



Portishead Town Council

The Folk Hall, 95 High Street, Portishead, BS20 6PR Tel: 01275 847078 www.portishead.gov.uk

Summons & Notice

for the Community Matters Committee Thursday 26th January 2023 at 7.30pm

Thursday 19 January 2023

To: All Members of the Portishead Town Council Community Matters Committee

Councillors Ben Aldridge (Chair), Paul Churchill (Vice-Chair), Robert Cartwright, Janet Davey, Simon Faulkner, Tanya Slatter, Patricia Sterndale, Paul Gardner.

Dear Councillor

You are summoned to a meeting of the Portishead Town Council Community Matters Committee at The Folk Hall, 95 High Street, on Thursday 26th January 2023 at 7.30pm. The meeting will consider the items set out below.

Yours sincerely

W. Coulter

Wendy Coulter
Town Clerk

- This meeting will be recorded and published with a link from the Council website, except for confidential or exempt items, which may need to be considered in the absence of the press and public
- To attend in person:
 - Residents are welcome to join the meeting in person at the Folk Hall, Portishead
 - Please book in advance by emailing enquiries@portishead.gov.uk
 - It would be appreciated if you would continue to wear masks when walking around and standing up in the building, except when you are speaking during public participation.
- To attend via Zoom:
Meeting ID: 953 0020 0301
Passcode: 160358
Join Zoom Meeting <https://zoom.us/j/95300200301?pwd=Rkx2eEdicHFzbzNyVXYxdE9pZnk4Zz09>
Phone 0203 481 5240 United Kingdom

Agenda:

1. **Chairmans Welcome** (Chairman)
2. **Apologies for absence** (Town Clerk)
3. **Declaration of Councillors' interests and requests for dispensations** (Chairman)
Members declare any disclosable pecuniary (financial) and other interests re. items on the agenda as required by the council's Code of Conduct, Standing Orders, and Localism Act 2011.
4. **To receive the Chairman's verbal update report:**
 - 4.1 Skate Park update
 - 4.2 New Play Equipment update
5. **Public participation relating to meeting agenda items**
If you would prefer to submit questions in advance, please email enquiries@portishead.gov.uk
6. **Minutes of the previous meeting (Chairman):**
Members to consider and approve the Minutes of the committee meeting held on 15th December 2022 as a true record – attached.
Recommendation: for the Chairman to sign the Minutes as a true record.
7. **Grant Applications**
 - a. To consider the following grant applications:
2494 (Portishead) RAF Air Cadets (RAFAC): To consider a grant application made by (Portishead) RAF Air Cadets (RAFAC) totalling £3,000 (three thousand pounds) to support getting 'back on the road' the 17-seater Squadron-branded Ford Transit Minibus, that was SORN for over 2 years since the Covid19 lock downs.

The Grants Working Party considered and approves the application.
 - b. To note the following:
Update from Katina James – **Portishead Parent** post grant awarded CM Dec 15th . Katina has agreed to give a 10/15 min update on her work with Portishead Parent in the community. <https://portisheadparent.co.uk/>
8. **Schools Term Dates Consultation**
[School Term Dates 2024/25](#)
The North Somerset Council is an employer and is required to set school term dates for the school year. The agreed dates will apply to community, voluntary controlled, community special schools and maintained nursery schools. The governing body in foundation and voluntary aided schools and the academy trust in academies and free schools can set their own term dates. For the 2024/2025 academic year North Somerset Council is consulting on a 195 day model where the 5 in service training days will be taken within these dates. North Somerset Council has spoken to neighbouring authorities to make sure the consultation is on similar dates.

Open from 09 Jan 2023 to 17 Feb 2023

Recommendation: To nominate 2 Councillors from Portishead Town Council to formulate a response to the consultation and submit on behalf of the Town Council.
9. **Community Fund – Application Process**
To consider an application process for the Community Fund and to agree to release the remaining funds from the Grant Fund 2022/2023 to assist with the Cost of Living Crisis (Community Fund). Report attached.

Recommendations: The creation of the Community Support Fund for 2023/2024 be noted.

That the remaining funds from grants budget 2022/2023 be released to provide funds to assist with relief from cost-of-living crisis for Portishead Residents.

That the Criteria and Process by which Community Support funding can be released and allocated be approved.

That a Working Group, supported by the Wellbeing Co-ordinator and Town Clerk be set up to approve the release of funding.

