

**MINUTES OF PORTISHEAD TOWN COUNCIL
RECREATION AND WORKS COMMITTEE MEETING
20th APRIL 2016 7.30PM**

PRESENT:- Councillor Oyns - in the Chair

Councillors: - Burden, Cameron, Clark, Cottrell, M. Cruse, R. Cruse, Mason

Staff: - Jo Duffy - Clerk to the Council

Public: - There was 1 member of the public in attendance

RW1564 DECLARATIONS OF INTEREST (Agenda item .1)

There were two declarations of interest recorded in the Declarations of Interest Register.

Cllr. Cottrell declared a personal interest in Gertie Gales Allotment as she has an allotment plot there.

Councillor Oyns stated that any views expressed on matters to also be considered at North Somerset Council would be provisional and based on the facts currently known. He would be exercising his right to reconsider the matter afresh when the matter went before North Somerset Council.

APOLOGIES (Agenda item .2)

Councillors: - Koops & Lord

RW1565 PUBLIC PARTICIPATION (Agenda item .3)

There was 1 member of the public in attendance who wished to address the meeting:-

Mr. Geoff Hardman spoke about the lack of bins in the Town.

The Clerk confirmed that the Council has purchased new litter bins, but arrangements to have them installed have yet to be made.

Mr. Hardman asked about the remit for a Town Orderly and was an Orderly really required when the Town has so many volunteers.

Cllr. R. Cruse suggested that Mr. Hardman listens to the specification for the Orderly when it is discussed later in the meeting.

Mr. Hardman spoke about the outside gym equipment and stated that he thought it would be a “white elephant”.

These minutes summarise what was said during public participation and were views expressed by the speaker named, not the Town Council. The Council cannot be held responsible for checking the accuracy of statements made by the public.

RW1566 TO RECEIVE AN UPDATE ON GERTIE GALES ALLOTMENTS – CLLR. COTTRELL (Agenda item .4)

Thanked the Town Council for giving Gertie Gale Allotments Association a loan. They have now carried out the work and they have a water supply down both sides of the site. They have installed tanks that work on a ballcock system and have also tried to resolve the water pressure issue at the site. The Allotment Association are very happy with the work.

RW1567 TO RECEIVE AN UPDATE ON THE QUEEN’S 90TH BIRTHDAY BEACON IN PORTISHEAD (Agenda item .5)

The Clerk spoke about the recent problems the office had encountered when arranging enough crowd barriers for the event. This issue has now been resolved. The Clerk confirmed that Mr. John Laycock Esquire DL and Cllr. Charles Cave (Chairman of NSC) will be joining representatives from the Town Council and the Scouts for the event. The event will be filmed by BBC Points West and shown on the early evening news.

RW1568 TO RECEIVE AN UPDATE ON THE TOWN ORDERLY (Agenda item 6.)

Cllr. R. Cruse read out the Town Orderly’s proposed contract specification. The meeting agreed to revisit this agenda item under exempt items.

RW1569 TO DISCUSS THE TOWN COUNCIL WEBSITE (Agenda item .7)

Cllr. Cottrell addressed the meeting regarding the work the Website Working Party has done so far. A mock-up of the website was circulated to the meeting. Cllr Cottrell explained that there are three companies who the Working Party are proposing to contact to provide a quote. The Clerk read out a specification for the website. Cllr. Mason asked the meeting to formally thank the Working Party for the work they have done so far.

It was proposed that Portishead Town Council seeks quotes for a newly designed Town Council website. Designers are to use the specification drawn up by the Working Party.

RECOMMENDATION that:

Portishead Town Council seeks quotes for a newly designed Town Council website. Designers are to use the specification drawn up by the Working Party.

RW1570 RECYCLING BINS AND GENERAL LITTER – CLLR. OYNS (Agenda item .8)

Cllr. Oyns has researched various different schemes and has noted that it generally boils down to cost. He also noted that one size does not fit all. One of the big issues is the prevention of litter being blown out of the recycling box.

RW1571 TO DISCUSS THE SLIPWAY AT THE MARINA (Agenda item .9)

The meeting discussed the proposed slipway into the Marina from the shoreline adjacent to Parish Wharf Leisure Centre.

Cllr. Mason felt that the slipway formed part of the master plan.

