

**MINUTES OF PORTISHEAD TOWN COUNCIL
RECREATION AND WORKS COMMITTEE MEETING
25th SEPTEMBER 2013 7.30PM**

PRESENT:- Councillor Mrs. Cruse - in the Chair

Councillors: - Burden, Cameron, Clark, Mrs. Knight, Mrs. Koops, Mrs. Lord & Terry

Staff: - Mrs J. Duffy, Clerk, RFO & Proper Officer to the Council

Public:- There was one member of the public present

RW1272 DECLARATIONS OF INTEREST (Agenda item .1)

Councillor Mrs. Knight stated that any views expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. They would be exercising their right to reconsider any such matter afresh when the matter went before North Somerset Council.

There were three declarations of interest recorded in the Declaration of Interest Register.

Cllr. Mrs. Cruse & Mrs. Lord declared pecuniary interests in agenda item .7 Portishead Youth Centre. Exemption has previously been granted on this interest.

Cllr. Terry declared a prejudicial interest on agenda item .9 as a member of the Portishead Allotment Association.

APOLOGIES (Agenda item .2)

Councillors: - Cllrs. McMurray, Pasley and Mrs Philpott gave their apologies.

RW1273 PUBLIC PARTICIPATION (Agenda item .3)

There were no members of the public who wished to speak.

RW1274 TO DISCUSS COMMUNITY RESILIENCE – CLLR. MRS KNIGHTS (Agenda item .4)

Cllr. Mrs Knight introduced a report on Community Resilience North Somerset. Should Portishead as a Town have a crisis, what will the Town Council do about it? There should be a plan in place before an emergency arises. At least 3 volunteers have put their names forward already.

Cllr. Mrs Knight tabled two proposals:

That the Town Council agrees a Community Resilience Programme should be put into being in Portishead.

That there is liaison with the North Somerset Community Resilience Officer to discuss with the Council members and the Clerk the initial steps to implement such a programme.

The meeting discussed the proposals.

RECOMMENDATION that:-

The Community Resilience Team is invited to make a presentation to Full Council regarding the Community Resilience programme at the next available Town Council meeting.

RW1275 TO REVIEW THE BUDGET FOR THE REDCLIFFE BAY HALL REFURBISHMENT WORKS. (Agenda item 5.)

The Clerk referred to the report and the remaining money available within the Hall Refurbishment budget. A list of jobs has been produced. Quotes will be sought for decorating the toilets and kitchen, replacing flooring, refurbishing the main hall floor and replacing the chairs.

Recommendation that:-

The report is noted.

RW1276 TO RECEIVE AN UPDATE ON THE WYNDHAM WAY TOILETS (Agenda item .6)

The Clerk confirmed that she has been given a start date by the contractor. The contractors plan to start the work on Monday 14th October. The work is estimated to take approximately 5 weeks to complete. A pre start meeting is due to be arranged by Danfo, within the next few weeks. The Clerk confirmed that she is waiting to hear back from the solicitors regarding the lease.

The meeting discussed the need for the works to be completed before the switching on of the Christmas lights.

RW1277 TO RECEIVE AN UPDATE ON THE YOUTH CENTRE DEED OF TRANSFER AND LEASE (Agenda item .7)

The Clerk explained that Wards Solicitors has been rather presumptuous and assumed that the amended lease would be acceptable by the Youth Centre's Solicitors. The plan submitted with the lease document showed the foot print of the building prior to the

new extension. Wards have been sent a plan showing the correct footprint. A figure of £14,500 has been wired to Wards for holding pending the signing off of the Deed of Surrender. The Deed of Transfer would not be signed until the lease is correct.

RW1278 TO DISCUSS THE CONDITION AND RECEIVE QUOTES ON THE SWINGS SAFETY SURFACE AT THE MEAD ROAD PLAY AREA (Agenda item .8)

The meeting reviewed the two quotes received for replacing the safety surfacing under the swings in the Mead Road play area.

RECOMMENDATION that:-

The Town Council approves the quote from Matta Products to supply and fit Recover Matta Recycled Fire Retardant PVC Interlocking Tiles with a 10 year warranty at a cost of £2,989 + VAT.

RW1279 TO RECEIVE AN UPDATE ON GERTIE GALES ALLOTMENT COMMITTEE (Agenda item .9)

The Clerk explained that a meeting was held on the 10th September. At that meeting those present agreed the new amended constitution. The meeting then went on to nominate members for a committee and elect a Chairman (Andy Luton). The new committee agreed to call another meeting as soon as possible to appoint the other vacant committee posts. A meeting has now been arranged for Thursday 3rd October in the Eve Wigan Room.

RW1280 TO RECEIVE AN UPDATE ON THE PROPOSED ZEBRA CROSSING ON HIGH STREET, OUTSIDE THE FOLK HALL (Agenda item .10)

The meeting briefly discussed the email from John Painter Principle Engineer with North Somerset Council. The meeting agreed that Mr. Painter has included all the points raised during the last meeting.

RECOMMENDATION that:-

A revised plan should be provided in time to review at the October Town Council meeting.

RW1281 TO RECEIVE ANY UPDATES ON CAR PARKING IN PORTISHEAD (Agenda item .11)

The Council has received no updates, to date.

RW1282 ITEMS FOR NEXT MEETING (Agenda item .12)

1. To discuss the CCTV system in Portishead
Cllr. Mrs Cruse invited the Committee to submit questions relating to the CCTV.
 - Provide statistics of when CCTV has been instrumental in implementing criminal charges, crimes stopped, fixed penalties issued, people cautioned and cases going to court via CCTV evidence.
 - Up to three years of statistics should be provided.
 - Information on vulnerable or missing persons found, stolen cars recovered.
 - The Council needs to know the views of the Traders in the Town.
 - Is there evidence to show whether the CCTV system acts as a deterrent?
 - The local Portishead Police Beat team should be asked what information they can provide in terms of how many incidents have occurred, where valuable information via the CCTV footage has been provided.
 - The Council also needs to have the Police beat figures for the Portishead area in order to compare the level of crime against CCTV usage.
2. To receive an update on the land at Horatio House
3. To receive any updates on car parking in Portishead

There being no further business the Chairman closed the meeting at 8.17pm