10. Carbon Reduction Plan

To note an update report on the progress of a Carbon Reduction Plan for Portishead Town Council and to give approval for the application of grants – attached.

Recommendation: To give approval for officers to start the process of applying for grant funding.

11. Noticeboard for Village Quarter

To consider a report requesting that a noticeboard be positioned in the Village Quarter.

Permission would need to be sought from landowners.

The Town Council has noticeboards in storage which could be repurposed. Report attached.

Recommendation: That a noticeboard be sited in the Village Quarter

That an existing noticeboard, held in storage be repurposed.

That permission to install the noticeboard be sought from the landowners.

12. Date of next meeting:

Thursday 23rd February 2023 at 7.30pm.

13. Exclusion of the Public and Press:

Under the Public Bodies (Admissions to Meetings) Act 1960 Members of the public and press are required to leave the meeting at item 14 due to the item being a confidential matter – Transfer of Beach Hill Allotments.

Recommendation:

That Councillors agree to exclude the public and press.

CONFIDENTIAL ITEMS

14. Beach Hill Land

To consider progressing proposals to accept transference of land at Beach Hill, Portishead as a statutory Allotment Site. Report attached under separate cover for Town Councillors only.

Recommendation:

To progress accepting transference of land at Beach Hill to its allotment stock holding and cover the associated legal costs.

The Chairman will close the meeting.

Portishead Town Council

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Minutes of Community Matters Committee Meeting Thursday 15 December 2022 at 7.00 pm

This was a Hybrid meeting to enable community participation.

Committee Members Present:

Councillors Benjamin Aldridge (Chairman), Janet Davey, Simon Faulkner, Paul Gardner and Patricia Sterndale.

Councillors in attendance

Sue Mason (Online)

Robert Bull (In person)

Officers Present: W Coulter (Town Clerk, Cameras and IT and minutes)

Members of the Public Present

None

Welcome by the Chairman

The Chairman welcomed Councillors to the meeting.

CM2421 Apologies for Absence

Apologies for absence were received from Councillors Paul Churchill (Vice Chairman) and Tanya Slatter.

CM2422 Declarations of interests and requests for dispensation

Members must declare any disclosable pecuniary (financial) and other interests regarding items on the Agenda; as required by the Council's Code of Conduct, Standing Orders and Localism Act 2011.

Councillor B Aldridge declared a personal interest in Item 4.1 Skate Park update as he a member of WASP.

CM2423 Chairman's verbal update report

The Chairman gave a verbal update on the following items:

Skate Park Update:

Planning permissions have been confirmed, still waiting for confirmation of final grant funding from the National Grid, all other funding has been confirmed. A final report will be submitted to full Council in January 2023 to finalise funding and confirm start dates for construction.

New Play Equipment update:

The Town Council was awarded an additional £20,000 to pay for new play equipment. At a meeting on Friday 2 December at Merlin Park consideration was given to items of equipment to be installed.

An email has been submitted to North Somerset Council to confirm the equipment to be installed, including goal posts. The pitch will be created behind the playground. Damaged tiles will be replaced.

The carpark area where the rain water collects will be rectified in the new year. A French drain will be installed which will allow the water to soak away. The date for the installation of the new equipment has not yet been confirmed.

CM2424 Public Participation

There were no members of the public present at the meeting.

CM2425 Minutes of the last meeting

It was proposed by Councillor B Aldridge and seconded by Councillor J Davey that the Minutes of the meeting held on 24th November 2022 be agreed by Councillors and signed by the Chairman as a correct record.

A vote was taken which was unanimous.

RESOLVED: That the Minutes of the meeting held on 24th November 2022 be signed by the Chairman as a correct record.

CM2426 Grant Applications

Gertie Gales Allotments (£1,027.50)

Members considered a grant application from Gertie Gales Allotments for £2055 for a new shed. It was noted that the Grant Working Party had recommended £1,027.50 be paid directly to Avon Sheds on receipt of the invoice. The amount is 50% of £2055 which was the total cost of the shed.

It was further noted that the Grant Working Party recommended that there would be no further grant awarded or loan provided towards the cost of this project from Portishead Town Council.

It was proposed by Councillor P Sterndale and seconded by Councillor S Faulkner that the Grant Working Party's recommendations be approved that

£1,027.50 be paid directly to Avon Sheds on receipt of the invoice. The amount is 50% of £2055 which was the total cost of the shed. There would be no further grant awarded or loan provided towards the cost of this project from Portishead Town Council.

