

**MINUTES OF THE 12TH ANNUAL MEETING OF
PORTISHEAD AND NORTH WESTON TOWN COUNCIL HELD AT
THE FOLK HALL, HIGH STREET, PORTISHEAD ON
WEDNESDAY 5TH MAY 2004, FOLLOWING THE ANNUAL TOWN MEETING**

PRESENT Councillor Johnston – Presiding

Councillors Mrs Bickley, Brown, J H Clark, J S Clark, Mrs Cruse, Daws, Gething, Miss Griffiths, Mrs Lord, Mrs Mason, A McMurray, J McMurray, Miers, Pasley, Rigby, Terry, Walters

Mrs P Rendle – Clerk of the Council

ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR THE YEAR 2004/2005

Councillor J McMurray proposed, Councillor Pasley seconded, the motion that Councillor Daws be elected Chairman of the Council for the ensuing year.

There being no further nominations it was therefore RESOLVED that Councillor Daws be elected Chairman of the Council for the year 2004/2005.

The Clerk, acting as the Proper Officer of the Council, then received the Chairman's Declaration of Acceptance of Office.

Councillor Daws thanked the members of the Council for having elected him Chairman. In his address to the Council, and in referring to the Home Office application for an asylum unit to be located at the Portishead Office Park, Councillor Daws stated that he hoped the Town would soon recover and move on from the difficulties and upset of the previous few months.

Councillor Daws also stated that, in conjunction with the Recreation and Works Committee, he intended to encourage councillors to be more pro-active within their wards. He particularly urged councillors to be more aware of the state of the roads and encouraged them to carry out regular "pot-hole patrols" by reporting to North Somerset Council areas where repairs were required and also checking that repair works had been carried out satisfactorily.

In paying tribute to the retiring Chairman, Councillor Daws congratulated Councillor Johnston on his successful year and stated that it had been a pleasure to work with him. On behalf of all the members of the Council, Councillor Daws then presented Councillor Johnston with an engraved plaque to commemorate his term of office.

ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL FOR THE YEAR 2004/2005

Councillor Mrs Mason proposed, Councillor Miss Griffiths seconded, the motion that Councillor Mrs Lord be elected Vice-Chairman of the Council for the ensuing year.

There being no further nominations it was therefore RESOLVED that Councillor Mrs Lord be elected Vice-Chairman of the Council for the year 2004/2005.

The Clerk, acting as the Proper Officer of the Council, then received the Vice-Chairman's Declaration of Acceptance of Office.

Councillor Mrs Lord thanked the members of the Council for having elected her Vice-Chairman. She was very conscious of the honour bestowed on her and was very touched and proud to be elected. She hoped to be able to repay the confidence placed in her by working hard for the people of Portishead. Councillor Mrs Lord pledged her full support to the Chairman.

APPOINTMENT OF MEMBERS TO SERVE ON COMMITTEES AND WORKING PARTIES FOR THE YEAR 2004/2005

Planning Committee

It was RESOLVED to appoint the following core members to the Planning Committee –

Chairman of the Council	ex-officio
Vice-Chairman of the Council	ex-officio
Councillor Miss Griffiths	Central Ward
No nomination	Coast Ward
Councillor Mrs Bickley	East Ward
Councillor J S Clark	Redcliffe Bay Ward
Councillor Johnston	South and North Weston Ward
Councillor Mrs Mason	West Ward

It was further RESOLVED that –

- (i) Councillor Mrs Bickley be appointed Chairman of the Committee for the ensuing year.
- (ii) A Vice-Chairman be appointed at the 8th May meeting of the Committee.

Recreation & Works Committee

It was RESOLVED to appoint the following core members to the Recreation and Works Committee –

Chairman of the Council	ex-officio
Vice-Chairman of the Council	ex-officio and representing East Ward
Councillor J McMurray	Central Ward
Councillor Walters	Coast Ward
Councillor Miers	Redcliffe Bay Ward
Councillor Gething	South and North Weston Ward
Councillor Mrs Cruse	West Ward

It was further RESOLVED that –

- (i) Councillor Mrs Cruse be appointed Chairman of the Committee for the ensuing year.
- (ii) A Vice-Chairman be appointed at the 26th May meeting of the Committee.

