

Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078

www.portishead.gov.uk



Councillors Present:

- Councillor Ben Aldridge (Chair)
- Councillor Paul Gardner (Vice Chair)
- Councillor Janet Davey
- Councillor Patricia Sterndale
- Councillor Sue Mason
- Councillor Tina Mason
- Councillor Paul Churchill (not committee member)

Staff Present:

- Sharon Sherborne – Deputy Clerk
- Julie Martin – Office Manager

Councillor Robert Cartwright attended the meeting in person as a member of the public sitting in the public gallery and Mrs Morrissey joined the meeting online.

Chairmans Welcome

The Chairman welcomed everyone to the meeting. He explained that there were no fire drills planned and asked speakers to both introduce themselves and use the microphones provided. Councillor Tina Mason was attending but would not take part in voting on matters before the committee.

CM2345 Apologies for absence

Apologies from Councillor Shepperdson were noted and accepted.

CM2346 Declaration of Councillors' interests and requests for dispensations (Chairman)

Members declare any disclosable pecuniary (financial) and other interests re. items on the agenda as required by the council's Code of Conduct, Standing Orders, and Localism Act 2011.

Councillor Aldridge gave a declaration of interest in respect to the skate park at the Lake Grounds on which he would provide an update in his chairman update report.

CM2347 To receive the Chairman's verbal update report:

Platinum Jubilee celebrations: just under 6 weeks away. Two events taking place:

- Flower show field on Friday 3rd June between 1.00pm and 8pm. Thirty-four stalls are coming, and further stalls will be serving refreshments. Publicity will be going out early May after the bank holiday, but it is already on social media. All age groups will be catered for, including families: face painting and a Punch and Judy show. First aid for the event needs to be arranged and as there are only currently twelve volunteers, members were encouraged to volunteer.
- Jubilee Beacon Lighting on Thursday 2nd June at 9.30pm. This has been booked with North Somerset Council, who own the land. Organisers will be speaking to the Lido café, cricket club and Lake Café to see if they would like to help out. The lighting of the beacon is being led by the scouts and the Town Council are helping to facilitate their event.
- Lake Grounds Skate Park. Planning permission had been submitted but needs to be validated and put on North Somerset Council's planning system. Councillor Aldridge praised the Skatepark Group who have raised just over £26k in the first tranche of fundraising. The site is still open to receive donations. Councillor Mason referred to a previous meeting and asked to have sight of the planning application. She further congratulated the team on the significant amount of money raised.

- **Business Voucher Scheme:**
Vouchers were available from North Somerset Council for eligible businesses in the town to help them start up and stabilise. The scheme is open for applications until 29th April 2022. Councillor Aldridge agreed to contact Portishead Chamber of Commerce to ensure they and their associates were aware of the scheme.
- **Mews Sculpture (birds):**
Last weekend the final section of the Mews sculpture was erected, an official opening and plaque will be arranged by Councillor Davey. Councillor Aldridge thanked everyone concerned.

CM2348 Public participation relating to meeting agenda items

Mr Bob Cartwright (councillor) spoke in connection with:

- The community fridge planning application. He urged the Town Council to support the application, which is believed to be presented to the Planning committee next month.
- Business fund for local companies: he attended last week's Easter fayre. He asked if the Town Council could support local businesses by making use of empty shops in the High Street by offering a reduced rental rate.

CM2349 Portishead in Bloom Update

Jane Pagano the Vice Chairman of Portishead in Bloom gave an update from October 2021:

- Portishead won gold and the trophy is in the cabinet at the Folk Hall.
- Thirteen beds in Portishead (Nore Park drive, allotments, Orchard Close) maintained by residents were awarded a certificate.
- Rodmoor Gardens attained five stars and Jubilee Park who entered for the first time attained four stars.
- Sarah Tynan won the Southwest business award and this year other businesses including The Ship will be entered. These will be judged in July 2022.
- Volunteers have been busy all through the winter, they have painted forty-two tubs on the High Street: two trees have been planted (one Maple on Albert Road and a Mulberry in nuttury area just below Rodmoor gardens). They have two trees to plant at a location to be determined.
- Portishead-in-Blooms biggest project at the moment has been the flower bed on Albert Road that has been replanted with pollinators to attract bees. There is also a bee hotel.
- The volunteers next project starts this week on Rodmoor gardens. They plan to minimise the bedding plants and introduce more sustainable plants. For Portishead-in-Blooms 25th anniversary they have commissioned a sculpture of leaves to go into the central part of this garden.
- The Southwest judging will take place in July. There are two competitions, the Southwest in Bloom and Portishead has been nominated for Britain in Bloom National finals (date to be advised). The results will be announced in October. She called for help as there is lots of work to be done.
- Thanks was expressed to the Town Council for supplying the paint to Portishead-in-Bloom. Jane understood that the carousels were being painted in May before the summer baskets are hung. It was understood that there was other painting to be undertaken: a couple of bins at Rodmoor gardens, seats by Albert Road, bollards by Folk Hall and its car park, bollards and railings around cabstand, cycle racks outside of the Poacher.
- Graffiti has been removed from the hoarding on Harbour Road opposite the Posset Cup.
- Portishead-in-Bloom will run its open gardens weekend on 11th and 12th June. Fifteen gardens will open to members of the public.
- Flower tubs will be emptied on 22nd May and refilled on 26th May.
- The flags along the high street should be erected from 22nd May onwards.

