

**MINUTES OF PORTISHEAD TOWN COUNCIL  
RECREATION AND WORKS COMMITTEE MEETING  
27<sup>th</sup> FEBRUARY 2013 7.30PM**

- PRESENT:-** Councillor Mrs. Ros Cruse - in the Chair
- Councillors: - Burden, Clark, Mrs. Lord, Mrs. Philpot, Mrs. Lord, Walters, Koops & Cllr. Terry arrived at 8.15pm
- Staff: - Mrs J. Duffy, Clerk, RFO & Proper Officer to the Council
- Public:- There were four members of the public present. Gerry Thompson (Gertie Gale Allotment Association, Chairman), Dave Rowles (Gertie Gale Allotment Association, Site Liaison Officer), Lori Rowsell (Gertie Gale Allotment Association, Secretary) & George Yeaman.

**RW1191 DECLARATIONS OF INTEREST (Agenda item .1)**

There were three declarations of interest recorded in the Declaration of Interest Register.

The Clerk noted Councillors Mrs Cruse and Lords declared dispensation for a pecuniary interest on Portishead Youth Centre as Trustees (agenda item 13).

Cllr. Terry declared a prejudicial interest in agenda item 4 Gertie Gale Allotments as he is a member of the Allotment Association.

**RW1192 PUBLIC PARTICIPATION (Agenda item .2)**

Cllr. Mrs. Cruse welcomed Mr. Yeaman to the meeting and invited him to speak regarding agenda item 14. Mr. Yeaman spoke about the naming of the footpath around the Lake on the Lake Grounds and suggested it should be named "Song Writer Weatherly's Walk".

Mr. Thompson, Mrs Lori Rowsell and Mr. Rowles from the Gertie Gales Allotment Association spoke on behalf of the Allotment Association and discussed the sites rent and the likely issues if the Council sets the rent at £1,500. Mr. Thompson stated that the minutes of the Association confirm that the Mower has been offered to them by the Town Council. The Clerk is to send a copy of the Recreation & Works Committee minutes to the Allotment Association.

**APOLOGIES (Agenda item .3)**

Councillors: - Cllrs. Pasley, McMurray, Cameron and Mrs. Knight gave their apologies to the meeting.

**RW1193 TO DISCUSS THE ANNUAL RENT FOR THE GERTIE GALE ALLOTMENT SITE (Agenda item .4)**

After a discussion the following recommendations were made.

**RECOMMENDATION that:-**

The Clerk is to look at the size of all three of the Council's allotment sites and calculate the annual rent with the view to rationalising the rent charged by the Council.

The rent for the Gertie Gale allotment site for 2013 is set at a figure £1500, with a 50% rebate in 2013 and a 25% rebate the following year. The 3<sup>rd</sup> year they would be expected to pay in full.

The mower will be given to the Gertie Gale Allotment Association, as part of the initial set up cost of the site; this offer will not be repeated.

*N.B. Beach Hill Allotments is leased from North Somerset Council. The lease will expire in Nov 2020. The annual rent is currently £192.50.*

*Cllr. Terry joined the meeting at 8.15pm*

**RW1194 TO DISCUSS THE POSSIBLE ASSET TRANSFER OF THE WYNDHAM WAY & LAKE GROUNDS PUBLIC TOILETS (Agenda item .5)**

It was agreed that Cllrs. Burden, Clark and Mrs. Koops attend a meeting with Dist. Cllr. Bryant on Friday 8<sup>th</sup> March at 3pm in Castlewood.

The Clerk has started to fill in the Community Fund Investment Proposal form. The Council is currently seeking a second opinion on the toilet costings.

**RECOMMENDATION that:-**

The Town Council will tell North Somerset Council that they will only consider taking on the Lake Ground and Wyndham Way toilets on the condition of obtaining an acceptable sum of money from the Community Fund Investment grant.

**RW1195 TO DISCUSS SHORT, MEDIUM AND LONG TERM WORKS TO REDCLIFFE BAY HALL INCLUDING FUTURE BUDGET ITEMS FOR 2013/2014(Agenda item .6)**

Cllr. Koops spoke about the list of works for the Redcliffe Bay Hall. She explained that the next priority will be the redecoration of the interior, including replacing the curtains.

**RECOMMENDATION that:-**

**Cllr. Koops will cost out the short and medium term projects and make a recommendation for a budget for the works.**

**RW1196 TO RECEIVE A WRITTEN REPORT ON THE COMMUNITY PAYBACK SCHEME (Agenda item .7)**

Cllr. Lord spoke about the Community Payback scheme.

