

**MINUTES OF PORTISHEAD TOWN COUNCIL  
RECREATION AND WORKS COMMITTEE MEETING  
30<sup>th</sup> MARCH 2016 7.30PM**

**PRESENT:-** Councillor Oyns - in the Chair

Councillors: - Burden, Cameron, \*M. Cruse, R. Cruse, Huffadine-Cooper, Lord & Terry.

Staff: - Jo Duffy - Clerk to the Council

Public: - There were 2 members of the public in attendance

**RW1550 DECLARATIONS OF INTEREST (Agenda item .1)**

There was one declaration of interest recorded in the Declarations of Interest Register.

Councillor Oyns stated that any views expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. He would be exercising his right to reconsider the matter afresh when the matter went before North Somerset Council.

**APOLOGIES (Agenda item .2)**

Councillors: - Clark, Cottrell, Koops & Mason

**RW1551 PUBLIC PARTICIPATION (Agenda item .3)**

There was 2 members of the public in attendance who wished to address the meeting:-

- Charles Murphy spoke on behalf of Portishead Yacht and Sailing Club. The organisation has a license to sail on a portion of the Marina and train young people. Prior to the development of the Marina they enjoyed the use of the slip at the South end of the Marina. The original access was removed with the development of the Marina. The club request that the slipway is reinstated, broadly in the middle of the muddy slope at the south end. They anticipate that the slip could be shared with other groups and organisations, but this with need to be firmly controlled to prevent mis-use. Portishead Yacht and Sailing Group would be prepared to supervise the slipway. They understand that there may be some s.106 money available. They have drawings available. The proposed slip is likely to be 6m long

and 3m wide and made up of concrete and paving slabs. To prevent mis-use the slip will require a gate and fence.

*\*Clerks note: Cllr. M. Cruse arrived at the meeting at 7.35pm*

*Cllr. Lord asked Mr. Murphy whether he had been in touch with Quays Marina yet.*

Mr. Murphy said he hadn't.

*Cllr. Cameron asked who else would use the slip, shouldn't it be available for everyone?*

Mr. Murphy explained that he didn't want to prevent any organisation from using the slip, be in competition with the main Quay's Marina slip or allow, for example, jet ski's.

*Cllr. Terry felt that there is still S.106 funding available. A NSC officer by the name of Russ Currey had the funds set aside to provide a building on site for storage of dinghy's etc. The project for storage has not been progressed. Cllr. Terry suggested that enquires are made with Mr. Currey of NSC and also establish whether the land is in the ownership of Crest Nicholson.*

*Cllr. Oyns offered to make contact with Mr. Currey and establish what funds are available and whether they can be used towards this project.*

*Cllr. R. Cruse suggested that Mr. Murphy contacts Quay's Marina sooner rather and later to discuss the Yacht & Sailing Clubs plans.*

- Geoff Hardman spoke about the proposed vehicle activated signs on Avon Way. He suggested a location for the sign and showed the meeting a picture. He offered to email a copy of the picture to the Clerk.

These minutes summarise what was said during public participation and were views expressed by the speaker named, not the Town Council.

**RW1552 TO RECEIVE AN UPDATE ON GERTIE GALES ALLOTMENTS – CLLR. COTTRELL (Agenda item .4)**

This item was deferred until the next meeting of Recreation and Works.

**RW1553 TO DISCUSS THE PROPOSAL TO SET UP A PORTISHEAD CIVIC AWARD (Agenda item .5)**

Cllr. Terry said that the Annual Town Meeting is not a Council meeting it's the publics. It was felt that the public would not welcome this award within the bounds of the Annual Town Meeting. It was suggested that the

award could be presented at the end of the Annual Town Council Meeting instead. The meeting briefly discussed the process for selecting a winner for the award and it was felt that any decision should be jointly reached. Cllr. Lord said that if this is a joint award we should have our own views as to who should receive it. It was agreed that the Annual Town Meeting is not the place for the award. Cllr. R. Cruse suggested that this is held at the end of the Annual Town Council meeting.