A vote was taken which was unanimous in favour.

Resolved: that £1,027.50 be paid directly to Avon Sheds on receipt of the invoice. The amount is 50% of £2055 which was the total cost of the shed. There would be no further grant awarded or loan provided towards the cost of this project from Portishead Town Council.

GWAAC (£5,000)

Members considered a grant application made by Great Western Air Ambulance Charity for £5,000 to support lifesaving operational missions across North Somerset and beyond.

It was noted that the Grant Working Party had considered the grant and recommended that £5,000 be awarded to GWAAC. It was further noted that the Grant Working Party requested that GWAAC apply to all local councils in the North Somerset area they serve for assistance for grant funding towards the running of this life saving service.

It was proposed by Councillor B Aldridge and seconded by Councillor S Faulkner that £5,000 be awarded to GWAAC and that GWAAC apply to all local councils in the North Somerset area they serve for assistance for grant funding towards the running of this life saving service.

A vote was taken which was unanimous in favour.

RESOLVED: that £5,000 be awarded to GWAAC and that GWAAC apply to all local councils in the North Somerset area they serve for assistance for grant funding towards the running of this life saving service.

Portishead Parent (Website) (£988)

Members considered a grant application from Portishead Parent for a grant of £988 towards the running of the Portishead Parent Website which provides a single point of contact for parents living in Portishead to find everything they are looking for.

It was noted that the Grant Working Party recommended that the grant of £988 be awarded.

Members suggested that the Portishead Parent website could link into other local information websites. It was agreed that this would be suggested to Portishead Parent.

It was proposed by Councillor J Davey and seconded by Councillor B Aldridge that a grant of £988 towards the running of the Portishead Parent Website which provides a single point of contact for parents living in Portishead to find everything they are looking for be awarded.

A vote was taken which was unanimous in favour.

RESOLVED: that a grant of £988 towards the running of the Portishead Parent Website which provides a single point of contact for parents living in Portishead to find everything they are looking for be awarded.

Members thanked the Grants Working Group for all their hard work and dedication in relation to considering grants over the year and to the Officers for their work, for the Town Clerk for her guidance and in particular Mrs N Milnes for her hard work and support.

CM 2427 Lake Grounds Play Area – Painting the Existing Play Equipment

Members considered delegating to Officers to spend up to £1400 to renovate and paint the existing play equipment at the Lake Grounds Play Area. It was noted that the existing play equipment required minor maintenance but would benefit from re-painting to brighten up the Play Area to enhance the new equipment being installed by the Town Council. Quotes were being sought in line with Financial Regulations. However to seed up the process it was requested that Officers be given delegated authority to action the works required.

The Chairman explained that North Somerset Council who had previously managed the Lake Grounds Play Area were unable to provide any funding to the Town Council to assist with the renovations.

It was therefore proposed by Councillor B Aldridge and seconded by Councillor J Davey that delegation be given to Officers to spend up to £1400 to renovate and paint the existing play equipment at the Lake Grounds Play Area and that quotes would be sought in line with Financial Regulations.

A vote was take which was unanimous in favour.

RESOLVED: That delegation be given to Officers to spend up to £1400 to renovate and paint the existing play equipment at the Lake Grounds Play Area and that quotes would be sought in line with Financial Regulations.

CM2428 Carbon Reduction Plan

Members considered and discussed a Carbon Reduction Plan for Portishead Town Council to align with targets already introduced by North Somerset Council.

Members noted that there was work to be done on the report and action plan and it was suggested that 2 members of the Town Council work with

officers to formalise a working plan which would be brought back to the Committee in February with recommendations for full Council.
Councillors Simon Faulkner and Sue Mason volunteered to assist.

It was proposed by Councillor B Aldridge and seconded by Councillor J Davey that Councillors Simon Faulkner and Sue Mason would work with officers to formalise a working plan which would be brought back to the Committee in February with recommendations for full Council.
A vote was taken which was unanimous in favour.

RESOLVED: That Councillors Simon Faulkner and Sue Mason would work with officers to formalise a working plan which would be brought back to the Committee in February with recommendations for full Council.

CM2429 Physical Activity Questionnaire

Members noted that with reference to Minute No CM2407, the physical activity questionnaire had been completed. Members were asked to approve the response to the questionnaire prior to it being returned by 17th December 2022.

