

**MINUTES OF THE 135<sup>TH</sup> ORDINARY MEETING OF  
PORTISHEAD & NORTH WESTON TOWN COUNCIL  
HELD AT THE FOLK HALL, HIGH STREET, PORTISHEAD  
ON WEDNESDAY 7<sup>TH</sup> JULY 2004**

**PRESENT** Councillor Daws – in the Chair

Councillors Mrs Bickley, Brown, J H Clark, Mrs Cruse, Gething, Miss Griffiths, Johnston, Mrs Lord, Miers, A McMurray, J McMurray, Rigby, Terry, Walters

Mrs P Rendle – Clerk of the Council

**APOLOGIES** Councillors J S Clark, Mrs Mason, Pasley

**1129 PUBLIC PARTICIPATION**

Standing Orders were suspended to allow Mr Hollister, representing Portishead Town Band, to address the Council in support of the Band's application for a grant towards new uniforms.

Mr Hollister spoke about the Band's important ambassadorial role and reminded members that the Band would shortly be representing the Town at the 2<sup>nd</sup> World War commemorations in Den Dungen. He also confirmed that, whilst the Town Band assisted with the Annual Music Festival, which the Council had supported earlier in the year, the Festival was now organised by a separate Committee.

Mr Hollister hoped that the Council would be able to support the grant application in full.

**1130 DECLARATIONS OF INTEREST**

Councillor Johnston

- Personal Interest in Minute No. 1138 (RW570) – Albert Road Depot  
Reason – Member of Gordano Society

Councillor Mrs Lord

- Personal Interest in Minute No. 1138 (RW570) – Albert Road Depot  
Reason – Member of Portishead Heritage Railway Group

Councillor Miers

- Personal Interest in Minute No. 1138 (RW570) – Albert Road Depot  
Reason – Member of Portishead Heritage Railway Group

Councillor A McMurray

- Prejudicial Interest in Planning Application No. 04/P/1461/F 4 Clifton Street, North Weston, Portishead – Use of 4A Clifton Street as separate dwelling from 4 Clifton Street.  
Reason – Neighbour and acquaintance of owner

Councillor J McMurray

- Prejudicial Interest in Planning Application No. 04/P/1461/F 4 Clifton Street, North Weston, Portishead – Use of 4A Clifton Street as separate dwelling from 4 Clifton Street.  
Reason – Neighbour and acquaintance of owner

**Declaration by members who serve on both the Town and District Council**

Councillors Daws, Brown, J H Clark, Gething, Terry and Walters stated that any views they expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. They would be exercising their rights to reconsider the matter afresh when the matter went before North Somerset Council.

**1131 CONFIRMATION OF MINUTES**

RESOLVED that the Minutes of the 134<sup>th</sup> Ordinary Meeting of Portishead and North Weston Town Council held on 9<sup>th</sup> June 2004 be confirmed as correct.

**1132 MOTION TO COUNCIL IN ACCORDANCE WITH STANDING ORDER NO. 9**

Councillor Brown proposed, Councillor Gething seconded, the following motion –

**Motion**

This Council supports the principles of Fairtrade and the aim to make Portishead a Fairtrade Town. It will promote Fairtrade coffee and tea at its meetings and in its offices whenever they are served.

A lengthy discussion ensued with some members expressing their full support for the motion and the aims of the Fairtrade Foundation. Other members commented that it would be wrong to impose Fairtrade products on the staff and raised concern about the cost of Fairtrade products. Surprise was also expressed that the Chamber of Trade had not been consulted.

Upon being put to the vote the motion above was lost.

**1133 MOTION TO COUNCIL IN ACCORDANCE WITH STANDING ORDER NO. 9**

Councillor J H Clark proposed, Councillor Walters seconded, the following motion –

**Motion**

Portishead and North Weston Town Council note the failure of the council structure working party to report back within the agreed deadline and to abide by its terms of reference. We therefore disband the working party with immediate effect.

Upon being put to the vote the motion above was carried.

It was therefore RESOLVED that

Portishead and North Weston Town Council note the failure of the council structure working party to report back within the agreed deadline and to abide by its terms of reference. We therefore disband the working party with immediate effect.

**1134 AUDIT OF ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2004 – ANNUAL RETURN AND REPORT OF INTERNAL AUDITOR**

Further to Minute No. 1124 the Clerk reported that the Internal Audit of the Council's Accounts for the Year Ended 31<sup>st</sup> March 2004 had been successfully completed. A copy of the Internal Audit report was circulated, along with draft copies of the Annual Return and supporting documents, as required by the Accounts and Audit Regulations 2003.