**RECOMMENDATION that:**

In order for the Council to review the standard of the work, the Redcliffe Bay exterior was suggested as an initial job for the scheme, The Clerk is to contact Portishead in Bloom and suggest that they may wish to use the Community Payback Scheme prior to the judging of the Britain in Bloom competition.

**RW1197 SITE FOR A SEAT. (Agenda item .8)**

The Committee briefly discussed the seat.

**RECOMMENDATION that:**

The spare bench is to be sited at Hillside Road, replacing the existing seat previously presented by ARC Quarries. It was agreed that an additional plaque should be placed on the bench commemorating the life of former Councillor John Stephens a North Weston Councillor who watched over the seat and lived close by.

**RW1198 TO DISCUSS THE LAND ADJACENT TO HORATIO HOUSE: UPDATE (Agenda item .9)**

The Clerk confirmed that North Somerset Council has said they are producing a 'heads of terms' for the site. This item is to be added to the next meeting agenda.

**RW1199 PRS FOR MUSIC – LICENCE FOR PLAYING RECORDED MUSIC IN HALLS. (Agenda item .10)**

The meeting discussed the licence for PRS and PPL.

**RECOMMENDATION that:**

Licences are to be arranged for the Folk Hall. The cost of the Licences is to be passed directly to the users who play recorded music, with an additional percentage on top to cover the Councils own administration. The Committee agreed that the charging for the licence should not be backdated to Nov 2011.

**RW1200 TO DISCUSS THE HOSTING OF THE PORTISHEAD PUBLIC ART WEBSITE AT A COST OF £240 + VAT. (Agenda item .11)**

The Clerk gave a verbal report to the meeting.

**RECOMMENDATION that:**

**The Council continues to pay for the hosting of the Portishead Public Art website.**

**RW1201 PROVISION OF PLAY EQUIPMENT (Agenda item .12)**

The Clerk confirmed that she has received no further communication from North Somerset Council regarding provision of play equipment.

The meeting briefly discussed the communication with Heather Brumby of North Somerset Council regarding the S.106 funding allocated to 'Youth & Community'.

**RECOMMENDATION that:**

The Clerk is to write to Heather Brumby and explain that the Town Council would like the S.106 money spent on the St. Barnabas Centre.

**RW1202 TO DISCUSS THE LEASE OF THE YOUTH CENTRE AND SURVEYING THE WORK CARRIED OUT BY NSC (Agenda item .13)**

Cllr. Walters briefed the Committee on a meeting held with the Council's solicitors. North Somerset Council are pushing to get the Deed of Transfer executed, they say they have completed the snagging work. The Clerk confirmed that the issue of the faulty sewer is still outstanding. The Clerk is currently seeking a quote from David James & Partners for a survey of the Youth Centre.

**RECOMMENDATION that:**

The meeting endorsed the Clerk/RFO making the decision to get whatever professional help is required.

**RW1203 TO DISCUSS FRED WEATHERLY'S WALK (Agenda item .14.)**

After a brief discussion regarding the Lake Ground footpath the members agreed that it was a good idea to name the footpath 'Song Writer Weatherly's Walk'. It was also suggested that Mr. Yeaman contact the United Reform Church and ask the developer if they would be willing to name the new development Weatherly Court.

**RECOMMENDATION that:**

The Council will write a letter to North Somerset Council supporting Mr. Yeaman suggestion to name the path around the Lake Grounds 'Song Writer Weatherly's Walk'.

**RW1204 TO DISCUSS THE POSSIBILITY OF EITHER LEASING OR PURCHASING A FRANKING MACHINE FOR THE OFFICE (Agenda item .15)**

**RECOMMENDATION that:-**

The Town Council leases a Franking Machine from FP Mailing at a cost of £60 per quarter for a 1 year contract. The total actual cost with ink is £360 + VAT.

**RW1205 TO DISCUSS THE LICENSE AGREEMENT FOR THE REDCLIFFE BAY HALL SNOOKER ROOM (Agenda item .16)**

The Clerk explained that the changes suggested by the Redcliffe Bay Snooker Club were too many to discuss at the meeting and suggested that a couple of Councillors meet with the Clerk to discuss.

**RECOMMENDATION that:-**

Cllrs. Mrs. Philpot and Mrs Koops to review the suggested amendments to the terms of the Redcliffe Bay Snooker Club licence with the Clerk and report back.

**RW1206 ITEMS FOR NEXT MEETING (Agenda item .17)**

1. The folk Hall Car Park – Land registry

There were no further items submitted other than those stated within the minutes.

There being no further business the Chairman closed the meeting at 9.05pm