Members thanked Councillor S Faulkner and the Deputy Clerk for putting together the response.

It was proposed by Councillor B Aldridge and seconded by Councillor S Faulkner that the Committee approve the response to the Physical Activity Questionnaire to be returned by 17th December 2022.

A vote was taken which was unanimous in favour.

RESOLVED: that the Committee approve the response to the Physical Activity Questionnaire to be returned by 17th December 2022.

CM2430 Date of the next meeting:

The date of the next meeting was noted Thursday 26th January 2023 at 7.30pm.

The Chairman closed the meeting at 7.43pm.



PORTISHEAD TOWN COUNCIL

Cost of Living Crisis – Community Support Report

Produced For: Community Matters Committee

Date of Report: Wednesday 18 January 2023

Summary of Key Issues:

To note the creation of the Community Support Fund.

To consider the release of remaining funds from grants budget 2022/2023 to provide funds to assist with relief from cost-of-living crisis for Portishead Residents.

To approve the Criteria and Process by which Community Support funding can be released and allocated.

Current Situation:

Portishead Town Council has recognised that there is a need in Portishead to provide assistance to help with the cost of living crisis.

To this end, £100,000 has been included in the 2023/2024 Budget to create a Community Support Fund. However, this fund will not be available until 1st April 2023.

There is approximately £10,000 remaining in the Budget 2022/2023 from the Grants Budget.

To set up a Working Group to consider the release of funds from the Community Support Fund.

Release of funds from Grant Budget 2022/2023

Recent reports submitted to the Town Council via Citizens Advice Bureau, the Town Councils Hub Facilitator and other wellbeing related organisations have highlighted that there is an urgent need to provide funding to support local Portishead residents and families. Funding is needed immediately.

Therefore, it is suggested that the Town Council could release the remaining Grant Monies left from the 2022/2023 Budget to support the need for funding until the main Community Support Fund can start on 1st April 2023.

Criteria and Process to release Community Support Funding

Town and Parish Council's have certain rules and laws which they must abide by when awarding funding. These rules and laws will apply for the Community Support Funding.

Attached are 2 documents.

The first document – **Community Support Criteria**; provides a brief list of the criteria that an organisation will have to abide by in order to secure funding for Community Support. It has been made brief to allow for as many organisations to apply as possible, to reach out and support as many people of Portishead that require support.

The second document – **Community Support Guidance**; is a brief guide for the Working Group who it is suggested will decide upon the allocation the funds.

The Process for the release of funds would be:

Local Organisations are supported by the Wellbeing Co-ordinator to make an application for funding to the Town Council.

The Community Support Funding Working Group access the application and in consultation with the Town Clerk, approve the release of funding up to a value of £2,999.

It is suggested that the decision for these funds be given in 3 working days (the funding would be expected to be an emergency).

Any application for over £3,000 will be referred to the Community Matters committee for consideration.

If the funding is for over £3,000, the decision for the release of funds will be provided within a month (to coincide with the Community Matters meeting schedule). A smaller amount can be applied for in the meantime if it is an emergency.

Financial Implications:

There is approximately £10,000 remaining in the current Grant Budget 2022/2023 to provide funding for a Community Support Fund.

The funding for Community Support fund 2023/2024 cannot be released until 1st April 2023.

The Town Council must comply with its own Financial Regulations and other specific legal implications as outlined below.

Legal & Policy Implications:

Section 137 and 137A of Local Government Act 1972

Transparency Act 2015 – Part 2.2, 42

Portishead Town Council Financial Regulations 1.14.3

Recommendations:

It is recommended that the creation of the Community Support Fund for 2023/2024 be noted.

It is recommended that the remaining funds from grants budget 2022/2023 be released to provide funds to assist with relief from cost-of-living crisis for Portishead Residents.

It is recommended that the Criteria and Process by which Community Support funding can be released and allocated be approved.

It is recommended that a Working Group, supported by the Wellbeing Co-ordinator and Town Clerk be set up to approve the release of funding.

Note:

The person to contact about this report is W. Coulter (Town Clerk)

PORTISHEAD TOWN COUNCIL

Cost of Living – Community Support Fund Criteria, Terms and Conditions

Portishead Town Council has created a cost of living support fund which will be distributed through local referral and support groups so that the money goes to those most in need

The fund is a Portishead Town Council fund solely to support Portishead residents who are struggling due to the current cost of living crisis.