RESOLVED that

**(i) Annual Return – Statement of Assurance**

Each of the eight sections be agreed YES

**(ii) Statement of Risk Assessment**

The Statement of Risk Assessment was APPROVED

**(iii) Report of Internal Auditor**

Members welcomed the Internal Auditors Report and

RESOLVED that

- A preliminary report on secure storage of deeds/documents and the possible provision of a fire-proof safe be submitted to the Recreation and Works Committee.
- A professional revaluation of the Folk Hall and Redcliffe Bay Hall be carried out.

Three additional recommendations, which were considered to be of a minor administrative nature, were noted.

The completed Annual Return and supporting documents are attached to and form part of these Minutes.

**1135 PROPOSAL TO ESTABLISH A NEW PRIMARY SCHOOL AT THE ASHLANDS DEVELOPMENT**

Members were informed that North Somerset Council's School Organisation Committee (SOC) would shortly be meeting to consider the proposal to establish an Ecumenical Voluntary Aided Primary School at the Ashlands development. Members also received a report of a meeting held to discuss the proposals with North Somerset

Council Officers and representatives of the Methodist Ministry and Diocese of Bath and Wells. Arising from the report it was noted that architects would be appointed before next September, with the new school and nursery expected to open in September 2007. The new school would be administered in accordance with the tenets of the Anglican and Methodist Churches.

Whilst members generally welcomed the establishment of the new school, some members expressed their disappointment that despite the Town Council's previous representations the new school would be ecumenical and not community based.

Members further noted that Statutory Notices had also been issued for increases in pupil numbers at Highdown Infants, St Peters VC Primary and Portishead Primary Schools.

RESOLVED that

1. The Town Council are aware that locally the numbers of school-age children will be increasing over the foreseeable future and welcome the Statutory Notices for changes to some existing schools – Highdown Infants, St Peters VC Primary and Portishead Primary.
2. The Town Council recognises the need for a new primary school to serve the new residential area at the Ashlands and are pleased that a successful bid has been made for its establishment.
3. The Town Council's response to the Statutory Proposal –
  - The Town Council recognise that across North Somerset there is approximate parity between Community and Ecumenical places at the Primary level and that the provision of a new VA school in Portishead will be in line with this trend.
  - The Town Council welcome the assurances that the school will be a community facility with suitable provision for its use by adults.
  - The Town Council welcome the fact that there will be an inclusive admissions policy.
4. The Town Council request that a suitable name be found for the school (not Ashlands).

**1136 SCHEDULE OF PAYMENT AND BANK RECONCILIATION/CASH STATEMENT FOR THE MONTH OF JUNE 2004**

RESOLVED that the Schedule of Payments and Bank Reconciliation/Cash Statement for the month of June 2004 be APPROVED.

**1137 PLANNING COMMITTEE**

Councillor Mrs Bickley, Chairman of the Planning Committee, presented the report of the Committee meeting held on 3<sup>rd</sup> July 2004.

RESOLVED that the report and recommendations thereon be APPROVED, subject to the following –

**04/P/1614/RG3            PORTISHEAD PRIMARY SCHOOL, STATION ROAD,  
PORTISHEAD**

Extension to provide 3 classrooms, library, hall. Temporary site access from highway.

Add to recommendation for APPROVAL –

Classrooms not to be occupied until an appropriate traffic management scheme is in place.

The report of the Committee meeting held on 3<sup>rd</sup> July 2004 is attached to and forms part of these minutes.

**1138 RECREATION & WORKS COMMITTEE**

Councillor Mrs Cruse, Chairman of the Recreation and Works Committee, presented the report of the Committee meeting held on 23<sup>rd</sup> June 2004.

RESOLVED that the report and recommendations thereon be APPROVED, subject to the following –

**RW570            ALBERT ROAD DEPOT**

Amend recommendation 1. to read –

1. The Town Council are interested in the proposal to save the old fire station building.

**RW571            APPLICATION FOR A GRANT – PORTISHEAD TOWN BAND**

Following a lengthy debate, during which a number of amendments were proposed, it was RESOLVED that

The Town Band be awarded a grant of £1,000 towards new uniforms.

The report of the Committee meeting held on 23<sup>rd</sup> June 2004 is attached to and forms part of these minutes.

**1139 MATTERS THE CHAIRMAN PUT BEFORE THE COUNCIL**

Correspondence – Letter thanking the Council for grant awarded received from 2<sup>nd</sup> Portishead Scout Group.

CCTV – April log supplied to the Clerk.

North Weston Village Hall – Planning application for replacement hall submitted.

Town Council Play Areas Annual Insurance Inspection – No matters requiring attention.

The following items were circulated for information –

Portishead Heritage Rail Project – 21.6.2004

Portishead Quays Public Art Steering Group – 25.5.2004

NSC Highways Services Newsletter – May 2004

North Weston Allotment Committee – 27.1.04 & 2.3.04

There being no further business the Chairman closed the meeting at 8.40pm

..... Chairman

11<sup>th</sup> August 2004