- The big picnic will take place in Jubilee Park on 23rd July. This is a free event with local choir groups and games for the community.
- Thanks was given to the Town Council for its support and for paying the watering costs to help keep the flowers looking good.
- Jane asked if it would be possible to bring the judges into the Heritage Centre on the day they visit. She will advise of the date when it is known.
- Jane will provide a map of the judging route to help with the preparation.
- The complimentary plants from North Somerset Council, which have yet to be made available are red/white/blue, but she plans to plant these by the bell and in the town garden.

Councillor Aldridge thanked Jane and her team of volunteers for their help, which is very much appreciated.

CM2350 Portishead Town Council Grant Award Scheme 2022 (Chairman)

The meeting considered the following Grant Award documentation for 2022: -

- **Grants Application Form at Appendix 7a** – Amendments include dates updated, logo updated, where Portishead Town Council is mentioned (PTC) has been added. Paragraph added - If your grant is approved, once payment has been made, we will be in touch with a short feedback form for you to complete, this helps us assess the impact of your Community Grant and how it has benefitted your Group/Organisation.
- **Guidance notes at Appendix 7b** - Paragraph added - If your grant is approved, once payment has been made, we will be in touch with a short feedback form for you to complete, this helps us assess the impact of your Community Grant and how it has benefitted your Group/Organisation.
- **Grant feedback form at Appendix 7c** – New form for 2022
- **Grant Award Process – Flowchart at Appendix 7d** - Dates update

A discussion took place regarding this being more user friendly, the eligibility is better explained, the level of feedback required is stipulated (including photos and videos showing how it has benefitted residents) and the change in processing date. Special thanks were given to Nicky and her team.

RESOLVED THAT

The Town Council accepts the Grant Award documentation for 2022 as detailed in Appendix 7a, 7b, 7c and 7d.

CM2351 Improving Play Spaces Fund (Chairman / Vice Chairman)

The meeting considered Portishead Town Council making a grant application to North Somerset Council under the Improving Play Spaces Fund. A discussion took place regarding the maximum match funding of £20k per town. It was understood that the timelines were tight, but it was felt that a bid could be made for adding equipment at the Lake Grounds. Applications would need to be submitted before 30th June and if funding is allocated it would need to be delivered by the end of March 2023.

RESOLVED THAT

Officers working with Councillors Aldridge and Gardner, along with a Town Council officer, explore options for Improving Play Spaces Funding for enhancements to current and future Town Council play and similar areas; and make an application to North Somerset Council for funding on behalf of the Town Council.

CM2352 Draft North Somerset Pharmaceutical Needs Assessment (PNA) 2022-25

The meeting understood that consultation was open from the North Somerset Health and Wellbeing Board who must publish a Pharmaceutical Needs Assessment (PNA) which details current and planned pharmacy provision in the area. As a statutory consultee the Town Council has been asked to comment on the draft and further details could be found <https://n-somerset.inconsult.uk/PNA22/consultationHome> The consultation is open until 13 June 2022.

A discussion took place regarding a Working Party forming, including that of volunteers (as per the committees Terms of Reference) to respond to the consultation. Nominees included Councillor Davey and Tina Mason.

Recommendation:

That the Committee appoint a Working Party consisting of Councillors Davey and Tina Mason to respond to the draft North Somerset Pharmaceutical Needs Assessment.

CM2353 Portishead Wellbeing Partnership (Chairman)

The meeting considered a funding offer of £58,000 (salary costs) from North Somerset Council towards a place-based Wellbeing Partnership Co-ordinator in support of the Portishead Wellness Partnership (PWP) work. It is to build upon the work done in the communities during the pandemic. North Somerset Council is offering an opportunity to enhance the capacity to develop a wellbeing partnership approach. The funding available, secured from Central Government, would enable each location to fund a Wellbeing Partnership Co-ordinator for up to 2 years.

It was understood that all towns have been invited to take part and a draft proposed job description had already been circulated to members ahead of the meeting. There is no contribution required from the Town Council, but it does need to go to full council on 17th May. Whilst there was no deadline for the Town Council to accept the grant funding, a memo of intent would be sent to North Somerset Council prior to the May Town Council meeting.

Recommendation:

That the committee recommends to full Council in May the acceptance of the salary funding offer from North Somerset Council for a Wellbeing Partnership Co-ordinator.

CM2354 Holocaust Memorial Tree (Chairman)

The meeting debated the delays of planting the Holocaust Memorial tree in the precinct and understood that the Holocaust Memorial Day Group North Somerset (HMDNS) has approached the Town Council with a view to an alternative location. Alternative locations for the tree were discussed including that of the Town Garden by the library, which is currently leased by North Somerset Council to Portishead in Bloom. Councillor Aldrige would consult with North Somerset Council and the Holocaust memorial group to see if this was an acceptable location. A discussion took place regarding the removal of the disabled bays near to the Town garden.

Recommendation:

To consult with the Holocaust memorial group and North Somerset Council regarding planting the Holocaust memorial tree in the Town Garden.

CM2355 To Consider and approve the minutes to the last meeting (Chairman):

The meeting considered the draft Minutes for its meeting held on 10th March. Reference was made to Black Down Park Road under Minute number CM2331. This will be amended to read Blackdown Road park.

RESOLVED

The Community Matters Minutes of 10th March 2022, subject to the replacement of Black Down Park Road under Minute number CM2331 with Blackdown Road park, were approved and accepted as a true record. The Minutes would be duly signed by Councillor Aldridge.

CM2356 **Date of the next meeting:** 26th May 2022

Meeting closed 8.52pm

Signed: Cllr Ben Aldridge – Chairman

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