

**MEETING OF PORTISHEAD & NORTH WESTON TOWN COUNCIL
RECREATION & WORKS COMMITTEE
24 FEBRUARY 2010 7.30PM**

PRESENT Councillors Hazelton, Howells, Mrs Knight, Mrs Lord, Mrs Mason, and Walters.

Mr M Dolton - Town Clerk

APOLOGIES Councillors Mrs Cruse, Cruse, McMurray, Miers, Parker, Pasley, Miss Stanley, Terry, and Mrs Way.

In the absence the Chairman of the Committee Councillor Mrs Cruse, it was unanimously agreed that Councillor Walters would be the chairman for the meeting.

RW 918 DECLARATIONS OF INTEREST

Councillors Mrs Knight stated that any views she expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. She would be exercising her rights to reconsider the matter afresh when the matter went before North Somerset Council.

Councillor Walters :-

- Personal Interest in Item RW922 – Dog Bin Request – Reason – a relative resides near the proposed site.
- Personal Interest in Item RW925 – Repositioning of Bus Shelter – Reason – registered patient of the Health Centre at which it is proposed to place the shelter.

RW 919 PUBLIC PARTICIPATION

There were no members of the public or press present.

**RW920 NORTH SOMERSET COUNCIL : PLAYBUILDER PROJECT : YEAR 2
: UPDATE**

Members were informed that due to staffing issues and other commitments of the Playbuilder Team, this item had now been deferred to the meeting of the Recreation and Works Committee to be held on 28th April 2010.

RW 921 NORTH WESTON CEMETERY CAR PARK

In the absence of Councillor McMurray and Cruse, the Clerk updated members on progress. Subject to the finalising of a required licence (expected to be completed in the two following days) enabling the Town Council contractors to enter and work on the site, the project was now on target for the construction to be commenced on 1st March 2010, and completed by the end of that month in accordance with the planning requirements.

Members commented on the hard work and effort that had been expended by the Town Council members of the project team, particularly Councillor McMurray, to bring this project through the considerable challenges of the past months to the implementation stage now achieved.

RECOMMENDED that

Portishead and North Weston Town Council note that subject to the finalising of the required licence, the construction phase of the North Weston Cemetery Car Park will now take place during the month of March 2010. Members of the Council wish to record their gratitude to the Town Council members of the project team, particularly Councillor McMurray, for this achievement.

RW 922 DOG BIN REQUEST

A resident had requested that members consider the placing of a dog bin near the footbridge between Heron Gardens estate and Brampton Way Portishead.

Members held a brief discussion on this matter, all agreeing that such a provision was much needed. Some members commented that it may be worthwhile providing two bins, one at each of the two bridges. After further discussion it was agreed that due to the potential difficulties that a second bin could present to regular passing pedestrian children, one bin should be provided and maintained by this Council as requested.

RECOMMENDED that.

Portishead and North Weston Town Council provide and maintain a dog bin near the footbridge between Heron Gardens and Brampton Way Portishead, the exact location to be at the discretion of the Clerk.

RW 923 MINOR WORKS : FOLK HALL : FOYER CUPBOARD

Members received the report of the Clerk, which outlined the worn state of the doors of the Folk Hall foyer cupboard used to store the tables for the hall. The doors were now considered unsuitable for use. Due to the heavy regular wear that the door encountered the Clerk had recommended that the doors be replaced with powder coated steel

shutters as a long term solution. The Clerk reported that such a provision was within budget allocation.

Members unanimously agreed that this long term solution was necessary and appropriate.

RECOMMENDED that

The Clerk be authorised to have powder coated motor assisted metal shutters installed in the Folk Hall foyer area table storage cupboard, up to a total spend of £1,400 (excluding VAT).

RW 924 BRISTOL ROAD PLAYING FIELD : ACCESS LICENCES

Members received the report of the Deputy Clerk which related to the renewal of, and granting of further, access licences for residents at Bristol Road through the rear boundary of their property onto the Town Council owned land.