Councillors were reminded that membership of both Committees was open to all councillors who wished to attend the meetings and the core members named constituted the minimum membership only.

Working Parties

It was RESOLVED that the following working parties continue to work on specific projects –

- (a) Traffic – Councillors Gething, A McMurray, J S Clark, Pasley
- (b) North Weston Village Hall Replacement – Councillors A McMurray, Johnston, Mrs Cruse
- (c) Play Areas – Councillors Johnston, J S Clark, Miers
- (d) Town Council Organisation and Administration – Councillors Daws, Mrs Lord, Mrs Mason and Pasley

It was noted that additional non-councillor members may be co-opted onto appropriate working parties when required.

Skateboard Working Party – Councillor Mrs Cruse reported that full planning permission had now been granted for the Merlin Park Skateboard Park and it was currently not possible to secure land in the vicinity of the Leisure Centre for an additional skateboard facility as the site was being used for a temporary medical centre. It was therefore RESOLVED that there was no need for the skateboard working party at the present time and any further investigation into skateboard provision be carried out by the Play Area working party.

APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES FOR THE YEAR 2004/2005

It was RESOLVED to appoint the following representatives on outside bodies –

Twining Association	Chairman (ex-officio) Councillor Mrs Lord
Portishead Youth Centre	Councillor Mrs Cruse
ALCA	Councillor Mrs Bickley Councillor J McMurray Mrs P Rendle – Clerk of the Council
Bristol Road Playing Field Management Committee	Councillor Terry Councillor A McMurray

North Weston Allotments	South and North Weston Ward Councillors
North Somerset Environment Group (Local Agenda 21)	Councillor Gething
Tree Warden	Councillor Gething
Portishead Partnership	Chairman (ex-officio) Councillor J S Clark Councillor Rigby
Redcliffe Bay Hall Management Committee	Councillor J S Clark Councillor Mrs Mason Councillor Miers
North Weston Village Hall Management Committee	Councillor Johnston
Bristol Transport Forum	Councillor Miers Councillor Mrs Lord – substitute
Conservation Area Advisory Cttee	Councillor Gething Councillor Miss Griffiths
Portishead Quays Public Art Strategy	Councillor Walters
Gordano Councils Transport Group	Councillor Mrs Bickley Councillor Miers
Community Safety Local Action Team	Councillor Mrs Bickley Councillor Pasley Councillors Johnston and Walters – substitutes
Portishead Networking Group	Mrs P Rendle – Clerk of the Council
North Somerset Citizens Advice Bureau	Councillor Pasley
Town Councils Forum	Chairman (ex-officio) Vice-Chairman (ex-officio) Mrs P Rendle – Clerk of the Council
Portishead Tourism Group	Councillor Walters

APPOINTMENT OF AUTHORISED CHEQUE SIGNATORIES

It was RESOLVED that the Chairman, Vice-Chairman, Chairman of the Recreation and Works Committee and Clerk be designated as authorised cheque signatories.

CALENDAR OF MEETINGS FOR 2004/2005

The calendar of meetings for 2004/2005 was APPROVED.

ANNUAL SUBSCRIPTIONS

It was RESOLVED to pay the following annual subscriptions –

- (a) Avon Local Councils Association - £1,840
- (b) Avon Wildlife Trust – Friends of Weston Big Wood - £36
- (c) Community Action - £20
- (d) Society of Local Council Clerks - £130 (approx. – actual figure to be confirmed January 2005)

It was further RESOLVED to refer a suggestion that the Council consider becoming members of the CPRE to the Recreation and Works Committee.

There being no further business the Chairman closed the meeting at 8.55pm