

**MINUTES OF PORTISHEAD TOWN COUNCIL
RECREATION AND WORKS COMMITTEE MEETING
26th JUNE 2013 7.30PM**

PRESENT:- Councillor Mrs. Cruse - in the Chair

Councillors: - Cameron, Clark, Mrs. Koops, Mrs. Knight, Terry & Walters

Staff: - Mrs J. Duffy, Clerk, RFO & Proper Officer to the Council

Public:- There was one member of the public present

RW1229 DECLARATIONS OF INTEREST (Agenda item .1)

There were three declarations of interest recorded in the Declaration of Interest Register.

Cllr. Terry declared a prejudicial interest in agenda item .5 Gertie Gale Allotments as he is a member of the Portishead Allotment Association.

Cllr. Mrs. Cruse declared a pecuniary interest in agenda item .7 Portishead Youth Centre. Exemption has previously been granted on this interest.

Cllr. Mrs. Knight declared a personal interest in agenda item .4 Intruder Alarms as the owner of one of the firms wife is known to her.

RW1230 PUBLIC PARTICIPATION (Agenda item .2)

No members of public wished to speak.

APOLOGIES (Agenda item .3)

Councillors: - Cllrs. Burden, Mrs. Lord, Mrs. Philpot & McMurray gave their apologies.

RW1231 TO REVIEW QUOTES FOR THE UPGRADE OF THE FOLK HALL INTRUDER ALARM SYSTEM. (Agenda item .4)

The meeting briefly discussed the report.

RECOMMENDATION that:-

Portishead Town Council cancels its current Intruder Alarm cover with Chubb and places an order with Astron Fire & Security to upgrade the current system to BS8243 standard. The new installation is to include a key fob entry system and additional zone cover for the front and rear lobby doors at a total cost of £794 + VAT and annual running costs of £571.98.

**RW1232 TO RECEIVE AN UPDATE ON GERTIE GALES ALLOTMENTS.
(Agenda item .5)**

The meeting briefly discussed the emergency meeting arranged to re-establish an Allotment Committee. The Clerk is to speak to Cllr. McMurray and Cllr. Burden and establish their availability for the meeting.

**RW1233 TO RECEIVE AN UPDATE ON THE WYNDHAM WAY TOILETS
(Agenda item .7)**

To date the working party has had two meetings with toilet suppliers. The working party are looking at obtaining like for like quotes on four separate styles of toilet, a single standalone DDA compliant automatic unit , a semi-automatic DDA compliant unit + a single unisex toilet, an inbuilt single DDA unit in the existing building and an inbuilt DDA + 1 unit in the existing building.

A report will be circulated prior to Full Council with details of the planning costs, building regulation costs, water capping and reconnection costs, electricity disconnection and reconnection costs, asbestos removal costs, demolition costs, crane hire, toilet installation costs and the cost of the actual purchase of the toilet unit. The report will also show the estimated on-going costs including; water & sewerage, heat & light, business rates (there are none), consumables, cleaning costs, annual servicing, insurance and maintenance. The report will also estimate the income generated by the facility.

The meeting raised concerns over the granting of the license from North Somerset Council to carry out works on site.

**RW1234 TO RECEIVE AN UPDATE ON THE YOUTH CENTRE DEED OF
TRANSFER AND LEASE (Agenda item .7)**

A list of dilapidations has been sent to North Somerset Council. To date the Council has not received a response from North Somerset Council.

The Clerk has prompted Wards Solicitors a number of times regarding the lease. To the best of her knowledge Wards have not been in contact with the Youth Centre's Trustees.

The Clerk suggested that the Town Council has a meeting with representatives of North Somerset Council to try and move the situation on.

**RW1235 TO RECEIVE AN UPDATE ON THE REDECORATION OF
REDCLIFFE BAY HALL (Agenda item .8)**

Cllr. Mrs. Koops gave a progress report on the work so far at Redcliffe Bay Hall. The following upgrades have taken place; new boiler installed, disabled toilet facility including baby changer fitted out, new front door and locks, all windows changed to UPVC double glazed units, the external walls have been repainted and all internal walls in the main hall have been re-plastered.

Work will continue over the next couple of weeks with the internal walls papered and painted, all woodwork sanded and painted white, the faulty kitchen fridge replaced and all radiators fitted with thermostatic valves.