Members discussed this matter asking for clarification from the Clerk as to whether the continuance of such licence provision was required, and the effect of the 2007 lease to the Football Club on this provision.

The clerk explained that he had researched the matter and concluded that the continuance of the licence provision was necessary to ensure that no residents developed legal right of access through time, and that the leasing provision to the Football Club had no effect on the licences.

The Clerk also commented that the granting of the new licences was simply due to a change of occupier at the listed houses since the previous licences were issued. The licences are renewable every 5 years.

RECOMMENDED that

The Portishead and North Weston Town Council :-

- (i) Grant licences authorising direct access to Bristol Road Playing Field to the householders at 6, 14, 18, and 20 Bristol Road.
- (ii) Renew the existing licences for 10, 12, 16, 24, and 32 Bristol Road.

RW925 BUS ROUTES / REPOSITIONING OF BUS SHELTER

Members received the report of the Deputy Clerk which confirmed that the previous report to members of anticipated amendments to bus routes in Portishead had now been confirmed.

This has resulted in the 660 service now being routed with effect from April 2010 to include a stop outside the Marina Health Care Centre on Harbour Road.

A Town Council owned bus shelter of the newer Queensbury type was currently in storage as surplus to requirements following the recent GBBN programme of new shelters elsewhere in the town.

The report recommended that the bus shelter currently in storage be installed at the new bus stop at the Health Centre on Harbour Road. The cost of such installation would be within budget provision.

Members unanimously agreed with the recommendation of the report.

RECOMMENDED that

The Portishead and North Weston Town Council install the bus shelter owned by this Council and currently in storage, outside the Marina Health Care Centre in Harbour Road, Portishead.

RW926 OFFICE EMAIL ADDRESSES

Members received the report of the Clerk. In his report the Clerk outlined that the email addresses of the staff of this Council were from the North Somerset server system, therefore ending in '@n-somerset.gov.uk'. This was causing understandable confusion amongst residents of Portishead and did nothing to reinforce the status of the Town Council as a separate body from North Somerset Council. The Clerk informed members that email addresses ending in '@portishead.gov.uk' could be achieved with a minimal cost, with each batch of 10 email addresses costing £50 per annum.

Members agreed that this provision was desirable, and Councillor Walters commented that members may wish to consider whether the arrangement could be extended in May 2011, for the members of the newly elected Council to also have an email provision via the '@Portishead.gov.uk' server. Members agreed that the provision for the office staff should go ahead now, and that extending the provision for members of the newly elected Council should be considered in May 2011.

RECOMMENDED that

The Clerk be authorised to have the email addresses of the Town Council offices changed to '@portishead.gov.uk' during the coming months, and further provision of email addresses to members of the Council be considered following the 2011 elections.

OPEN AIR SWIMMING POOL TRUST : GRANT : SECOND PAYMENT

Members had received a request from the open air swimming pool trust, that the second half payment of the grant awarded by this Council in May 2009 be paid in May 2010.

The Clerk reported that the original resolution of members made in May 2009 stated that the first payment should be paid on signing a long term lease, and the second payment on the first anniversary of lease signature. At that time it was anticipated that the lease would be signed shortly after the resolution date, and the second payment would therefore be due in May / June 2010. However, due to delays in finalising the lease, the lease had only recently been signed, in January 2010. By the terms of the original resolution the second payment would therefore be due in January 2011. The Trust had requested that members now consider agreeing that the second payment can be made in May 2010.

Members discussed this matter, and it was unanimously agreed that the second half of the grant payable to the Trust should now be paid in April 2010 at the commencement of the new municipal financial year, and not as previously resolved.

RECOMMENDED that

The Portishead and North Weston Town Council pay the second half of the grant to the Open Air Swimming Pool Trust in April 2010 at the commencement of the new municipal financial year.

There being no further business the Chairman closed the meeting at 8.05 pm.