

**MINUTES OF PORTISHEAD TOWN COUNCIL  
RECREATION AND WORKS COMMITTEE MEETING  
29<sup>th</sup> OCTOBER 2014 7.30PM**

- PRESENT:-** Councillor R. Cruse - in the Chair
- Councillors: - Cameron, Clark, Cottrell, M. Cruse, Huffadine-Cooper, Lord, Philpot
- Staff: - Sharon Sherborne Assistant Clerk to the Council
- Public:- There were 2 members of the public in attendance
- Press:- There was 1 member of the press in attendance
- APOLOGIES:-** Councillors: Terry, Burden, Pasley and Koops  
Mrs Jo Duffy, Town Clerk

**RW1392 DECLARATIONS OF INTEREST**

There was one declaration of interest recorded in the Declarations of Interest Register.

Cllrs. R Cruse and Lord declared personal interests in agenda item .8 Portishead Youth Centre. Exemption has previously been granted on this interest.

**RW1393 PUBLIC PARTICIPATION**

Mr Geoff Hardman a local resident wished to raise the following:-

1. Skate park – at a previous meeting Kilkenny Fields was rejected as a potential location for a skate park. He asked the reasons for this rejection? Councillor R Cruse advised that this was a decision made by North Somerset Council to whom Mr Hardman should direct his question.
2. Hedge at Portishead Youth Centre – asked for the ‘conflict’ to be explained. Councillor R Cruse asked that Mr Hardman contact the Town Clerk for the matter to be clarified.
3. Town Orderly – questioned who Glendale is and what part they would play in this role. Councillor R Cruse advised that Glendale would be the works provider via North Somerset Council. The matter is being discussed during the meeting.

4. Outside gym equipment – where he could send suggestions of outside potential sites for the equipment? Councillor R Cruse provided Mr Hardman with her personal email address.
5. Lake Grounds – whilst no preference for which boat was offered, it was noted that the Kompan product description does not detail how many children can play on the item at any one given time, unlike the other two products being suggested. Councillor R Cruse advised that Portishead Town Council were only being consulted, the decision on which piece of equipment to be installed will be made by North Somerset Council.

Mrs Hennessy a local resident wished to raise the following:-

6. Skate park site – alleged that Councillor Pasley led Councillor Tony Lake to believe that there was alternative site(s) around the Town when the Lake Grounds site was turned down. These alternative sites have never been published but asked if any members of the Town Council were aware of the alternative sites?
7. Skate park resolution – referring to an email from the Town Clerk to Mr Hardman, which stipulates that the Town Council is still searching for a suitable site. It refers to a March 2014 Minute Number (2282) advising that the Town Council have written to North Somerset Council to request them to enter into discussions with a view to securing an area of land on Station Road on a lease basis. She felt that Town Councillors should be proactive in feeding back information to residents. Councillor R Cruse understood that Councillor Terry had been quite involved with this particular site but he was not present to ask for clarification this evening. Councillor R Cruse believed that she did not attend the meeting in March 2014. However, the MUGA at Portishead Youth Centre was a site considered but the Youth Centre Trustees did not agree to this proposal.

*Assistant Clerk note:- Councillor R Cruse took the opportunity to advise that Biffa, who gave a grant of 10k to upgrade the MUGA at the Youth Centre, are going along to the Youth Centre tomorrow at 2.00pm to look at the upgrade.*

**RW1394 TO DISCUSS THE PURCHASE OF EQUIPMENT FOR THE FILMING OF COUNCIL MEETINGS**

The meeting discussed the report. There were concerns regarding the length of time the equipment can record and whether the tripod will be adequate. There were also no details of the ongoing costs, in terms of setup/transfer to the internet after meetings, available for consideration.

Councillor Lord proposed accepting the recommendation subject to confirmation that there is sufficient recording time, the stability of the tripod is acceptable and we have an estimate of the labour costs.

**RECOMMENDATION that:**

Portishead Town Council approve the proposal to purchase equipment to record meetings providing there is sufficient recording time, the stability of the tripod is acceptable and we have an estimate of the labour costs.

**RW1395 TO DISCUSS NORTH SOMERSET COUNCIL'S PROPOSALS TO REPLACE THE CHILDREN'S PLAY BOAT ON THE LAKE GROUND**

The meeting considered the details of three pieces of play equipment that North Somerset Council has provided the Town Council as a consultee. The meeting was very happy that North Somerset Council are taking steps to replace the exhausted play boat but felt they had insufficient information to put forward a standalone suggestion.

