



Portishead Town Council Grant Awards process 2021

Open – from
1 April 2021

PTC Grant Awards 2021 open for applications

Completed applications submitted to PTC

PTC Officers review eligibility of application

Applications submitted to **Grants Working Party**
for review & preparation

Applications submitted to next available
Community Matters Committee

If amount requested is
UNDER £5,000
(Micro & Small grants)

Community Matters
Committee to review
& **DECIDE** at **MONTHLY**
meetings

If amount requested is
BETWEEN £5,001 to £10,000
(Medium grants)

Community Matters
Committee to review &
DECIDE at **QUARTERLY**
meetings

If amount requested is
OVER £10,000
(Large & Strategic grants)

Community Matters
Committee to review &
RECOMMEND at
QUARTERLY meetings

Application submitted to
next available Town
Council Meeting

Town Council to review
& **DECIDE** on funding

Funding application either:
Approved OR
Deferred OR
Declined

Applicants notified of
Decision

Grant Awards approved in 2021 to be completed and
spent by 30 June 2022

Check dates of
Community Matters
Committee
Meetings

Check dates of
Town Council
Meetings

Close – on 30
November
2021