It was proposed that Portishead Town Council declines to jointly provide a Civic Award but offers the Gordano Society a platform to host the presentation after the Annual Town Council meeting. The proposal was seconded and a vote taken with the majority in favour.

**RECOMMENDATION that:**

Portishead Town Council declines to jointly provide a Civic Award but offers the Gordano Society a platform to host the presentation after the Annual Town Council meeting.

**RW1554 TO DISCUSS THE FLYING OF DRONES FROM TOWN COUNCIL OWNED LAND (Agenda item 6.)**

The Clerk informed the meeting that the Civil Aviation Authority states that the person flying the drone is legally responsible for it. They must ensure that they understand the rules, the drone must be kept in sight at all times, and it must be flown below 400 feet. It is illegal to fly drones over congested areas, or within 50 meters of a person, vehicle or building. The person flying the drone is responsible for avoiding collisions e.g. they must not fly near an airport or aircraft, and finally privacy laws must be respected.

The Town Council insurers have confirmed that the Town Council would not be liable for any claims due to accidents with drones on Council land. All liability lays with the pilot.

The meeting discussed Merlin Park and raised concerns that drones are currently flown from the site and should signs be erected warning that drones should not be flown.

It was proposed that the Town Council writes to North Somerset Council stating that it has come to the Council's attention that drones are being flown from Merlin Park and as the Council leases land at the park it has concerns about their use and suggests that signs could be erected accordingly. The proposal was seconded with a majority in favour.

**RECOMMENDATION that:**

Town Council writes to North Somerset Council stating that it has come to the Council's attention that drones are being flown from Merlin Park and as the Council leases land at the park it has concerns about their use and suggests that signs could be erected accordingly.

*Clerks Note: North Somerset Council has confirmed verbally that they are currently putting a consultation paper together regarding the flying of drones in North Somerset.*

**RW1555 TO RECEIVE AN UPDATE ON THE PARISH RECYCLING SCHEME (Agenda item .7)**

The meeting discussed the latest information from the Waste Minimisation Team and noted that Portishead already has a high recycling rate. It was proposed that Portishead Town Council affirms its previous decision, not to join the scheme. The proposal was seconded and a vote taken with all in favour.

**RECOMMENDATION that:**

Portishead Town Council affirms its previous decision, not to join the scheme

**RW1556 TO DISCUSS THE UPGRADING OF THE FOLK HALL CENTRAL HEATING BOILER (Agenda item .8)**

The Clerk explained that the boiler serving the main hall of the Folk Hall is beginning to fail. After a brief discussion it was agreed that quotes should be sought for a replacement central heating boiler.

**RECOMMENDATION that:**

Portishead Town Council seeks quotes for the replacement of the central heating boiler serving the main hall of the Folk Hall.

**RW1557 TO RECEIVE AN UPDATE ON THE QUEENS 90<sup>TH</sup> BIRTHDAY BEACON IN PORTISHEAD (Agenda item .9)**

The Clerk informed the meeting that a press release has been jointly written by the Gordano Scouts and Portishead Town Council. The St. John Ambulance will cover the event and charge the costs to the Town Council. The Council has been asked to cover the costs of Union Jack flags for children. Invites to dignitaries will go out from the Town Council shortly.

**RW1558 TO RECEIVE AN UPDATE ON THE TOWN ORDERLY (Agenda item .10)**

This item was deferred until the next appropriate meeting.

**RW1559 TO DISCUSS THE PROVISION OF A NEW STREET LIGHT ON THE STEPS LEADING FROM THE WEST HILL CAR PARK. (Agenda item .11)**

Cllr. R. Cruse briefed the meeting on the issue. The meeting discussed the pros and cons of parting funding the provision of a new street light. It was noted that the land is owned by Alliance homes. It was proposed that Portishead Town Council agrees to pay up to £330 towards the shared costs of installing a new street lantern to light the steps of the car park situated at the corner of Avon Way and West Hill. The proposal was seconded and a vote taken with the majority in favour.

