

**206<sup>th</sup> ORDINARY MEETING OF  
PORTISHEAD & NORTH WESTON TOWN COUNCIL  
09 JUNE 2010**

**PRESENT** Councillor Mrs Knight – in the Chair

Councillors Cameron, Mrs Cruse, Cruse, Hazelton, Howells, Mrs Lord, Mrs Mason, McMurray, Miers, Terry (Vice Chairman), and Walters.

Mr M Dolton – Clerk of the Council

**APOLOGIES** Councillors Pasley, Parker, Miss Stanley, Mrs Way, Wright.

There were 7 members of the public and press present at the meeting.

**1803 DECLARATIONS OF INTEREST**

Councillors Mrs Knight and McMurray stated that any views they expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. They would be exercising their rights to reconsider the matter afresh when the matter went before North Somerset Council.

Some members asked the Clerk's advice in relation to personal interests in Planning Committee matters. The Clerk advised that as the Planning Committee now had delegated powers under Standing Orders, matters in the report of that Committee were for information only and not for consideration or discussion by this meeting. Therefore no interests in the contents of the report are relevant. Should any planning matters be 'called in', as permitted within the new Standing Orders for consideration or discussion at a full Town Council meeting in future, then interests in those matters alone become relevant and should be declared.

**1804 PUBLIC PARTICIPATION**

There were 4 members of the public wishing to address the meeting. The Chairman reminded speakers that the meeting was for Town Council matters only and that any issues concerning North Somerset Council or its members should be addressed at another place.

- (i) Mrs Tracey Fowler a resident of Avon Way Portishead addressed members. Mrs Fowler firstly commented that she was aware that the Council had in the past provided grants and generally supported the Portishead Youth Centre, and referred to the 'Rock Academy' held at the centre in the past week, culminating in a concert, which she described as excellent and a credit to the young people participating. Mrs Fowler urged the Council to continue to provide support where possible.

Mrs Fowler then referred to the fact that this year of 2010 marked the centenary year of the existence of the Lake Grounds, and asked the Council if they had any plans to celebrate this.

Upon invitation of the Chairman, Councillor Hazelton responded that the Town Council were actively engaged with the Tourism Group, who planned to provide a bandstand on the Lake Grounds during this year to mark the occasion.

- (ii) Mr Rossiter a resident of Newlands Hill Portishead then addressed members. Mr Rossiter referred to the turning off of the Cabstand traffic lights during 2009. He stated that by turning off the lights the traffic control and thereby the safety for pedestrians had been dramatically diminished. Whilst he appreciated that provision was shortly to be made for pedestrian crossings, he felt that the traffic lights should have been restored temporarily first, whilst crossings were provided, before being turned off permanently.
- (iii) Mrs Sandy Tebbutt, the Chairman of Portishead in Bloom Group, addressed members updating them on the activities and achievements of the Group in the past month. These activities included working on the orchard, the annual plant sale at Iceland store which resulted in a gain of £630, all the flower tubs were emptied and then replanted during the past month, the flower beds at Woodhill Road and the swimming pool had been completed, and the routes for the forthcoming judging had been studied in depth. In all, some 440 volunteer hours have been expended by the group. Forthcoming events and activities included the preparation of the portfolio for the judging, and the open gardens weekend on 12<sup>th</sup> and 13<sup>th</sup> June at which 18 gardens were to be on display. The judging dates had now been set as : Friday 9<sup>th</sup> July 2010 – South West In Bloom, and Monday 2<sup>nd</sup> August 2010 – National Britain In Bloom.
- (iv) Mr Ken Smith, a resident of Down Road, Portishead addressed members. Mr Smith referred to the long past arrangements for refuse collection and a local tip. He felt that there had been a major deterioration in the service since the awarding of the latest contract by North Somerset Council, and made particular comment about some members of staff at the Civic Amenity Site, Valley Road.

At the invitation of the Chairman the Clerk responded to Mr Smith that the Town Council office were fully aware of the issues concerning residents with the newly implemented waste collection service, and assured all present that North Somerset Council officers were being fully appraised of all such issues. Councillor Terry confirmed this position, saying that North Somerset Council were working hard to correct the teething problems being encountered.

#### **1805 CONFIRMATION OF MINUTES**

The Minutes of the 205th Ordinary Meeting of Portishead and North Weston Town Council held on 12 May 2010 were presented to the meeting.

***RESOLVED that***

The Minutes of the 205th Ordinary Meeting of Portishead and North Weston Town Council held on 12 May 2010 be confirmed as correct and signed by the Chairman.

#### **1806 SCHEDULE OF PAYMENTS AND BANK RECONCILIATION / CASH STATEMENT FOR THE MONTH OF MAY 2010**

Members considered the report of the Clerk.

No members wished to discuss the report, and it was therefore:-

***RESOLVED that***

The schedule of payments and bank reconciliation / cash statement for the month of May 2010 is approved.

The schedule is attached to and forms part of these minutes

#### **1807 REPORT OF THE INTERNAL AUDITOR : YEAR ENDING 31 MARCH 2010.**

Members had received the report of the internal auditor for the year ending 31<sup>st</sup> March 2010.