Councillor Cruse proposed that Portishead Town Council writes to North Somerset Council to applaud them for replacing the play boat and give its support to accept the piece of play equipment preferred by Dr Sarah Jackson on behalf of the Lake Grounds Play Equipment Campaign group.

**RECOMMENDATION that:**

Portishead Town Council writes to North Somerset Council to applaud them for replacing the play boat and give its support to accept the piece of play equipment preferred by Dr Sarah Jackson on behalf of the Lake Grounds Play Equipment Campaign group.

***Assistant Clerk note;***

*Councillor Philpot took the opportunity to inform the meeting that the children's play area in the Vale is in extremely poor condition; poor netting, graffiti and the ground is collapsing. Councillor R Cruse agreed that a letter should be sent to North Somerset Council with a copy going to District Councillor Terry.*

*Councillor R Cruse advised that Portishead Town Council assisted North Somerset Council financially with the fencing at Blackdown Road play area in order for better equipment to be installed by North Somerset Council. There is also room for a roundabout and Councillor Jolley has asked if Portishead Town Council will supply and install the roundabout. This item will be on the next Recreation and Works agenda.*

**RW1396 TO DISCUSS THE PROPOSAL TO HAVE A TOWN ORDERLY**

The meeting discussed the proposal to either employ a Town Orderly or use a contractor via North Somerset Council. Some concern was given in respect to;

1. the amount of equipment that would need to be purchased in order to employ a Town Orderly
2. transportation around the town
3. insufficient information to make a decision, including the type of works that need to be undertaken
4. co-ordination of jobs between Town Council and Contractor
5. double taxation situation in terms of paying to have jobs done by a Town Orderly/Contractor that ordinarily North Somerset Council may have done in the past

Councillor R Cruse proposed that Portishead Town Council;-

- request a meeting with North Somerset Council and Glendale (contractor) to discuss the possibility of entering into a contract to provide a Town Orderly provision in Portishead.
- at the budget meeting in December 2014 a sum be added to the Environmental budget to finance the provision of this service subject to a satisfactory outcome between North Somerset Council and Glendale, or another provider.
- a Working Party is set up to look closer at this item

The following volunteers put their names forward for the Working Party; Councillors Lesley Cottrell, Martyn Cruse, Ros Cruse.

**RECOMMENDATION that:**

Portishead Town Council;-

- request a meeting with North Somerset Council and Glendale (contractor) to discuss the possibility of entering into a contract to provide a Town Orderly provision in Portishead.
- at the budget meeting in December 2014 a sum be added to the Environmental budget to finance the provision of this service subject to a satisfactory outcome between North Somerset Council and Glendale, or another provider.
- a Working Party is set up to look closer at this item

**RW1397 TO DISCUSS IDEAS AND POSSIBLE LOCATIONS FOR OUTSIDE GYM EQUIPMENT**

Councillor R Cruse asked for suggestions where the meeting felt outside gym equipment could be sited.

Councillor Cottrell suggested installing a piece of equipment by Blackdown play area. Another suggestion was to enlist the help of a local Bootcamp organiser to see where they feel the equipment would be best located and the distances between equipment if a gym trail was put around the town.

The meeting noted that the item will be on next month's agenda by which time a meeting may have taken place with North Somerset Council and potential sites identified.

**RECOMMENDATION that:**

There was no recommendation proposed.

**RW1398 TO DISCUSS IDEAS ON HOW PORTISHEAD YOUTH COUNCIL CAN CONTRIBUTE TOWARDS THE TOWN COUNCIL**

Councillor R Cruse advised the meeting that the grant awarded by Portishead Town Council has been banked and ring fenced for the Youth Council.

Councillor R Cruse proposed that one councillor, along with the Town Clerk, meet with Kim Dodd and that the Youth Council has a regular slot in terms of updating the Town Council. Councillor Cottrell put her name forward as a representative.

**RECOMMENDATION that:**

The Town Clerk arranges and attends a meeting with Kim Dodd and Councillor Cottrell to discuss and agree how Portishead Youth Council can contribute to Portishead Town Council.

**RW1399 ITEMS FOR NEXT MEETING**

- 1. LOCATIONS FOR OUTSIDE GYM EQUIPMENT**
- 2. ROUNDABOUT RIDE FOR BLACKDOWN PLAY AREA**

There being no further business, the Chairman closed the meeting at 8.15pm.