RW1236 TO NOTE THE CORRESPONDENCE FROM THE REDCLIFFE BAY HALL SNOOKER GROUP REGARDING THEIR LICENCE AND RENT CHARGES. (Agenda item .9)

The meeting discussed the letter at length. Cllr. Terry proposed that the Chairman of the Council invites members of the Snooker club to a meeting along with the Clerk and a couple of other members to discuss their issues with accepting a licence agreement and try and reach a mutually agreeable arrangement.

RECOMMENDATION that:

The Clerk invites representatives from the Redcliffe Bay Snooker Club to attend a meeting with the Town Council Chairman and several members of the Council to discuss the Clubs issues with the licence agreement and try and reach a mutually agreeable arrangement, going forward.

RW1237 TO RECEIVE AN UPDATE ON THE LAKE GROUNDS PLAY EQUIPMENT (Agenda item .10)

Cllr. Cruse explained that a small group of Councillors has met with Dist. Cllr. Peter Bryant and John Flannigan of North Somerset Council to discuss play equipment on the Lake Grounds. North Somerset Council confirmed that they would look at any play equipment suggested for the site and that they would look favourably on equipment with dynamic potential for older children. The meeting discussed the space on the Lake Grounds for siting any new equipment.

RECOMMENDATION that:

The Cllrs. Mrs. Cruse, Terry, Pasley and the Clerk meet with John Flannigan and representatives from the Play Equipment survey group, to discuss potential equipment ideas. The Clerk is to make contact with representatives from the Play Equipment Survey Group via Sarah Jackson.

RW1238 TO APPROVE QUOTES FOR VARIOUS ITEMS OF ELECTRICAL WORK AT THE FOLK HALL (Agenda item .11)

The meeting briefly reviewed the quotes.

RECOMMENDATION that:-

The Council accepts the quote from Dennis Gardiner & Co for a replacement 9" wall fan with controller for intake and extraction for the Folk Hall at a cost of £598.41 + VAT.

RW1239 TO DISCUSS ADVERTISING ON THE TOWN COUNCIL'S BUS SHELTER (Agenda item .12)

The meeting discussed the proposal from North Somerset Council.

Cllr. Cruse asked the Clerk to contact Paul Conolly at North Somerset Council regarding the bus shelter outside High Down School. Fencing has been erected at the bus layby which restricts the movement of the bus, with buses no longer able to fully pull in off the road.

RECOMMENDATION that:-

The Town Council will consider allowing the placing of advertisements on their bus shelters providing that the financial incentive is agreeable to them. The Clerk is to confirm which shelters are owned by Portishead Town Council and North Somerset Council.

RW1240 TO REVIEW PROPOSED DOUBLE YELLOW LINES FOR PORTISHEAD AT 9 SEPARATE LOCATIONS (Agenda item .13)

The meeting reviewed the plans at length.

RECOMMENDATION that:-

Councillors whose wards are affected by the proposed yellow lines meet with North Somerset Council officers to discuss the reasons for their proposals and the merits of each set of double yellow lines.

RW1241 TO DISCUSS THE PROPOSAL FROM WESTON IN GORDANO PARISH COUNCIL REGARDING THE CONSTRUCTION OF A CYCLE PATH LINKING CLEVEDON AND PORTISHEAD (Agenda item .14)

The Chairman raised concerns over how the proposed cycle path could affect the parking in the layby outside North Weston allotments. The meeting went on to say that without the aid of a map to indicate the route of the cycle path they couldn't determine its feasibility. The meeting queried how the project would be funded.

RECOMMENDATION that:-

Portishead Town Council agrees that a foot/cycle way between Clevedon to Portishead would be a great asset and support the proposal in outline.

RW1242 TO DISCUSS THE LAND AT THE RETREAT. (Agenda item .15)

The meeting briefly discussed the report.

RECOMMENDATION that:-

The Council are advised to get an agreement from Mr & Mrs Davis to pay the surveyors fees, the solicitor's costs for advising /negotiating and seeing to the transfer.

RW1243 TO RECEIVE ANY UPDATES ON CAR PARKING IN PORTISHEAD (Agenda item .16)

The Clerk confirmed that to date she had not received a formal response from Cllr. Nigel Ashton to Cllr. Clarks letter regarding parking in Portishead.

RE1244 ITEMS FOR NEXT MEETING (Agenda item .17)

There were no further items submitted other than those stated within the minutes.

There being no further business the Chairman closed the meeting at 8.45pm