No members wished to discuss or comment on the report, as the next item on the agenda was a full review of that report. It was therefore:-

***RESOLVED that***

Portishead and North Weston Town Council note the report of the internal auditor for the year ending 31<sup>st</sup> March 2010.

**1808 REVIEW OF REPORT OF THE INTERNAL AUDITOR : YEAR ENDING 31 MARCH 2010.**

Members had received the report of the Clerk.

Members noted the actions and responses by the Clerk to the matters raised by the internal auditor. Members acknowledged the positive comments of the internal auditor and the work conducted by the Clerk to achieve this result.

It was proposed by Councillor Cruse, and duly seconded by Councillor Mrs Mason, that the Council had therefore reviewed the report of the internal auditor, and noted and approved all the actions and responses made in the Clerk's report No MD14/2010. Members voted unanimously to so resolve.

***RESOLVED that***

Portishead and North Weston Town Council have reviewed the report of the internal auditor for the year ending 31<sup>st</sup> March 2010, and note and approve the actions taken by the Clerk / RFO resulting from the report.

**1809 AUDIT COMMISSION ANNUAL RETURN FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2010.**

Members received the report of the Clerk.

The report explained how the figures entered in Section 1 of the Annual Return had been calculated, and that the entries had been agreed as correct by the Council's accountants.

The report then considered the Annual Governance Statement in Section 2 of the return. The Clerk's report dealt with each of the 8 questions contained within the statement, recommending to members that all 8 questions could be answered 'Yes' as the requirements for such an answer had been met in full by the Council. Question 9, relating to Trust Funds was agreed not to be applicable to this Council.

Members considered the report, and it was proposed and duly seconded that the entries at Section 1 of the Annual Return, and that answer 'Yes' be entered to questions 1 – 8 of Section 2 of the return, as recommended in the Clerk's report. Members voted unanimously to so resolve.

***RESOLVED that***

Portishead and North Weston Town Council :-

- (a) APPROVE Section 1 of the Annual Return

- (b) APPROVE answer 'YES' to questions 1-8 inclusive of Section 2 of the Annual Return (Annual Governance Statement)

## 1810 PLANNING COMMITTEE

Councillor Howells presented the report of the Planning Committee meeting held on 2 June 2010.

### ***RESOLVED that***

Sections 2 and 3 of the report of the Planning Committee meeting held on 2 June 2010 are noted.

The report of the Planning Committee meeting held on 2 June 2010 is attached to and forms part of these Minutes.

## 1811 MATTERS THE CHAIRMAN WISHES TO PUT BEFORE THE COUNCIL

- The Chairman addressed members and informed them of the date of the Portishead Activities and Council Open Day which will be held on Saturday the 18<sup>th</sup> of September 2010 at the Somerset Hall, with public admission between 10am and 3pm. The Chairman asked all members to make efforts to attend, and consult with their colleague councillors within their Ward to ensure cover throughout the public admission times.
- The Chairman announced that North Somerset Council now proposed to site the new Portishead Library within the vacant retail units at the foot of Horatio House. This proposal will still be subject to final decision by the full North Somerset Council but seemed to be well supported. Members welcomed this news and expressed support for the proposal. Various potential uses of the land that would now be remaining vacant were discussed, as was the potential provision of a clock within the new library if the plans came to fruition. Councillor Cruse recorded the efforts of the residents of Brunel Court who had played a major role in seeing this proposal progress.

- **Representations by Chairman on behalf of the Council :-**

12 May                      Guest from our twinning town of Den Dungen arrive - greeted by the Chairman

15th May                    Attended the Celebration Dinner given to Den Dungen visits at the Somerset Hall. The Chairman said grace.

19th May	Presentation of the grant of £1000 towards the mini bus to be purchased by the 2494 Portishead Sqd ATC. (Councillors Mrs Way, Howells and Cameron also attended)
20th May	Present at the ceremony of Weston Super Mare Council Mayor Making and Celebration Dinner
1st June	Attended the funeral of Mr Tom Broom at St Peter's Church, Portishead.

- **Correspondence Received :-**

- An emailed letter from Avon Wildlife Trust thanking members for the grant payment.
- Letter from Portishead Squadron Air Cadets thanking members for the grant payment.
- Letter from Community Action Charity, notifying that the organisation had ceased functioning.
- Letter from D Turner, N Somerset Council, relating to new detail of mobile library services (Councillor McMurray attended briefing on 27<sup>th</sup> May 2010).

- **Publications and Reports –** The following items have been received and are available in the Town Council Office –

- 'Clerk & Councils Direct' – May 2010 issue
- 'Travel' March 2010 edition of the West of England Transport Partnership
- North Somerset Local Food Directory – produced by the Economic Development Team at North Somerset Council – part of the 'shop locally' campaign.
- Portishead Open Air Pool – Opening Times and prices – Summer 2010
- Newsletter of the Friends of North Somerset Museum – May 2010 issue.
- CCTV log, Portishead – April 2010
- North Somerset Council – 'What's on in North Somerset' – to 20<sup>th</sup> June 2010
- Portishead In Bloom – Monthly Press Release / Newsletter – May 2010 – Issue 6

- Avon and Somerset Police Authority – Policing Plan Update – 2010 – 2011.

There being no further business the meeting closed at 8.05pm

Chairman .....

14th July 2010