CCTV - RBH	2,937.23	2,937.23	2,937.23
06/01/2023	BC68	Access control & CCTV - NWWH	2,937.23	2,937.23	2,937.23
16/01/2023	GB10	200L Grit bins x 5	439.75	439.75	439.75
28/02/2023	PE39	Hex Tower Net	550.00	550.00	550.00
28/02/2023	PE40	Basket swing	800.00	800.00	800.00
28/02/2023	PE41	Trim Trail	2,100.00	2,100.00	2,100.00
28/02/2023	PE42	Hex Frame	5,000.00	5,000.00	5,000.00
28/02/2023	PE43	Monkey Bars	350.00	350.00	350.00
28/02/2023	PE44	7m Stainless Slide	2,550.00	2,550.00	2,550.00
28/02/2023	PE45	Rubber safety mats	1,334.00	1,334.00	1,334.00
		TOTAL	<u>51,333.76</u>	<u>51,333.76</u>	<u>51,333.76</u>

MOVEMENT TO EMR FOR YEAR END 31ST MARCH 2023

Cost Centre	Account Code	EMR	Amount	Reason
			£	
120 - Admin	1078 - CIL Receipts	327	37,830	Restricted Reserve - CIL Money
529 - Skate Park	1077 - Grants received	331	98,750	Restricted Reserve - Grants received for Skate park
604 - Tea & Tech	1077 - Grants received	332	Balance remaining of £950	Restricted Reserve - Grant for Tea & Tech
610 - Wellbeing	1077- Grants received	333	Balance remaining of £58,000	Restricted Reserve - Grant for Wellbeing Co-Ordinator

RECOMMENDED VIREMENTS

Cost Centre	Account code	Amount	To : Cost centre & Account code	Reason
		£		
120 - Admin	4090 - Memberships	500	610 - Wellbeing 4601 - Wellbeing support expenditure	Surplus in Membership budget that can be used to support Wellbeing activities
400 - Grants	4405 - Community Grants	10,000	606 - Wellbeing 9013 - Residents Welfare Fund	Allocate money not allocated in Grants budget to support Residents in the Cost of living crisis from 2022-23 budget.