**RECOMMENDATION that:**

Portishead Town Council agrees to pay up to £330 towards the shared costs of installing a new street lantern to light the steps of the car park situated at the corner of Avon Way and West Hill.

**RW1560 TO DISCUSS THE REDECORATION OF THE SNOOKER HALL AT REDCLIFFE BAY (Agenda item .12)**

The Clerk informed the meeting that the Snooker Club has requested that their hall is redecorated. This part of Redcliffe Bay Hall was not decorated internally at the same time as the rest of the building.

The Clerk was asked how much rent the Snooker Club pay. The Clerk confirmed that they currently pay £160 per month.

The Clerk went on to say that the Snooker Club has also asked the Council if they can be included on the Town Council's Insurance Policy as the quote for their premium has tripled.

It was proposed that Portishead Town Council provides the materials for the decoration of the Snooker Hall and insists that the Snooker Club pays for its own insurance cover. A vote was taken with the majority in favour.

**RECOMMENDATION that:**

Portishead Town Council provides the materials for the decoration of the Snooker Hall and insists that the Snooker Club pays for its own insurance cover.

*Clerks Note: Following the meeting the Clerk reviewed the License Agreement between the Redcliffe Bay Snooker Club and the Town Council and established the following points.*

*3. The Licensee shall be entitled to the exclusive use of the Room and its included toilet facilities only but not to have access to other parts of the building. The Licensor will ensure that the Room and toilet facilities are maintained in good decorative and structural order to the standards required to meet Health, Safety and Fire regulations.*

9. *The Licensee shall indemnify the Licensor in full for any loss, theft or damage to the property and/or its Licensor-owned contents howsoever caused by the Licensee and its guests. The amount of such loss, theft or damage shall be the actual cost of repair or replacement of the item and the Licensor shall have full discretion to determine the nature of any remedial action or replacement to be taken, together with full discretion to appoint such agents as it deems appropriate in the circumstances. The Licensee agrees to compensate and indemnify the Licensor for such costs as soon as is practical following being given 14 days' notice of such costs being served by the Licensor. The Licensee agrees to carry its own Personal Liability Insurance cover to indemnify its own members, a copy of the policy being supplied to the Licensor.*

Cllr. Lord requested that "Items for the next Meeting" are taken out of order. The meeting agreed to change the order of the agenda.

**RW1561 ITEMS FOR NEXT MEETING (Agenda .16)**

1. To receive an update on Gertie Gales allotments – Cllr. Cottrell
2. To discuss the Town Council Website
3. Recycling bins and general litter – Cllr. Oyns
4. To discuss the slipway at the Marina
5. To discuss the Town Orderly

The Clerk advised the meeting that the next Recreation & Works Committee will be held on the 20<sup>th</sup> April 2016.

**\*\*\*\* Exempt Items \*\*\*\***

Cllr. Lord proposed that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s100 of the Local Government Act 1972) the press and public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information as defined in Part 1. The proposal was seconded and duly voted on.

**RW1562 HEAVEN'S FIELD – UPDATE (Agenda item .13)**

The Clerk answered questions from the Committee and confirmed that Heavens Field has been proposed by North Somerset Council for designation as Local Green Space in the Site Allocations Plan.

**RW1563 TO DISCUSS THE LAND AT SLADE ROAD – CLLR. TERRY (Agenda item .14)**

The Committee noted North Somerset Council's current position on the land adjacent to the Town Council owned Slade Road site, as published in the Site Allocation Plan.

**RW1564 TO RECEIVE AN UPDATE ON BRISTOL ROAD PLAYING FIELDS – CLLR. OYNS (Agenda item .15)**

Cllr. Oyns said that there has been no further progression of the project and hopes to resolve a couple of sensitive matters to do with funding very shortly. It was agreed that the item would be added to future Recreation and Works agendas and discussed again when more information is available.

There being no other business, the Chairman closed the meeting at 9.25pm.