Portishead Town Council will work with existing agencies and groups such as Food Banks, Youth Centre, Churches etc to ensure that financial help gets to those most in need.

Grants will be available throughout the year to organisations who are directly assisting residents of Portishead with the cost of living.

Grants can be given to organisations to provide food, clothing, energy cost vouchers and direct support to Portishead Residents.

Organisations will also be given Grants to help support individual Portishead residents who are unable to meet short-term needs in a crisis, or where they need help to maintain their independence in the community.

How can my organisation apply for funding?

Send us a proposal for what you need funding for.

In your application you'll need to demonstrate/provide:

- The funding/assistance will directly benefit residents of Portishead
- Your organisation has a bank account
- Your organisation is not for profit
- If you are applying for over £2,000 you'll need to provide us with a report to say how the funding has been used
- We'll need a copy of your latest bank statement

PORTISHEAD TOWN COUNCIL

Cost of Living – Community Support Fund Guidance for Community Support Fund Working Group

As a minimum we have to include this in the guidelines for applicants:

They must have an organisation bank account, not for profit, benefit to residents of Portishead, it comes under the powers of Town and Parish Councils, if over £2,000 will require a report back to us as to how it has been spent, a copy of the latest bank statement.

We have to have this info under the (Section 137 and 137A of Local Government Act 1972)
And for (Transparency Act 2015)

There is no legislation that Town and Parishes have to abide by with reference to checking whether anyone is on benefits or is in need, we just have to keep this in mind:

The expenditure accruing to the area or inhabitants (numbers of) must be commensurate with the expenditure to be incurred.

Examples of funding needs and distribution

If organisations need to give out vouchers for children/adults to buy shoes/food/warm clothes/electricity metres, as long as it is in Portishead, for Portishead children/adults and the vouchers were say £50 a time, this would be acceptable.

We'd give the organisation a grant of say £2,000 and they'd distribute vouchers accordingly.

Or if an organisation were to provide free food and childcare services for a set number of Portishead Children over a set period of time, we could provide the funding and the organisation would manage the support provided (the funding would provide the free food and childcare).

If the Foodbank required additional funding to provide more food because numbers are increasing, we can give a grant for food purchase which the foodbank can then distribute.

Report:

Portishead Town Council Carbon Reduction Plan **Funding** Summary report as at Jan 2023

Lead Councillors:

Sue Mason

Simon Faulkner

Purpose of Report:

- To seek approval to apply for the funding for project tasks listed below that have already been identified in the Carbon Reduction Plan.
- The tasks have been identified as meeting the criteria of the grant funding.
- The costs are estimated. Detailed research will be undertaken as part of the application.
- Seeking approval to complete the application process for the project's tasks identified.

Background:

A Carbon Reduction Plan has been presented to Community Matters and was aligned to the Carbon Reduction Strategy and Action Plan of North Somerset Council.

Whilst there is an acceptance that all these tasks are needed, no budget has been allocated by the Town Council.

The next stage of the project is to seek funding that could be used either by the Council, or Community groups, supported by the Council to deliver the Carbon Reduction Plan.

Some funding sources have already been identified and aligned to project tasks from the Carbon Reduction plan.

There will be other funding, and more research is needed. But, these have been found, and to avoid the risk losing the opportunity to apply, this report has been created.

Funding Overview and Suggested Project work:

1. National Lottery Awards for All (England)

“A quick way to apply for smaller amounts of funding between £300 and £10,000.

We're here to support communities with the things that are important to them, including mitigating the impact of the cost-of-living crisis and supporting them as they seek to recover, rebuild and grow following the Covid-19 pandemic.

You can apply for funding to deliver a new or existing activity or to support your organisation to change and adapt to new and future challenges.

In order to support communities, we fund projects and organisations which aim to:

- *build strong relationships in and across communities*
- *improve the places and spaces that matter to communities*
- *help more people to reach their potential, by supporting them at the earliest possible stage*
- *support people, communities and organisations that are facing increased demands and challenges as a direct result of the cost-of-living crisis.”*

Portishead Town Council can apply for this and some of the suggested projects we could potentially look into running are:

- Clothes swap
- Sustainable parenting
- Repair Café (refer the Turn the Tide as they were going to start one before covid)
- More signage for Portbury Wharf

The Project Outcomes would be:

- Help with cost of living
- Educational
- Bringing the community together
- Reducing landfill waste
- Working Collaboratively with North Somerset

The estimated costs are:

Clothes swap per event = £150, (room hire & volunteer expenses) held 4 times a year = £600.00

Sustainable parenting per event = £150, (room hire & volunteer expenses) held 4 times a year = £600.00

Repair Café per event = £175, (room hire & volunteer expenses) held 4 times a year = £700.00

More signage for Portbury Wharf £2K.