Cllr. Oyns acknowledged that there is some history behind the lack of progress in this project. He suggested that one way to move this item forward is to get the relevant people around a table to discuss the issues. Cllr. Burden supported Cllr. Oyns suggestion. Cllr. R. Cruse suggested prior to any meeting Cllr. Oyns spends a little time going through the archives and getting some insight into the Parish Wharf agreement. Cllr. Cameron felt that this is a worthwhile cause.

Cllr. Clark supported Cllr. R. Cruse and reiterated the importance of reading the archive file. Cllr. Burden explained that all that is needed is a slipway for the residents of Portishead to use to access the water.

Cllr. R. Cruse went on to say that it is important to discuss this matter with Quays Marina as they operate a commercial business within the Marina.

The meeting acknowledged that there is an active S.106 agreement. When planning permission was granted for a boat house NSC were able to bank the funds. It was proposed that Portishead Town Council arranges a meeting with the various interested parties to discuss the building of a slipway at the Marina. Cllr. R. Cruse offered to attend the meeting along with Cllr. Oyns. The proposal was seconded and duly carried.

RECOMMENDATION that:

Portishead Town Council arranges a meeting with the various interested parties to discuss the building of a slipway at the Marina.

RW1572 TO DISCUSS THE PROVISION OF AN OFFICE PHOTOCOPIER (Agenda item .10)

It was proposed that the Clerk seeks quotes for a replacement photocopier. The proposal was seconded and duly carried.

RECOMMENDATION that:

It was proposed that the Clerk seeks quotes for a replacement photocopier.

RW1573 TO DISCUSS THE PURCHASE OF SMALL TABLES FOR NORTH WESTON VILLAGE HALL & THE FOLK HALL (Agenda item .11)

It was proposed that the Clerk seeks quotes for small lighter weight tables to replace the existing small tables in both the Folk Hall and North Weston Village Hall. The proposal was seconded and duly carried.

RECOMMENDATION that:

The Clerk seeks quotes for lighter weight small tables to replace the existing small tables in both the Folk Hall and North Weston Village Hall.

RW1574 TO DISCUSS THE CHAIRMAN'S CHAIN OF OFFICE (Agenda item .12)

Cllr. Cruse spoke about the current state of the Chain of Office and noted that recently it has fallen apart twice. She felt that heat greatly effects the stability of the chain. Cllr. Cruse asked whether the Committee feels that nothing should be done or if the Chain should be sent away to be worked on?

RECOMMENDATION that:

The item was noted

****** Exempt Items ******

It was proposed that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by s100 of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that its consideration would involve the disclosure of exempt information as defined in Part 1. The proposal was seconded and duly voted on.

RW1575 HEAVEN'S FIELD – UPDATE (Agenda item .13)

The Clerk had nothing to report.

**RW1576 TO DISCUSS THE LAND AT SLADE ROAD – CLLR. TERRY
(Agenda item .14)**

The Clerk advised that officers from North Somerset Council have been in contact with her and they acknowledged that they will make contact with the Town Council again if there is any interest in the neighbouring land.

**RW1577 TO RECEIVE AN UPDATE ON BRISTOL ROAD PLAYING FIELDS –
CLLR. OYNS (Agenda item .15)**

Cllr. Oyns confirmed that there has been no progress. He has been in touch with the Football Association (FA) and discovered that a 40 year lease is not necessarily required and a 25 year lease would satisfy the FA. There are both legal and financial matters which will need to be dealt with by the parties involved. Cllr. Oyns will be arranging a meeting with Brendon Dicks (Somerset representative of the FA).

**RW1578 TO RECEIVE AN UPDATE ON THE TOWN ORDERLY (Agenda item
6. cont.)**

The Clerk circulated copies of the draft Specification for the supply of Litter Management and General Orderly Work. The meeting reviewed the specification, annual contracted hours and the value of the total contract.

Cllrs. M. Cruse and Burden proposed that the draft specification is sent to those who expressed an interest in the Council's original advertisement and ask for their feedback and whether they would be prepared to work to the specification. The proposal was seconded and duly carried.

RECOMMENDATION that:

The draft specification is sent to those who expressed an interest in the Council's original advertisement and ask for their feedback and whether they would be prepared to work to the specification.

RW1579 ITEMS FOR NEXT MEETING (Agenda .16)

1. To receive an update on Bristol Road playing fields
2. Recycling bins and general litter
3. To discuss the Town Council website

There being no other business, the Chairman closed the meeting at 8.42pm.