Total = £3,900.00

2. National Lottery Community Fund – Climate Action Fund

“We’re looking for projects that focus on the link between nature and climate. We want to fund projects that use nature to encourage more community-led climate action. We expect these projects to bring other important social and economic benefits. Like the creation of strong, resilient, and healthy communities or the development of ‘green’ skills and jobs.”

Portishead Town Council can apply for this and some of the suggested projects we could potentially look into running are:

For all woodland or green space owned by the council, create a management plan of the area that could include:

Undertake an ecological survey to understand what is there/what the scope is to build area to encourage wildlife to return.

Paths & access restored, with handrails and signposts. With Interaction boards. Allow space for forest school & well-being activities. Create a community garden area or Community Orchard. Grow

vegetables, cooking courses. Any coppicing type trees use for community-based activities. Bird & Bat boxes & wildlife Talks. Seek out all training opportunities for knowledge transfer for managing community orchards. Re-create old festivals (Wassails). Den build materials. Plant coppicing trees.

Plant a native species hedge. Hedge laying course. Hedge management courses.

Anything that Builds outdoor skills (new and old skills) – engage suppliers.

Fully inclusive & accessible – ways of blind & deaf people to interact.

Have an area that is fully managed & sell the wood products (kindling/make paper etc)

Create a tree house – people can stay (fully sustainable – compost toilet etc)

Have certified courses.

Build links with employers needing these skills. Run Apprenticeships.

Celebrate every solstice. Map reading & star gazing. Duke of Edinburgh.

Learn how to make a basic structure (cabin)

Needs a safeguarding policy in place for young people/venerable adults. DBS checks.

Wild Portishead Talks/Steve England outdoor bush skills.

PTC could undertake some of above on Slade Road First, with a view to expanding as appropriate.

The Project Outcomes would be:

- Local community takes ownership of the area.
- Ecology improves
- People have certified skills.
- Bring back old traditions
- Reduce risk of flooding due to planting more trees & education.
- Knowledge share across towns.
- Working Collaboratively with North Somerset

The estimated costs are:

£100.000 Per year for 5 years.

First year:

Tree and ecological surveys, clearing, new paths, handrails, possible signage and information boards, possible benches, possible tree management, establish community group. Bat & Bird boxes. Start community led events, surveys, walks, yoga.

Second year:

Engagement of certified personnel to run courses, first year of maintenance costs, do planting (new hedge/native trees/coastal vegetation)

repeat second year for the next 3.

Recommendation:

To agree to apply for the above two funds, with the above projects targeted.

Author & Date :Lin Sargent Jan 2023.



PORTISHEAD TOWN COUNCIL

Noticeboard provision – Village Quarter

Produced For: Community Matters Committee

Date of Report: Wednesday 11 January 2023

Summary of Key Issues:

To consider a request to install a noticeboard in the Village Quarter.

To repurpose a noticeboard currently held in storage.

To seek permission for the installation from the landowner/s.

Current Situation:

Members of the public regularly raise at meetings how the Town Council communicates with its' residents.

The village quarter has a large population and does not have a noticeboard and this area of Portishead would really benefit from having one.

The best location for this would be the Village Square, which is next to Waverley Court and the most central area of the village quarter which many people have to walk past to go to the marina.

There is an old noticeboard which can be refurbished kept in storage.

The Communications Officer has offered to keep the noticeboard updated.

Financial Implications:

There may be a cost to installing the noticeboard. However, if Members are minded to agree the installation of a Noticeboard at the Village Quarter, costs will then be investigated and brought back to Committee for approval in line with Financial Regulations.

Legal & Policy Implications:

Power to provide information about matters affecting local government (Local Government Act 1972 s142).

Recommendations:

That a noticeboard be sited in the Village Quarter

That an existing noticeboard, held in storage be repurposed.

That permission to install the noticeboard be sought from the landowners.

Note:

The person to contact about this report is W. Coulter (Town Clerk) and A. Sear (Communications Officer).